

**TOWNSHIP OF LAKE, HURON COUNTY**  
**BOARD MEETING**  
**NOV.18, 2013**

Meeting was called to order by Supervisor, Val McCallum at 7:30 P.M. Pledge of allegiance was recited. Roll call: McCallum, Kelterborn, Hartsell, Fischer, Russell. Guests in attendance, 5.

**Agenda:** Additions were as follows: Correspondence added from Diva Disposal and Saginaw Bay Coastal Initiative. Under Old Business added FOIA Resolution and Huron County Solid Waste Plan. Under New Business added Winter Newsletter and scheduling holiday office hours. Under Tabled/Pending Items: moved copy machine discussion to Old Business. Kelterborn made a motion to accept the agenda with additions, and Hartsell seconded it. All in favor. Aye. Motion passed.

**Minutes:** Hartsell made a motion to accept the Oct. 21, 2013 minutes as presented, Kelterborn seconded it. All in favor. Motion carried. Special Board minutes of Nov. 11, 2013 presented. Motion to accept the minutes as presented made by Kelterborn, seconded by Fischer. All in favor. Motion carried.

**Reports from Board Officers:**

McCallum- Stated there were two tax appeals heard in Bad Axe. Decisions will be forthcoming. Received the valuation disclosure from the Suri appeal. Will be referring the Suri Tax Appeal to our consultant, Frischman, to advise as valuation disclosure uses the 2008 appraisal and adjusts it annually based on the economy. McCallum does not feel that is proper methodology. The Township's next Board of Review is scheduled for Dec. 10<sup>th</sup>.

Fischer- Report is in our packets.

Russell – Requested Board signatures for corrected Sept. bill listing due to correction of EFTPS check, and listing of checks in reverse order. Requested Board signatures for correction of Oct. bill listing as a mileage check left off, and secretary's check corrected. All agreed and signed.

Hartsell – Nothing to report.

Kelterborn – Reported that no progress to date on Philips Park toilet facility. Regarding the Township Hall repairs, Mark Treder has been working on it, but is not done yet.

**Correspondence:**

Saginaw Bay Coastal Initiative sent a letter announcing its' next meeting in Bay City November 21, 2013 (no time noted). They will be discussing septic systems in our area, among other topics.

Diva Disposal sent a notice that the 2014 recycling program will continue to be offered on the third Sunday of every month with the cost to increase to \$245 per month or \$735 per quarter , due to "tipping" fees being incurred in 2013 in Flint. Current contract of \$195 per month or \$585 per quarter ends Dec. 31, 2013. They would continue to take plastics 1 and 2, tin, aluminum, and paper. There was discussion about the cost of going through Tuscola County. McCallum stated last year in December when the Township was contemplating this contract with Diva, they had agreed to provide the recycle trailer and haul it for the charge of \$150 or \$160. When we had used this recycle service (before Diva), we had volunteers to sort the recycle products. McCallum also spoke to Solid Waste at Kent County this morning about another subject but they had stated their recycle program took tin, glass (both color and

clear), plastic containers such as yogurt and cottage cheese, besides the current paper, cardboard and plastics, but manning the recycle at the Transfer Station would need to be done by volunteers, as it had been done several years ago. Resident Bill Williams stated he would check and see if there were enough volunteers to consider that option, and will report back at our next meeting. It was also noted that the Thumb Industries trailer for paper and cardboard, wasn't there this past weekend. We will find out why. With Tuscola County, Thumb Industries' paper recycle might be an issue. We would have to ask them if Thumb Industries could still have their trailer there for the paper and cardboard and magazine recycle. After much discussion McCallum agreed to check with Tuscola County about their recycling services and report at our next regular Board meeting in December. Regarding the trash pick-up issue on the website, there were mixed comments equaling about 50-50. Comcast had sent two correspondences. One was to introduce a government affairs liaison to handle any questions or complaints the Township government might have. The second letter was an announcement of some channel changes. Public Utility Services sent 2 letters of hearings: one for DTE on Nov. 21, 2013 at 9 AM. The other for Thumb Electric on December 4, 2013. The notices will be posted on our website and our outside bulletin board.

**Petitions/Public Comments (on Agenda items):**

A guest asked for clarification about the Philips Park expense. Kelterborn explained we are looking into possibilities for placing a permanent toilet facility there, similar to Thompson Park. The Planning Commission had discussed the possibility of placing a permanent toilet facility at Philips Park and using some of the revenue the Road Commission receives from the cell tower. The Planning Committee was advised that it may be possible if the Township was willing to share in the cost. Mr. Colletta asked if we are losing revenue because of the dumpster costs and less trash due to recycling and the dumpster cost? No, as we don't get charged until the dumpster's full and a large part of the dumpster fee is the fuel charge for emptying it. Question arose about what "tipping fee" is. It is the cost to empty dumpsters at the landfill or a dumping fee.

Winter Newsletter will include a tear-off survey for our taxpayers to express their thoughts about curbside garbage pickup versus our current Transfer Station service. Zoning administrator is writing an article about the Planning Commission issues. Dale Hartsell will make a report about public safety information regarding sheriff patrol. Elections will be discussed with a reference about Absentee Ballots. Jerry Pobanz will also add information about Planning Commission. Today's decision (under New Business) regarding Township Holiday schedules will also be included in the Newsletter. All this information will be delivered ASAP to Clemco for printing so it can be included in the December tax bills. Fischer said she needs the Newsletters to mail with the taxes by November 27<sup>th</sup>.

Fireworks ordinance reviewed in the Caseville Township Newsletter had varied limits that our own ordinance may want to include. A copy was given to each Board member to read before our next Dec. Board Meeting, when we will discuss it further. Hartsell also will review the revised firework ordinances in consideration of enforceability.

A FOIA Resolution, 2013-25, was presented reflecting last months corrected charge of \$.10 per page (letter size or legal size). We eliminated the Commercial charge for Assessor's Valuation Statements but agreed to keep the line, "No charge to property owner for their property record card". In section 3, (Hourly Labor Wage), corrected \$12.00 per hour to "Lowest paid hourly employee..." Kelterborn offered to adopt the resolution with corrections, Hartsell seconded it. Roll call vote: Aye-Hartsell, McCallum, Kelterborn, Fischer, Russell. Nays- none. Resolution adopted.

Solid Waste Plan- In 1999, Lake Township did not approve the County's Solid Waste Plan. In order to approve the proposed amendment a 67% approval vote of all townships would be needed to pass.

McCallum would like time to check with other townships before making a decision. There should be a review of environmental concerns such as contamination issues with land and water, and alternative solutions should be considered.

Copy machine rental was discussed. Brady Machines offered a black and white copier-printer-scanner, at \$110 quarterly maintenance cost for a maximum of 5 years. It has black-white, copier-scanner capabilities. Another copier with color printing also available would cost \$150 per quarter. F&G Business Machines offered a new black-white copier-printer-scanner at \$2300 with a 90 day guarantee and a maintenance contract available.

A used Minolta which also does what the preceding copier does and has a 31000 copy meter reading already, comes with a 4 month warranty and it could be bought for \$2850. The cost of running color is about half of what we pay on the Dell right now. You can get a maintenance agreement. The current Dell will be 10 years old and will start to need repairs due to usage. Also the toner is expensive. Brady Machine quotes were monthly rental AND included maintenance. Currently we have \$1600 in Office Equipment budgeted. Kelterborn motioned to table copy machine replacement, Hartsell seconded it. All in favor. Motion passed. Hartsell volunteered to check with Pt. Austin Village to see who they bought their current copier from.

Esch Snow Plowing services\_ agreed to have Township plowed out before 10 A.M. on work days. We will send them the dates of meetings to plow also.

#### **New Business:**

Budget Amendments: Zoning Administrator Salary covered last month that the \$25 for the Planning Commission meetings had to be reflected in his budget. The Treasurer account short by \$82 due to Treasurer and Deputy Treasurer going to MTA Convention in January (total cost, \$582). Fischer agreed to transfer \$100 from her allotted mileage costs to Educational budget. Planning Commission may be short to cover meetings through March 2014. Should have enough for 5 extra meetings. Agreed to transfer \$600 from Consulting and Legal under planning and zoning to cover wages. Zoning Administrator needs about \$500 more in Salary item due to unbudgeted cost coverage of ZBA's and Planning Committee meetings. Agreed to transfer \$500 from Zoning Administrator's Education budget to Salary. Also, have another ZBA meeting coming up and we need \$500 to cover salary . It is recommended to transfer \$500 from their Education allotment to Salary. Kelterborn motioned to accept budget corrections, Fischer seconded the motion. All in favor. Motion carried.

It was announced that Mark Treder, the Zoning Administrator, has been hired by another business fulltime and will be leaving by the end of February, 2014. At this time he will work Monday and Friday through February. The Zoning Administrator's position will need to be filled. There was a question brought up as to whether the job could be split between two persons, one for site plans, and one for enforcements, keeping in mind that they would both be part time. Hartsell suggested Tory Geilhart might be interested in doing Site Plan reviews. It was stressed the key function of our Zoning Administrator was to help the property owner accomplish their goals, and not to just be a policing force. It was pointed out that if we can hire a new person soon enough they can work with Mark Treder to get training from him and get up-to-date on current projects. Agreed to further discuss replacement at next meeting.

ZBA term for Rich Ehrlich is expired. He is willing to be reappointed for another 2 year term in order to stagger term expirations. No other applications. Hartsell motioned to reappoint Rich Ehrlich to the ZBA Committee for a 2 year term ending in December 2015. Seconded by Kelterborn. All ayes. Motion carried.

Approved

Holiday schedule was presented to coincide with the County's. Our Christmas holiday hours would reflect the Township Hall closed Dec. 24 through January 1, 2014, reopening on Jan. 2<sup>nd</sup>. Motion by Kelterborn and seconded by Hartsell to adopt the County Holiday schedule. All in favor. Motion carried.

**Tabled/Pending Items:**

**Public Comments:**

A suggestion to add to the Newsletter tips of precaution when leaving your cottage unattended through the winter was offered by Larry Crews. It was agreed and will be included.

Correction of Planning Committee date to Nov. 20, 2013, not Nov. 27<sup>th</sup> as noted on the bottom of the Agenda. Also should be 6 P.M., not 7 P.M. Agreed to post P.C. Agenda tomorrow morning on the website.

Disappointment that the Board conducted a Special Meeting on Veterans' Day was expressed by a guest. Kelterborn explained, due to the pressing need to start the Township repairs with the oncoming winter weather and availability of Board members, it was necessary to schedule the meeting for that Monday.

Starting hour for the next 3 months for the Board meetings will be 6:30 P.M. accommodating winter travel.

**Payment of bills:**

Correction of the bills: Pobanz paid for 2 ZBA meetings, should have been Planning Commission meetings-Correct salary from \$65 to \$55/meeting; Ric Geilhart should have had a meeting of the Planning Commission at \$65 but was credited with a ZBA meeting at \$55, so will be \$10 more. Will check further Also add cleaning lady's check of \$40, and a check of \$130.50 for reservation for MTA training for Deputy Clerk. Kelterborn motioned to approve the payment of the bills as corrected, Hartsell seconded it. All ayes. Motion carried.

**Adjournment:** Motion made by Kelterborn to adjourn, supported by Hartsell. All in favor. Adjourned at 9:08 P.M.

**Next meeting: December 16, 2013, with winter start time change to 6:30 P.M.**

Respectfully submitted,

Claren Russell, Clerk