

LAKE TOWNSHIP, HURON COUNTY
4988 W. KINDE RD., CASEVILLE, MI 48725
BOARD OF TRUSTEES MEETING
March 20, 2017

The meeting was called to order at 6:35 PM. Pledge of Allegiance was recited. Members present: Dorothy Fischer, Clay Kelterborn, Valerie McCallum, Claren Russell by Facetime, Dale Hartsell. There were 3 guests.

Agenda: Motion by Hartsell to approve the agenda, second by Fischer. All ayes, motion carried

Open Public Hearing on 2017-2018 Fiscal Year Budget: The following items were discussed during the Budget Hearing: Computer support moved from office cost center to Building Inspector, Treasurer and Assessor cost centers; salary increases for Board members; building and zoning revenue down due to no new home permits or dock registrations; noticeable savings realized by contracting with Emterra Environmental vs. Waste Management for the Transfer Station; audit contract is in its second year with Berthiaume & Co.; an increase in the cost of our P.O. box; 5M in Capital Improvement Fund. Lou Colletta asked about the cable franchise fee and school operating tax. McCallum answered that the franchise fee is paid to the Township by Comcast and the operating tax is collected per parcel. Motion by Hartsell to close Public Hearing, second by Kelterborn. All ayes, motion carried.

Board Minutes: Motion by Kelterborn to approve the February 20, 2017 Board meeting minutes, second by Fischer. All ayes, motion carried.

Reports from Board Officers:

Supervisor: McCallum reported that there were 13 petitions that came to the Board of Review by mail. She has spoken with Sheriff Kelly Hanson and Senator Edward Canfield about attending a future Board meeting to discuss the shooting situation at the end of Quarry Rd. She has received the name of Ken Lind Insurance Agency to contact for insurance comparable, for the Township. This agency specializes in municipalities and Hartsell reports that Port Austin Village has changed over to them.

Treasurer: Reports included in Board packet. Kelterborn asked about the delinquent taxes for 2016. Fischer reported that delinquent summer tax was 49M and winter was 188M. She also explained that the Independent Bank balance on hand was high due to checks that are in transit. The Board discussed the possibility of looking into other financial institutions interest rates, and also CDs vs. Money Markets, as the Federal Reserve has raised their interest rate .25% with possible additional increases this year.

Clerk: Asked the Board for a motion to pay any incoming bills through the end of March which should be included in the current budget.

Trustees: Hartsell reported that he heard an explosion in the distance ~~and contacted Gerry Simmons to see if it came from the Quarry Rd. area. She had no complaint.~~ and Gerry Simmons called from Quarry Shores area to report the explosion came from that area.

Kelterborn reported that McCormick and part of Etzler Rds. are in need of re-stoning. He would like to schedule a Facilities Committee meeting. He also asked Len Pilato if the fund balance could be placed on the CAFPA budget in the future.

Correspondence: CAFPA minutes; Zoning Administrator/Building Inspector reports; Planning Commission minutes; lawn maintenance proposal from Paul Santhany; Xfinity/Comcast service updates; transfer station evaluation of Wednesday (winter) service; Michigan Township Participating Plan, Board of Directors elections.

Petitions/Public Comments: None

Payment of Bills: Motion by Hartsell to pay the bills as presented and also any bills which will need paying before the end of March, second by Kelterborn. All ayes, motion carried.

Old Business:

2016-2017 Budget Review/Amendments: The Board made the following amendments to the 2016-2017 budget: \$200 to Board of Review publications; \$1,300 to Insurance/Bonds. Motion by Hartsell to approve amendments, second by Kelterborn. All ayes, motion carried.

Roads: The work order for tube checking on Champagne Rd. has been picked up by the HCRC. There are funds in the Township Road Fund to cover the future work on Champagne Rd. Kelterborn and McCallum will attend a meeting with the HCRC on April 19, 2017. Kelterborn reported that an approximate 1 mile of McCormick Rd. and a portion of Etzler Rd. are in need of re-stoning. He suggested that the Township accept bids for the work.

New Business:

Assessing: McCallum asked the Board to consider hiring Lisa Clinton, certified level 2 assessor to perform the assessing duties for Lake Township. Clinton has 2 ½ years of experience and will assume the job from McCallum at no additional cost to the Township. Motion by Hartsell to hire Lisa Clinton as Lake Township Assessor, second by Russell. All ayes, motion carried.

General Appropriations Act 2017-2018 Budget: The Board discussed a wage increase for deputies and extra office personnel. Motion by Hartsell to increase deputy/extra office hourly wage to \$13.50, second by Kelterborn. All ayes, motion carried.

Motion by Hartsell offering Resolution 2017-2 General Appropriations Act, supported by Kelterborn. Resolution 2017-2 was adopted by unanimous roll-call vote.

Annual Resolutions: The following resolutions were offered by Hartsell and supported by Kelterborn: 2017-3 Township Attorney; 2017-6 Tax Collection Administration Fee; 2017-7 Township Depository; 2017-10 Township Publication Media. The forgoing resolutions were adopted by unanimous roll-call vote.

The following resolution was offered by Kelterborn and supported by Fischer: 2017-4 Lake Township Millage Levy. The forgoing resolution was adopted by unanimous roll-call vote.

The following resolutions were offered by Kelterborn and supported by Hartsell: 2017-5 CAFPA Millage Levy; 2017-8 Township Board 2017-2018 Meeting Schedule; 2017-9 Planning Commission 2017-2018 Meeting Schedule. The forgoing resolutions were adopted by unanimous roll-call vote.

Public Comment: A discussion took place regarding the Township Hall at which time a motion was offered by Hartsell and supported by Fischer to have Tory Geilhart inspect a property on Oak Beach Rd. and submit a written report and photos to the Facilities Committee and Board. All ayes, motion carried.

There being no further business, motion by Hartsell to adjourn, second by Fischer. All ayes, motion carried. Meeting adjourned at 7:55 PM.

The next Board of Trustees meeting will be Monday, April 17, 2017 at 7:30PM.

Minutes prepared by:
Maryanne Williams, Deputy Clerk