

**LAKE TOWNSHIP, HURON COUNTY**  
**4988 W. KINDE RD., CASEVILLE, MI 48725**  
**BOARD OF TRUSTEES MEETING**  
**JANUARY 16, 2017**

The meeting was called to order at 6:35PM. Pledge of Allegiance was recited. Members present: Dorothy Fischer, Clay Kelterborn, Valerie McCallum, Dale Hartsell. Claren Russell was absent. There were 2 guests.

**Agenda:** Motion by Hartsell to approve the agenda, second by Kelterborn. All ayes, motion carried.

**Board Minutes:** Motion by Hartsell to approve the December 19, 2016 Board meeting minutes, second by Kelterborn. All ayes, motion carried.

**Reports from Board Officers:**

**Supervisor:** McCallum reported that the Gorman's withdrew the court petition to appeal their ZBA decision awaiting possible ordinance revisions.

**Treasurer:** Report included in Board packet. Mentioned that Port Austin library payment needs to be made.

**Clerk:** Nothing.

**Trustees:** Kelterborn spoke with Matt Ricker, HCRC about Champagne Road future resurfacing. Matt Ricker suggested that prior to re-blacktopping of Champagne Rd., the tubes under the road should be inspected as they are approximately 20 yrs. old.

**Correspondence:** CAFPA minutes received from Len Pilato, Zoning Administrator/Building Inspector reports, Planning Commission Dec. 14, 2016 minutes, Wilkinson dust control contract, Michigan Township Participating Plan property insurance renewal.

**Petitions/Public Comments:** None

**Payment of Bills:** Motion by Kelterborn to pay the bills as presented with addition: Sandra Pobanz (hall cleaning) \$40.00, second by Hartsell. All ayes, motion carried.

**Old Business:**

**Battery disposal:** Office secretary, Kim Simpson is gathering information regarding possible battery disposal sites.

**New Business:**

**2017 Road work:** Kelterborn recapped his conversation with Matt Ricker, HCRC. He suggested that a work order be submitted to HCRC to check the tubes below Champagne Rd. in order to prepare for future blacktop work. Per Ricker, the tubes are approximately 20 yrs. old. Motion by Kelterborn to prepare work order for HCRC to check tubes under Champagne Rd., second by Fischer. All ayes, motion carried.

**Wilkinson dust control contract:** The Board reviewed the contract and stated that they were pleased with the services being provided by Wilkinson. If the contract is be prepaid before February 28, 2017 for the amount of \$7,800.00, the Township will realize an 11.76% savings.

Motion by Kelterborn to approve and prepay the Wilkinson contract for dust control, second by Fischer. All ayes, motion carried.

**Michigan Township property insurance renewal:** After reviewing the policy and determining that the premium has increased approximately \$600.00 with no change in coverage, Kelterborn suggested that the Township begin looking at other providers for comparison. McCallum stated that the current premium of \$4,137.00 is due upon receipt, however looking into other options can be done before the next renewal. Motion by Hartsell to pay the insurance renewal, second by Kelterborn. All ayes, motion carried.

**Transfer Station attendant job:** As it is Dave Ferris' intention to retire at the end of June 2017, McCallum proposed advertising in the newspaper for his replacement, beginning with one month. Motion by Hartsell to advertise the Transfer Station attendant job opening, second by Kelterborn. All ayes, motion carried.

**3<sup>rd</sup> Quarter budget review:** The budget was reviewed and no action was needed.

**2017-2018 budget preparation:** McCallum mentioned to the Board members that at the upcoming February meeting the Board should begin preparing a draft of the 2017-2018 budget. She suggested that the Deputy/extra office salaries be looked at. The other Board members had no particular areas of interest at this time.

**Public Comment:** None

There being no further business, motion by Hartsell to adjourn, second by Kelterborn. All ayes, motion carried. Meeting adjourned at 7:00 PM.

The next Board of Trustees meeting will be Monday, February 20, 2017 at 6:30PM.

Minutes prepared by:  
Maryanne Williams, Deputy Clerk