

Township of Lake

Huron County, Michigan
January 16, 2012

This meeting of the Lake Township Board called to order at 6:30 P.M. Pledge of allegiance. Roll call. Osborne, Fischer, Smith, Hartsell and McCallum present along with 10 guests.

Meeting Agenda: Agenda approved with the addition of the Burnham and Flower Insurance Renewal upon **motion by Fischer, seconded by Hartsell. Motion carried** - all ayes.

Minutes of December 19, 2011 Regular Meeting: Osborne requested corrections to the minutes and informed McCallum that the minutes have more in them than necessary, especially under public comments. Osborne requested the deletion of "unnecessary" in page one under "Clerk" and a correction on page three "Zoning Administrator's Retirement". **Motion by Fischer to approve the minutes with corrections requested by Osborne, seconded by Hartsell. Motion carried.** McCallum opposed.

Reports from Board Officers:

Supervisor: Smith mentioned 2011 Road Commission invoice showing the Township spent \$255,499.26 in 2011.

Treasurer: Report submitted. Fischer advised McCallum that the December bill total was incorrect. McCallum will look into the matter. **Motion by Hartsell to accept the Treasurer's Report as submitted, seconded by Osborne. Motion carried** – all ayes.

Clerk: Informed those in attendance that absentee ballots for the February primary would be mailed out as soon as all ballot types are received.

Trustees: Nothing.

Correspondence read.

No Petitions.

Public Comments: Paul Beck requested a copy of correspondence sent to the Township from the State Tax Commission regarding assessment issues. Smith stated he would provide a copy of the portion of the letter that is not privileged information. Mr. Beck then addressed the Board regarding information he requested through a Freedom of Information request regarding an agreement between Smith and Frank Konke on a building project. He indicated that he owns property within 300' of the property in question and is therefore entitled to a public hearing and would like a copy of the correspondence between Attorney Salens and the Township Clerk.

Old Business:

Budget Review (3rd Quarter): No action necessary. McCallum suggested the Board members use the quarterly report to prepare for February's budgeting for 2012-13.

Mileage Policy: Fischer recommended adding "No in-township mileage".
Motion by Fischer to adopt proposed mileage policy with the addition of "no in-township mileage", seconded by Smith. Motion carried. McCallum opposed.

Zoning Administrator Position: Smith informed the Board that there have been seven applicants, four well qualified, five have been interviewed and two have education as far as zoning administrators are concerned and construction background. Applicants will be scheduled for interview by the Board for the February meeting.

New Business:

Conkey Road Bid for Asphalt: Smith advised the Board that the Road Commission estimates approximately \$45,000 to \$55,000 for asphalt and trucking for Conkey Road and they have requested a work order signed by the Township Supervisor and Clerk for the project. Smith presented a blank work order for the Clerk to sign. McCallum requested that the township be provided with estimates before signing. Smith stated the Road Commission needs to know that the township is going ahead with the project. Osborne stated that we will not sign the work order but the township is going to move ahead to complete the project. **Motion by Hartsell to obtain bids, seconded by Osborne. Motion carried - all ayes.**

Site Plan Application fees: Smith advised the Board that site plan fees are five to 10 years behind and would like to present a proposal in February for new fees. Osborne suggested requesting copies of fee schedules from eight to 10 other communities.

December Board of Review: McCallum advised the Board that she received the December Board of Review minutes prior to the meeting so no action is required on this issue.

Burnham & Flower Insurance Renewal. Motion by Fischer to approve the insurance renewal without any additional coverage for terrorism and add the premium to the bills, seconded by Hartsell. Motion carried - all ayes.

Public Comments: None.

Payment of bills:

McCallum advised the Board that she might attend the MTA Convention and, if so, will need a check for the registration. **Motion by Hartsell to pay bills with Burnham & Flower insurance premium and MTA Convention fees, if necessary, seconded by Fischer. Motion carried – all ayes.**

Motion by Smith to adjourn, seconded by Hartsell. Motion carried – all ayes.
Meeting adjourned at 7:30 P.M.

Valerie McCallum, Clerk