

**LAKE TOWNSHIP, HURON COUNTY  
BOARD OF TRUSTEES MEETING MINUTES  
JANUARY 19<sup>TH</sup>, 2015**

The meeting was called to order at 6:35 P.M. The Pledge of Allegiance was recited. Those in attendance: V. McCallum, D. Fischer, C. Kelterborn, D. Hartsell, C. Russell. Guests: 4.

**Approval of the agenda:** Motion made by Hartsell and supported by Kelterborn to approve the Agenda. All ayes-motion carried.

**Approval of December 18<sup>th</sup>, 2014 Minutes:** Motion made by Fischer and supported by Hartsell to approve the December 18<sup>th</sup>, 2014 Minutes. All in favor, motion carried.

**Reports from the Board Officers:**

**Supervisor:** McCallum stated the Recycling program at the Transfer Station was going well. There was discussion about room for all the recycle materials but the Board agreed there was enough space, and that it was particularly busy as the residents were still learning that Recycling was in practice every Sunday as opposed to the 3<sup>rd</sup> Sunday only.

**Treasurer:** Collected a million dollars in taxes last December. Taxes went well.

**Clerk:** Nothing to report.

**Trustees:** Hartsell had nothing to report.

Kelterborn had nothing to report.

**Correspondence:** The Zoning Administrator's Report, Building Inspector's Report, Planning Commission Reports noted. No comments.

Building Inspector's Annual Report will be submitted at the February Board Meeting.

Noted information about where to recycle florescent bulbs and alkaline batteries is on the website and a few flyers are here at the Hall.

The Survey about changing summer collection days are now on the Lake Township website. Lou Colletta will forward those results to our office.

DTE has a Public Service Hearing scheduled regarding a rate increase and will be posted on the website, and is available after the meeting for further inspection.

A letter from FEMA regarding the National Flood Insurance Program has been received. They have adopted a new program which will involve changes in rates. It will be here for inspection.

Tory Geilhart is our Floodplain Manager.

**Petitions/Public Comments:** None.

**Old Business:** No Old Business at this time. We have noted some items pending for future reference.

**New Business:**

**2015-1 Poverty Guidelines Resolution:** Motion made by Kelterborn, seconded by Fischer to accept the 2015-1 Poverty Guideline Resolution. Roll Call vote: Hartsell, aye. McCallum, aye. Kelterborn, aye. Fischer, aye. Russell, aye. Motion carried.

**ZBA Procedures:** ZBA chairperson has brought a sample of a letter of Procedure from the Plymouth Township in applying for a variance. Our chairperson would like to incorporate into our process a written letter from the applicant stating exactly what they are requesting from the ZBA, and a reason why they cannot comply with the ordinance as written. McCallum would like to also make clear what an unnecessary hardship is versus a dimensional/practical

## Approved Minutes

difficulty . Most of our variance requests are practical difficulties. After much discussion the Board was in favor of PC Chairperson, Jeanne Henry, drafting a ZBA Procedure policy to be reviewed by our legal advisor and then presented at the February meeting. Motion made by Kelterborn, and seconded by McCallum. All in favor, motion carried.

**Transfer Station Power:** Russell is asking for power to be provided at the Transfer Station apart from the kerosene used now. It has been used for heat and is a dirty source of power. Recently a generator had been given to the Station and supplied enough power for heat and a light. Unfortunately the pull start broke. Russell has looked at local stores and found several portable generators for less than \$500, and there is enough money in the budget under Transfer Station Repairs to purchase one. DTE has been contacted to give us an estimate of what it would cost to supply electricity there. A representative will meet with the Bldg. Inspector this Wednesday. Until then, Kelterborn made a motion to purchase a propane heater. Hartsell agreed to supply a propane tank at no charge. Motion was seconded by Fischer. All in favor, motioned carried. By the February Board meeting we should have a DTE estimate to consider electricity. Also we can talk about alternatives, including continuing with propane and adding a propane light.

**Fee Schedule:** Kelterborn suggested to review our Special Use fees and ZBA fees. He questions cost of mailings and publication notices as well as payroll of the Board Members being covered by the current fee charges. Another concern is if extra costs come up, should there be a notice attached that "...additional cost incurred would be billed to the applicant.."? McCallum suggested Kelterborn add this review of fees to the coming Planning Commission meeting and bring the results to our February Board meeting. Hartsell was asked if Pt. Austin Township has a fee schedule? He will check. McCallum motioned to table conversation until next month with Hartsell getting a copy of the fee schedule from Pt. Austin. Seconded by Hartsell. All in favor, motion carried.

**2014-2015 Budget Review:** Review of budget shows all line items are in balance for current year to date. No action needed.

**2015-2016 Budget Preparation:** A work sheet was passed out to each Board member and they were asked to review and prepare for 2015-2016 new budget discussion at the February Board Meeting. Kelterborn asked the Board to consider what we want to do about our Hall. Feed-back is needed to address repairs and possibility of buying property and building a new hall. The owner of our hall presently has not responded to a letter sent several months ago asking if he is interested in selling the property. It was suggested that Buildings and Grounds meet this winter to review possibilities, and hold a public hearing to get feedback from the public. Kelterborn will look into calling a meeting. It was noted that a neighborhood watch was suggested due to break-ins. It might also deter the gun shooting problems we have experienced in the past. A guest commented that the Sheriff patrol service we have invested in is worthwhile and he feels that the patrolling presence has helped keep down law breaking. A Public Safety Committee Meeting could be called to review the Neighborhood Watch Program. Hartsell agreed to have a meeting.

## Approved Minutes

Kelterborn noted that we have obsolete computer equipment that needs to be disposed of. There are three old computers that need to have the hard drive deleted, and recycled with Thumb Office Supply. There are two black flat screen monitors that should be able to be sold. Hartsell motioned to check with Thumb Office Supply for price of a used monitor, and then put them for sale via the Lake Township Website and to recycle the old computers. Supported by Kelterborn. All in favor, motion carried.

**Payment of the Bills:** Motion by Kelterborn to pay the bills with the addition of the Hall Maintenance and the addition of the Building Inspector's wages which were accidentally omitted in the listings. Seconded by Hartsell. All in favor, motion carried.

**Public Comments:** A resident noted there was quite a bit of traffic at the Transfer Station this past Sunday (Jan. 18), and is concerned about backup traffic for Recycle when summer residents are back. It was stated that may have been due to people who weren't aware of weekly Recycle yet, and with the days of Transfer Station collections May through October, that will take off the burden of traffic. A guest asked what prompted the Transfer Station Survey to question day change? Explained some felt hot weather makes it hard to hold garbage for a week without a stench. A guest suggested adding a few extra hours in middle of the week, late enough to allow working people to come to the Transfer Station might help, instead of eliminating a weekend day.

Jeanne Henry stated, in regard to last month's item about the Caseville Fire Dept. not fining an illegal fire in her area, the Fire Dept. has since fined that company after the investigation proved negligence.

**Adjournment:** Kelterborn motioned to adjourn at 7:40 P.M. Fischer seconded motion. All in favor. Motion carried.

Respectfully submitted,

Claren Russell, Clerk