

## Lake Township Planning Commission

April 23, 2014

### Approved minutes

Meeting was called to order at 7:00 by Chairman Jerry Pobanz. The Pledge of Allegiance was recited. Roll call- Bob Siver, Nicole Collins, Clay Kelterborn, Jerry Pobanz and Todd Gordon all present. Three guests in attendance.

**Approval of February 26, 2014 minutes:** Motion made by Kelterborn to accept the Feb. 26, 2014 minutes, seconded by Collins. Motion carried all ayes.

**Approval of March 26, 2014 minutes:** Motion made by Siver to accept March 26, 2014 minutes, seconded by Kelterborn. Motion carried all ayes.

**Approval of Agenda:** Jerry Pobanz wanted the yearly report added to the night's agenda under new business. Kelterborn wanted to add compensating Kevon Martis for the February 26, 2014 meeting to the night's agenda under new business. Motion made by Kelterborn to accept the agenda with new additions, seconded by Collins. Motion carried all ayes.

### Correspondence:

Lou Colletta had sent a zoning ordinance page with an error on it that he wanted the PC members to look over. Colletta stated the wording of the text and the drawing don't match. Colletta thought the drawing should be deleted and some of the text switched. The Zoning Administrator Tracey Swift agreed. There was a brief discussion between PC members and guests. Jeanne Henry- Chairman of the Zoning Board of Appeals asked if they should write a letter for the PC members if they have zoning questions. Kelterborn replied yes. Kelterborn also suggested having ZBA minutes in PC members packets from that night on. Planning Commission members agreed. Lou Colletta also sent a copy of a Draft of Performance Bond and Guarantee that the county is looking into. Jerry Pobanz suggested just turning the Performance Bond in with the draft of wind ordinance for the lawyer to review.

Kelterborn suggested that he would find out what had to be done to fix the Zoning Ordinance before the next meeting and made a motion to table the Zoning ordinance error until next meeting under new business. Seconded by Gordon. Motion passed all ayes.

### Public Comments:

Lou Colletta asked if they were going to have the election of officers. Kelterborn responded the officers were elected at the last meeting. Kelterborn also stated that Todd Gordon would be taking over for Ric Geilhart who resigned.

### New Business:

Pobanz read the annual report for the Planning Commission members. Motion made by Kelterborn to accept annual report, seconded by Siver. Motion passed all ayes.

The Planning Commission then had a brief discussion on compensating Kevon Martis for mileage to and from the Feb. 26, 2014 meeting. Motion made by Siver to compensate Kevon Martis the standard Lake Township rate of .40 ½ cents per mile for 360 miles. Seconded by Collins. Motion passed all eyes.

### **Old Business: Wind Ordinance**

Collins asked the members if there were any changes with the wind ordinance draft since the last meeting? Siver stated he found a few grammatical changes. Siver and the other Planning Commission members then discussed deleting some parts and rewording other parts throughout the ordinance. Kelterborn suggested having a lawyer, Mike Homier from Foster Swift review the Wind Ordinance. Kelterborn said he would review the ordinance for \$200.00/hr. and thought it would take 10-15 hours. Kelterborn also stated that the review takes time and that the PC members should have a target date to get this done. He suggested the PC members get ideas ready for next meeting; and draft a cover letter to go with the draft of the Wind Ordinance for Mike Homier and try to have it back by June. The PC members had a brief discussion. Motion made by Kelterborn to send cover letter with the latest revisions of Wind Ordinance to Homier along with copy of Performance Bond. Seconded by Collins. Motion passed all eyes.

### Lighting Ordinance

Collins stated she took most of the Lighting Ordinance from the Dark Sky Ordinance and adjusted it for Lake Township. She suggested not putting all the old graphics into new ordinance. There was talk between the PC members on shielding lights, keeping the light spray on their own property; the PC members discussed lumens and watts, reducing the output of the bulbs instead of having people change their fixtures. Kelterborn suggested sending a notice out in the newsletter about the new ordinance so the people of Lake Township would know of the changes. Then if they don't comply the Zoning Administrator would get involved. Motion made by Kelterborn to revise the draft and table the Lighting Ordinance until next meeting. Seconded by Pobanz. Motion passed all eyes.

### Port- O –Johns

The Planning Commission members started discussing the usage of Port – O –Johns in Lake Township. They discussed letting people use them for a certain amount of days at a time, needing permits to use them, paying a fee, only allowing so many permits a year. Pobanz stated he didn't think they should be alongside the road all summer long. He feels some people take advantage of using them too long. Gordon stated that we need to make exceptions for construction/ building sites. Tracey Swift stated that we could get more complaints if too restrictive with the Port-O-Johns. Kelterborn stated it is important to keep the shoreline looking nice. Collins asked if we want to give the people of Lake Township more rules and regulations? What if we just say no Port – O- Johns on the beach side? Kelterborn stated if we try to get something regulated, we will have something to fall back on when we receive a complaint. Kelterborn asked Tracey Swift to gather information together from other communities before the next meeting. A motion was made by Kelterborn for the Planning Commission

members to put their ideas on paper and tabled Port-o-Johns until the next meeting. Seconded by Collins. Motion passed all ayes.

**Public Comments:** NONE

Motion to adjourn by Collins, seconded by Siver. Motion passed all ayes.

Meeting adjourned at 9:30 p.m.

Next meeting May 28, 2014 at 7:00 p.m.

Submitted by Kim Simpson, recording secretary