

Lake Township, Huron County
Approved Board Minutes
October 21, 2013

Meeting was called to order at 7:30 P.M. by Supervisor, Val McCallum. Pledge of allegiance was recited. Roll call: McCallum, Dale Hartsell, Clay Kelterborn, Dorothy Fischer, and Claren Russell. Guests attending: approximately 11.

Guest: Ken Berthiaume, Township auditor of Berthiaume & Co., reviewed the Financial Statements of recent audit which resulted in full compliance with government requirements, good bookkeeping control, and he noted current spending is less than prior year. No questions offered by the Board or guests.

Approval of Agenda: Motion by Hartsell, seconded by Kelterborn to approve agenda with no further additions. All in favor. Motion carried.

Approval of September 16, 2013 Minutes: Kelterborn motioned to accept the Minutes as submitted. Fischer seconded it. All in favor. Motion carried.

Reports from Board Officers:

Supervisor: Regarding the Suri appeal, McCallum is submitting a request for the valuation disclosure from the 2009-2011 appeal from the Tax Tribunal. There are two tax appeals pending for Nov. 12th from the 2013 Board of Review. Regarding the possible replacement of the office copy machine, Brady Office Machines is coming Thursday to evaluate our needs. The Winter Newsletter is coming up so we are asking that any articles or interests be submitted soon to the Township Office.

Treasurer: Deputy Treasurer, Pat Smith, and Fischer are planning to attend the MTA Convention in January, 2014. Fischer will get information in with applications so reservations can be made.

Clerk: The Clerk and Deputy Clerk have taken the Election Accreditation Classes in Lansing last month.

Trustees: D. Hartsell checked with Port Austin ordinances to compare with our potential ordinances for portable toilets. They have none. Also bow and gun hunting season starting this Friday in Huron County. Hope to have coverage from the Sheriffs' Dept. Kelterborn has consulted with Road Commission foreman, Greg Polega. Primary roads are cleaned of brush. He hasn't used the full budgeted amount allotted, but was going to look around for final brush clean-up. Should have been wrapped up as of last week, so will check with him for final bill. Also, Kelterborn asked about the bids for the repair of the Township Hall. We had one bid from the original construction business that was submitted prior to the newspaper ad, and one from Mark Treder.

Correspondence: We received the CAFPA minutes from September. The CAFPA pump truck was sold for \$3200 and it went into the CAFPA general fund. Also CAFPA has a new Board Member, from Caseville, who replaced Burt Beadle. McCallum asked Len Pilato if the city was going to appoint an alternate. Not as far as Len Pilato knew. Mr. Pilato also submitted their fire department's audit. Clay asked about the remark that the roof was going bad since

he thought the roof was guaranteed for 40 years. The fire department is looking into it, and will have an inspector look at it. They need to look into the history of what was purchased, and will find out what to do then.

Offered following reports: Zoning Administrator's Report, Building Inspector's Report, Planning Commission Minutes of September, 2013. No additions or discussion.

Huron County EDC letter regarding Solid Waste Plan amendment: This Board will have to review it and discuss at the next meeting. It appears there is a proposed expansion of 40 acres at the landfill almost doubling the area, and that should last for approximately 20 years. After discussion, we can submit our comments to the EDC Board.

Other correspondences were the Road Commission invoice and email from Tom Pierce re: Portable Toilets.

Petitions/Public Comments: A guest asked what the total cost for the Chasney-Yates trial was. It was agreed that the clerk would call him tomorrow after investigating those costs.

Old Business:

2nd Quarter Budget Review: Everything looks balanced. We will need to keep an eye on Publications which we had adjusted last review. At this time there only are the Synopses for publications so we are o.k. Also noted that the Zoning Administrator's wages are past the expected 50% but that is because of the extra Zoning Board of Appeals and Planning Commission meetings that he is paid for. McCallum and Russell will take a look at that for tentative adjustments.

Building Maintenance/Bid Review: Received bids from Northstar Construction, and Mark Treder. Northstar's labor estimate was \$1460, the material was \$840, making it a total of \$2300. Also must add the debris clean up fee of \$300. Total bid then would be \$2600. This was submitted before the specs were drawn up. We will check to see that Tory Gielhart had reviewed the specs with Northstar.

Treder's total bid came to \$2800 with a cost of materials at \$850, and labor plus debris removal at \$1950. After much discussion about specs, Hartsell motioned to table bids until Building and Grounds Committee could look at both bids and make a recommendation and then schedule a special meeting of the Board. Seconded by Kelterborn. All in favor. Motion carried.

New Business:

PA 116 Applications: Two resolutions for PA116 before the Board- Resolution #2013-22 for approximately 57 acres for JB Land Co, and the other Resolution #2013-23 for Kelterborn enrolling 128 ½ acres. The Board resolved to enroll JB Land Co.'s approximately 57 acres into PA 116. Kelterborn offered the resolution, Hartsell seconded it. Roll call vote: Dale Aye, Val-aye, Clay-aye, Dorothy-aye, Claren-aye. Resolution #2013- 22 adopted. Regarding the Kelterborn request to enroll apx. 128 ½ acres into PA116, offer to accept resolution made by Fischer, seconded by McCallum. Roll call vote: Fischer-aye, McCallum-aye, Kelterborn-aye, Russell-aye, Hartsell-aye. Resolution #2013-23 adopted.

FOIA Fee Schedule: Recently we lowered page rate to ten cents per copy keeping in range with the State fees. It was noted that the current resolution reflects the lowest employee wage at \$8/hour. However, the lowest fee is currently \$12/hr. The Board agreed to amend the resolution to reflect the lowest hourly wage at \$12/hr. Motion offered by Kelterborn

and seconded by Hartsell. All in favor. Motion carried. It was agreed to re-write resolution and bring it to the next meeting.

CAFPA Appointment: Len Pilato's term has expired as representative to the CAFPA Board. Motion to reappoint Len Pilato for a 6 year term made by Kelterborn, extending his term through Dec. 31st, 2019. Seconded by Hartsell. All in favor. Motion carried.

Property Maintenance Code: Resolution #2013-24 to adopt ordinance # 2013-04, the 2009 International Property Maintenance Code for building issues in Lake Township, offered by Hartsell, supported by Kelterborn. Roll call vote: Kelterborn-aye, McCallum-aye, Fischer-aye, Hartsell-aye, Russell, aye. Resolution adopted.

2013-2014 Snowplowing: Esch Landscaping called seeking reappointment to snow plowing for the Township Hall and Transfer Station at last year's rate of \$30 per removal at the Hall, and \$40 at the Transfer Station. Per McCallum, no complaints from the Transfer Station regarding snow removal last year. Currently, the only complaint was snow not always plowed by 10 a.m. when the office opened. Clay motioned to hire Esch's for snow removal at same rate as last year for the Transfer Station and Township Hall with the stipulation of the Hall being done by 10 a.m. Seconded by Hartsell. All in favor. Motion carried.

Tabled/Pending Items:

Copy Machine, as said before, will be tabled while getting more information from Brady's Business Machines.

Portable Toilet Ordinance: We should have plenty of time to consider an ordinance since summer is done now. Several questions presented regarding the three correspondences about port-a-johns. One suggested using the starting time as the time application initiated, but maybe we should have a start date and ending date given by the resident to encourage early permit applications? Do we want port-a-johns on the beach side of M25? Also there is a debate whether we want port a johns actually on the beach, for health/water level reasons. It was suggested that we make special allowances for parks and construction sites. Also when checking that portable johns are emptied by DEQ-qualified servicers, a certificate of service might be asked for by our township. In talking about facilities, there was talk of improving the looks of the temporary portable toilet at Philps Park and could the Road Commission build something there? The Road Commission had suggested that Lake Township could possibly share the cost. It was questioned if Thumb Cellular would use its' revenues from the cellular tower at Philps Park to add public toilet facilities there? The question also came up if there are grants that might be available for this use. Kelterborn agreed to check into the costs of building something at Philps Park and report at the next meeting. A guest in the audience suggested it would be a worthy project for the Lake Township revenues. Another guest stated that we must remember the ramifications if we don't offer facilities at the beach. Another guest suggested that a portable toilet could be placed at an easement, but not down by the water. No determinations were made, but it will be information for future conversation in addressing a Portable Toilet Ordinance.

Payment of Bills: Motion by Kelterborn, seconded by Fischer, to pay the bills as presented. All in favor. Motion carried.

Public Comments: Ed Smith, representative from Congresswoman Candice Miller's office, introduced himself. He made a presentation encouraging citizens here to direct any

questions to him, or the Congresswoman's office. His purpose is to visit local governments and establish a repore with them. Discussions included water quality, and testing among other topics.

Adjourned: Motion by Kelterborn, seconded by Hartsell to adjourn. All ayes. Motion carried, Adjourned at 9 P.M.

Respectfully submitted,

Claren Russell, Clerk