

Township of Lake

Huron County, Michigan
April 15, 2013

Supervisor McCallum called the meeting of the Lake Township Board to order at 7:30 P.M. Pledge of allegiance. Roll call. Fischer, Kelterborn, McCallum, Johnson and Hartsell present, with approximately 12 guests.

Agenda: McCallum asked if there were any additions or changes to the agenda and requested the following additions to the agenda:

Additions to the agenda under New Business:

- Fireworks

Additions to the agenda under Correspondence:

- Letter from Comcast
- Notification to circuit court show cause to be canceled.

Motion by Kelterborn to approve the agenda with additions, seconded by Fischer. Motion carried – all ayes.

McCallum asked if there were any corrections to the minutes of March 25th.

Motion by Hartsell to accept the minutes of March 25, 2013, seconded by Kelterborn. Motion Carried – all ayes.

Supervisor's Report - McCallum will be meeting with Caseville Township and City of Caseville representatives regarding CAFPA Thursday, April, 18th at 1:00 P.M. Len Pilato will also attend. McCallum also had a meeting with Adam Csyani with Elkton ambulance. We have three first responders in Lake Township. They are the first on the scene and they are there in 2-3 minutes, and then Elkton sends an ambulance within 12- 13 minutes. All the first responders can do is CPR. All the ambulance can do is transport and also CPR. When the first responder arrives on the scene, they assess the situation and call dispatch if they feel additional assistance is needed, such as the ECHO unit or the Lucas unit. The Lucas unit has a mechanized CPR and both Kinde and Port Austin ambulances have one. This unit picks up on the duties of CPR due to the difficulties in keeping up with it since it cannot be stopped once it is started. The EHCO unit is a fully equipped ambulance with paramedics who can administer IV treatment during transport and this comes from Bad Axe. The billing is done by Elkton, other units bill Elkton, in turn, Elkton then bills our residents for one ambulance. If anyone would like to be a first responder, classes are available. Interested persons should contact Adam Csyani.

Treasurer's Report – Fischer's report submitted. Kelterborn asked Fischer if she could put the term of the CD, when it expires and the interest rate, on her reports. He asked if it would be possible to put the savings into a money market. Fischer replied that a money market would not give as much return as a CD and did not think that Team One Credit Union had a money market account. Kelterborn stated he thought that we could earn a better interest rate on a money market; Fischer said she would check on it.

Clerk's Report – None.

Trustee's Report – Hartsell stated that they could not hold their Safety Committee Meeting on a weekend because Sherriff Hanson is not available on Saturdays and they want him there to discuss a possible schedule and costs for Lake Township. Hartsell will schedule a meeting before the Board's May meeting.

Kelterborn met with Greg Polega, Road Foreman and provided the board with a written report on what road work needs to be done in 2013 to be discussed under Old Business. Kelterborn also mentioned that Sand Road in Section 19 needs stone. Fischer questioned the township maintaining Sand Road, Section 19.

Correspondence: read. No Petitions.

Public Comments:

Cindy Jurek stated that Sand Road should be maintained for rural Postal Carriers.

Old Business

2013-14 Budget-Zoning Administrator Salary – In February there was an oversight on the budget, Mark Treder asked for a raise to \$900. per month which would be \$10,800. per year. When the budget was looked at after last month's meeting Mark Treder noticed the oversight and stated that he did not get his raise. He asked that it be brought up at this month's meeting. Kelterborn asked how he is performing in his job. McCallum replied that he is doing an exceptional job, he is learning and doing everything by the book and has put in many extra hours beyond his required hours. **Resolution 2013-12 offered by Kelterborn to amend Zoning Administrator's salary to \$10,800.00**, supported by Hartsell. Roll Call; Fischer, Kelterborn, McCallum, Johnson, Hartsell, all ayes. Resolution adopted.

2012-13 – Budget Review/Amendments – McCallum received bills in April which were incurred in March and provided a of recommended budget amendments for the 2012-13 budget as follows:

- \$300 from Supervisor Mileage/Housing to Assessor Supplies
- \$50.00 from Supervisor Mileage/Housing to Board of Review Mileage
- \$300 from Supervisor Mileage/Housing to Board of Review Publications
- \$750 from Deputy Supervisor Salary to Legal Services
- \$500 from Deputy Supervisor Education to Legal Services
- \$750 from Supervisor Education to Legal Services
- \$100 from Planning & Zoning Education to Legal Services
- \$1,300 from Planning & Zoning Consultants to Legal Services
- \$1,400 from Planning & Zoning Legal to Legal Services
- \$200 from Zoning Administrator Site Plan Fees to ZBA Salary
- \$200 from Zoning Administrator Site Plan Fees to ZBA Publications

\$100 from Transfer Station Repairs to Transfer Station Facilities
\$1,000 from Transfer Station Repairs to Transfer Station Compactor
\$1,000 from Blight/Demolition to Transfer Station Compactor
\$1,000 from Public Safety to Transfer Station Compactor
\$500 from Public Health to Transfer Station Compactor
\$200 from Gas to Electric

Motion by Fischer to approve the budget amendments for 2012-13, seconded by Hartsell. Motion carried – all ayes.

2013-14 Road Work – Kelterborn had prepared report of recommended road work for the Board to review. **Motion by McCallum to approve recommended road work as follows:**

Stone on the following roads:

Dufty Road between Griggs and State Park Road 1.5 miles
Etzler Road west of State Park ¼ mile
Sand Road east of Conkey Road intersection 7/10ths mile
Etzler Road between McCormick and Champagne 1 mile
Sand Road east of Quarry 3/10ths mile
Sand Road west of Champagne Road 6/10ths mile
Sand Road east of Champagne to Transfer Station ¼ mile
Sand Road west of Oak Beach Road 6/10ths mile

Crack seal Blake & Osborne
Replace two road tubes - Champagne and Etzler Roads
Sand removal on Van and Pine and \$7,500 for miscellaneous road work (6A)

Motion seconded by Kelterborn. Motion carried – all ayes.

Contract with Huron County View – McCallum stated that the Huron County View would like to lock in with a two year contract. Hartsell commented that it seems to be a good deal. Kelterborn asked if this would cover only legal advertising or could we advertise outside the contract, McCallum stated that we could advertise outside the contract. **Motion by Kelterborn to enter into approved agreement with the Huron County View, seconded by Hartsell. Motion carried – all ayes.**

P.O. Box – McCallum informed the board that there can be up to seven keys issued to one P.O. Box. We do not know how many have been issued over the years to this P.O. Box for the Township. For a charge of \$15.00 the Township could have the P.O. Box rekeyed and new keys reissued and recorded with the Postmaster. **Motion by Kelterborn to change the P.O. Box lock, seconded by Hartsell. Motion carried – all ayes.**

Resolution 2013- 13 offered by Kelterborn for the Clerk and Deputy Clerk as the authorized officials to have keys to the P.O. Box, supported by Hartsell. Roll call; Hartsell, McCallum, Kelterborn, Johnson, Fischer. All ayes – Resolution adopted.

Civil Infraction Ordinance – McCallum read the Civil Infraction Ordinance Kelterborn asked about citation and if it had to be served in person or could be served by mail. Hartsell replied it had to be served both ways. McCallum added that it could be posted at the site and had to be sent by mail also. McCallum stated that this is an enforcement tool that can save the Township attorney fees. Pilato asked if this was some sort of ticket. Hartsell replied that there was an actual form that looked like a traffic ticket. **Resolution 2013-14 offered by Kelterborn, Civil Infraction Ordinance**, supported by Hartsell. Roll call; Fischer, Kelterborn, McCallum, Johnson, Hartsell. All ayes – Resolution adopted.

Extra Office –Karen Keyser had submitted a resume and was interviewed by McCallum. McCallum recommended having Ms. Keyser work in the position temporarily until the May meeting until other resumes have come in and interviews have been set up. **Motion by Hartsell to approve Karen Keyser as temporary secretary until interviews can take place for a permanent secretary**, seconded by Kelterborn. Motion carried – all ayes.

New Business

Site Plan Fee Schedule – Currently demolition of a structure requires a \$50 site plan fee and a \$65 building permit fee. The building permit demolition fee is required by the building code, the site plan fee is not. McCallum stated she spoke with both the Building Inspector and the Zoning Administrator and both agreed that the Zoning Administrator should review anything that comes in for demolition. However, they both agreed the \$50 fee on top of a \$65 fee is excessive. **Motion by Hartsell to reduce the demolition site plan fee from \$50 to \$10** Seconded by Kelterborn. Motion carried – all ayes.

Bank Account Fee Schedule – Fischer stated that Team One Credit Union is not a bank and the clerk is not to be a full signer on either Team One Credit Union or Thumb National Bank, it was meant to be set up for the clerk to have information only access on both accounts. **Motion by McCallum to have the Clerk and Deputy Clerk be added as an authorized representative only at Team One Credit Union**, seconded by Hartsell. Motion carried – all ayes. **Motion by McCallum to have the Clerk and Deputy Clerk be added as an authorized representative only at Thumb National Bank**, seconded by Hartsell. Motion carried – all ayes.

Planning Commission – McCallum stated that there are two resignations from the Planning Commission, Dave Szumlinski and Paul Golsch. Letters of resignation were received. **Motion by Kelterborn to accept the resignation of Dave Szumlinski and Paul Golsch**, seconded by Fischer. Motion carried – all ayes.

There are two letters of intent for the Planning Commission, from Ric Geilhart and Bob Siver. McCallum recommended Ric Geilhart for Planning Commission. **Motion by Hartsell to accept appointment of Ric Geilhart to the Planning Commission**, seconded by Kelterborn. Motion carried – all ayes. Kelterborn asked what vacancy Geilhart was filling, McCallum replied Dave Szumlinski and his commission expires May 2014. McCallum recommended Bob Siver for Planning Commission, to complete Paul Golsch's term which expires 11/2015. **Motion by Kelterborn to appoint Bob Siver for Planning Commission**, seconded by McCallum. Motion carried – Fischer and Hartsell opposed.

ZBA Appointments – McCallum advised with Ric Geilhart moving onto the Planning Commission that leaves a vacancy of a regular board member on the ZBA. We have two alternates, Lou Colletta and Jeannie Henry. The board should move one of them up to a regular board member and fill the alternate position. McCallum asked Lou Colletta if he was interested in being a regular ZBA board member. Lou stated he was concerned that Jeannie Henry was not there to be asked as well, he asked if he could rescind if he accepted. McCallum recommended Lou Colletta as a regular board member for the Zoning Board of Appeals. Kelterborn asked if there was anyone interested in being an alternate on the ZBA. McCallum stated that Greg Naschak put in a letter of interest. **Motion by Kelterborn to appoint Lou Colletta to ZBA**, seconded by Johnson. Motion carried – Fischer and Hartsell opposed.

Pension Plan Meeting – McCallum informed the board that Burnham and Flower would like to meet with our participants in the pension plan to discuss changes being made. They would like the meeting to be held during the day. **Motion by McCallum to schedule a Special Meeting either April 30 or May 1 with Burnham and Flower regarding the Pension Plan**, seconded by Hartsell. Motion carried – all ayes.

Fireworks Ordinance – Kelterborn questioned whether the Ordinance was to regulate the use of fireworks because it seems very broad. For instance,

there should be a time limit restriction and he did not see reference to any of this in the ordinance. He would like to see the fireworks end at midnight. Pobanz stated that when they passed the ordinance it was for illegal fireworks and that it was not for a time restriction. McCallum read some of the restrictions from the Ordinance and found no time restrictions were included. **Motion by Hartsell to table the fireworks ordinance until May meeting**, seconded by Kelterborn. Motion carried – all ayes.

Public Comments

Cindy Jurek commented on an alleged altercation stating it could possibly be an OSHA violation because of the Occupational Safety and Health Act and bullying and violence is a violation of OSHA and the person or persons that were in that altercation should file an OSHA report. She also provided a printout on '10 ways to be professional in the workplace' to address the elephant in the room.

Payment of Bills - Motion by Kelterborn to approve payment of February bills with addition of payroll, Seconded by Hartsell. Motion carried - all ayes.

Adjournment – Motion by Kelterborn to adjourn, seconded by Hartsell. Motion carried – all ayes.

McCallum announced that there is a Planning Commission meeting Wednesday April 24th as a Public Hearing.

Meeting adjourned at 9:34 P.M.

Mary E. Johnson, Clerk