

LAKE TOWNSHIP, HURON COUNTY  
4988 W. Kinde Rd., Caseville, MI.  
Board Meeting- Minutes  
October 15, 2018

Meeting was called to order at 7:35 P.M. Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Dale Hartsell, Clay Kelterborn, Claren Russell. Absent: Nicole Collins. Guests:5

**Agenda:** Motion by Hartsell, seconded by Kelterborn to approve the Agenda. All in favor, motion carried.

**Approval of Minutes - September 17, 2018:** Correction of Resolution 2018-17 L-4029 Millage Rate Authorization corrected General Operating from .19153 to .9153. Motion to approve the minutes with one correction made by Hartsell, seconded by Kelterborn. All in favor, motion carried.

**Guest: Gary Varisto** spoke about Emterra curbside garbage pick-up options and varying costs, depending on services chosen by the township.

**Reports from the Board Officers:**

Supervisor: Secretary, Kim Simpson, will be leaving due to a full-time job offer. McCallum was at a meeting for discussion of current legislation aimed at reforming assessment administration. One aspect of the reform would require assessing units of 5000 parcels, causing smaller townships to merge with other townships to meet the requirement.

Clerk: Election ballots have been very late this General Election causing Absentee Ballots to be delayed. Huron County has reversed the ballot amounts for Lakers School District and North Huron District causing only 25 ballots to be received for the Laker area which usually receives 500 ballots. The office is still waiting for the additional ballots to be printed and sent to us. Election Day is November 6, 2018.

Trustees: Hartsell-Nothing to report.

Kelterborn- Regarding the tentative purchase of property that is in PA116 , the DNR has stated sections can be taken out of the PA 116 agreement for public use as long as 5 acres minimum is still enrolled. Regarding construction of a Township Hall, the need for a commercial architect can be eliminated if hiring Booms Construction since a licensed engineer is part of the staff.

**Correspondence:** CAFPA Minutes, Zoning Administration Report, Building Inspector Report, Planning Commission Minutes, Quarterly Budget Report, BS&A Software Public Records Search Online Quote, Treasurer Laptop Quotes, 2018 Paver Ratings, MPSC Hearing Notices.

**Petitions/ Public Comments:** A guest brought up suggestions and questions regarding the costs of the Transfer Station and garbage pick-up. McCallum noted that finding qualified workers to run the Transfer Station has been an issue, although Dave Ferris has worked out well. Still a concern is getting someone to operate it when Dave Ferris retires.

**Payment of the Bills:** Hall maintenance cost and the township credit card were added to the bills. Kelterborn moved to pay the bills with two additions, and Hartsell seconded it. All in favor, motion carried.

**OLD BUSINESS:**

**Curbside Trash-** Motion made by Kelterborn to table discussion until further information can be reviewed. Motion supported by Hartsell, all in favor, motion carried.

**Road Work/Signage-** Signs for roads not identified with the standard road commission green with white lettering as well as signs on M-25 and Champagne Road to identify subdivision roads that do not intersect with the main highway estimated at \$1105, including poles and labor Board agreed it was a safety issue to have all roads identified. Kelterborn moved to install 16 individual signs and 8 identifying signs on M-25 and Champagne Road, seconded by Hartsell. All in favor, motion carried.

**Auditor-** Berthiaume and Company submitted a renewal contract for the Township. Auditing cost would remain the same for this year ~~and next year~~, and then an additional \$100 would be added for ~~each of~~ the next ~~two~~ three years thereafter. Hartsell moved to renew audit contract with Berthiaume and Co., seconded by Kelterborn. All in favor, motion carried. Kelterborn asked if banking and credit unions have verified in writing their insurances for the accounts we have with them. Treasurer Collins is waiting on banking institutions' responses.

**Township Hall-** Still waiting for more information. Hartsell made a motion to table discussion, Kelterborn seconded it. All in favor, motion carried.

**NEW BUSINESS:**

**2<sup>ND</sup> Quarter Budget Review-** Motion made by Kelterborn, seconded by Hartsell to add \$100 to Clerk Supplies, and add \$200 to Election Mileage. All in favor, motion carried.

**Appointment of Planning Commissioner-** Tim Lalley has agreed to fill the vacancy on the Planning Commission Board created by Nicole Collins appointment as Treasurer. Moved by Kelterborn and seconded by Hartsell to appoint Timothy Lalley to the Planning Commission Board. All in favor, motion carried.

**Treasurer Computer/laptop-** After lengthy details of available laptops, it was agreed to table decision until next month's meeting. Motion made by Hartsell and seconded by Kelterborn. All in favor, motion carried.

**BS&A Online-** Public viewing of assessments can be contracted annually with BS&A by the Board at no charge to the Township. The contract would allow residents to view their own assessment information at no charge, but there would be a charge to view other than your own. Motion by Kelterborn and supported by Hartsell to sign up for this online service provided by BS&A. All in favor, motion carried.

**Public Comments:** None.

**Adjournment-** There being no further business, Kelterborn motioned to adjourn, supported by Hartsell. All in favor, meeting adjourned at 9:40 P.M.

Respectfully submitted by

Claren Russell, Clerk