

**LAKE TOWNSHIP, HURON COUNTY**  
**4988 W Kinde Rd., Caseville, MI.**  
**Board of Trustees Meeting**  
**September 18, 2017**

Meeting was called to order at 7:30 P.M. The Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Clay Kelterborn, Dorothy Fischer, Dale Hartsell, Claren Russell. Guests -3.

**Agenda:** No CAFPA Minutes were received for Correspondence. Motion made to approve corrected Agenda. Motion made by Hartsell and supported by Kelterborn. Motion carried.

**Approval of August 21, 2017 Board Minutes:** Motion by Fischer, seconded by Hartsell to approve Minutes. All in favor, motion carried.

**Reports from Board Officers:**

**Supervisor-** No estimates have been received regarding brush trimming. Regarding the Transfer Station, the attendant has suggested increasing fees for pick up loads. We can address that for the new fiscal year.

**Treasurer-** Dorothy Fischer states that she has been busy with taxes.

**Clerk-** Nothing to report.

**Trustees:**

**Hartsell-** Is in contact with Dispatch in regard to ORV complaints.

**Kelterborn-** Spoke to the Gotts family about purchasing the property that the Township Hall is sitting on. Will talk more about this subject during Old Business.

**Correspondence:** Received Zoning Ad. Report, Building Inspector Report, Planning Commission Minutes. Received tentative contract for snow removal from Esch Landscaping. A packet of 15 letters from local residents was read complaining about ATVs and dirt bikes being driven on Sand Road causing loud noises, and stirring up dirt and dust. It was agreed to discuss this under New Business. There is a letter of interest from Ron Koen in regards to ZBA alternate.

**Petitions/Public Comments:** Jerry Pobanz stated he is pleased with the road work done in his area this year.

**Payment of the Bills:** Russell added cleaning of the hall by S. Pobanz at \$30. Hartsell moved to approve the bills with the addition, supported by Kelterborn. All in favor, motion carried.

**Old Business:**

**Road Work:** Regarding McIlhargie Rd., McCallum received an estimate to tile one mile East of Champagne Rd. using tile for the first 4/10ths of a mile to tie into the Harrison drain, and then continue tiling the rest of the mile with possibility of being able to tie into a farmer's field tile. With approximately 4000 tons of stone the price is estimated at \$50,165. Question was raised if we need to do the entire mile. Only one residence is on that road, and the worst of

the road is the first half from Champagne Rd. After conversation, Kelterborn proposed two runs of tile be run to the Harrison Drain, and then re-stone that portion of the road with a minimum amount of stone as needed, seconded by Hartsell. All in favor, motion carried.

**Guest Speaker: Tim Rutkowski, Huron County Prosecuting Attorney**, presented information regarding P.A. 281- Medical Marijuana Licensing Facilities. The State has established a Medical Marijuana Board for setting standards in handling marijuana for legal medical services. It was pointed out that if there are no ordinances adopted in our township addressing this issue, the township cannot address any requests to establish such businesses in our township. Mr. Rutkowski gave several statistics of marijuana usage in different areas.

**Building Department Inspections:** Reviewed Caseville's presentation from last month discussing their option to do their own plumbing, electric and mechanical inspections instead of the County. Kelterborn wanted to know what our Building Inspector thought of the idea. Agreed to hold off any decisions regarding building inspections until more input is obtained.

**Township Hall:** Kelterborn has discussed the option of purchasing the current Township property plus purchasing more land from the Gotts family. The problem is we don't know how much we would want to add to the existing amount of land in order to move the Hall off the road right of way, and add improvements to make the hall more functional. It was agreed a plan/plot needs to be drawn. Motion made by Kelterborn, seconded by Hartsell to hire Nicole Collins to draw up a perspective site plan which would include a new well site, and septic system, plus move the building. All in favor, motion carried.

**EMC Insurance:** McCallum called, but was unable to get a return call from John Johnson of Burnham & Flower to compare coverages. Agreed to hold off making any decision until information is received from Burnham & Flower.

**New Business:**

**ZBA Appointment:** Roland Koen has submitted a letter of interest to the Township applying as an Alternate for the Zoning Board of Appeals. The Board reviewed his qualifications. Hartsell moved to appointment Mr. Koen as ZBA Alternate, supported by Kelterborn. All in favor, motion carried.

**Snow Removal Contract:** Esch Landscaping has submitted a contract to continue removal of snow from the Township Hall and the Transfer Station as needed. It was noted the snow removal has been reliable and efficient by Esch's. Moved by Hartsell, and seconded by Kelterborn to continue service with Esch Landscaping, and to note that Mondays, Wednesdays and Fridays snow would need to be removed by 8 a.m. due to the Hall opening sooner. All in favor, motion carried.

**ORV Issues-Sand Road:** Fifteen letters from residents were received complaining about recreational vehicles speeding and raising dust on Sand Road. Often dirt bikes are speeding off Quarry Rd. to Rush Lake area. Per DNR, Scott Brown, Rush Lake is off limits to all ORV's and

subject to ticketing by Conservation Officers. It was questioned if brining the roads is done adequately. McCallum stated the roads are scheduled twice through the summer: once before the 4<sup>th</sup> of July, and again, before Labor Day weekend. If it is particularly dry in-between those dates, we can call the County Road Commission to see about another coat of brine. The Township has tried to hire extra patrolling, particularly during holiday weekends, but to no avail as the staffing is shorthanded. Kelterborn stated that the problem is not making the ordinances but enforcing the current laws. The Board agreed but also pointed out the only way we can have police is to contract with the Sheriff's department for one fulltime officer for the Township. The cost for that is approximately \$80,000 per year at 40 hours a week. An 8/10ths millage would be needed, and could be voted on by the people of Lake Township at the next election in 2018, thus leaving it up to the citizens if a police officer is wanted at an extra cost. Board agreed to discuss possible addition of millage request at the October Board meeting. Regarding the letters of complaint, some residents suggested Speed Limit signs be placed. McCallum has researched these signs. The cost for four signs was approximately \$500, and the tentative placement could be on Sand Road at Champagne and Sand Rd. heading west, another at the beginning of the unimproved road area headed west, and one at Quarry and Sand Road heading East. Another one could be put beyond Sand Rd. on Quarry Rd. toward the residential area south of Sand Rd. Kelterborn does not think signs will work. Russell stated that it is, at the least, an effort to support the residents who are enduring this public nuisance who have requested Speed Limit signs. McCallum stated that signs could be paid for out of the Metro Authority money from the State. The Township can also determine the speed limit to be 25 mph or less, according to our preference. The Board agreed 15 mph is fast enough on a dirt bike in residential areas. Fischer motioned to establish four Speed Limit signs as designated previously, and at 15 mph as long as the Sheriff agrees that is an enforceable speed, otherwise, 25 mph as is the County limit. Supported by Russell, all in favor, motion carried.

**Check/Cash Handling Policy:** It is required by the Accounting Procedures of the State of Michigan that a policy must be in force for the handling of money within the office. All monies submitted to the office must have numbered receipts and be recorded and balanced between the Treasurer and the Clerk. The Treasurer will deposit the money in the bank no later than 30 days after receiving it. Proposed policy would require all Site Plan and Permit fees to be processed within 5 days, to the Treasurer with the copy of the numbered receipt. Hartsell motioned to adopt **Township Receipts Policy**, supported by Kelterborn. Roll call vote: Hartsell-aye, McCallum-aye, Kelterborn-aye, Fischer-aye, Russell-aye. **Resolution 2017-16** adopted. It is noted that persons handling the money must be bonded. As of now, the office secretary, Building Inspector and the Zoning Administrator are not bonded but will be added to the Insurance policy and bonded for \$5000..

**Public Comments:** None.

**Adjournment:** Hartsell made a motion to adjourn, supported by Kelterborn. All in favor, motion carried. Meeting adjourned at 9:35 p.m.

Respectfully submitted,

Claren Russell, Clerk