

**Lake Township, Huron County  
Board of Trustees Meeting  
4988 W. Kinde Rd., Caseville, MI.  
November 19, 2018**

Meeting was called to order at 7:30 p.m. Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Dale Hartsell, Dede Russell, Clay Kelterborn, Nicole Collins. Guests: 2

**Agenda:** Add to the Agenda- Bank accounts, and, ZBA appeal schedule order from Circuit Court. Motion made by Hartsell to approve agenda with additions. Seconded by Collins, all in favor, motion carried.

**Minutes of October 15th, 2018:** Correct Auditor paragraph to reflect annual cost to remain the same for 2018, and then to increase yearly \$100 for the next 3 years. Motion made by Hartsell to accept the minutes as corrected, seconded by Collins. All in favor, motion carried.

**REPORTS:**

**Supervisor:** Road Commission is working on signage.

**Treasurer:** Treasurer report is in the packets. One 6 month CD designated for road funds will come due in December. Treasurer will check with financial institutions for best rates. Meeting with Frankenmuth Credit Union representative to review services and rates is scheduled for early December. Currently Team One Credit Union and Independent Bank investments insured for \$250,000. Also winter taxes have been printed and will be mailed out December 1<sup>st</sup>. Collins stated dog licenses will be able to be obtained online this year as well as being able to pay it with property taxes.

**Clerk:** Regarding Lake Township voting on November 6<sup>th</sup>, turnout was over half of eligible voters,

**Trustees:** Hartsell-Nothing to report.  
Kelterborn-Nothing to report.

**CORRESPONDENCE:** Reports included the CAFPA reports, Zoning Administrator and the Building Administration Reports, Minutes of the Planning Commission, Huron Co. Road Commission Invoice, Comcast letter advising fee increases as of January 1<sup>st</sup>, 2019, and an MPSC notice of hearing for DTE Energy to be held December 5<sup>th</sup>, 2018 in Lansing. The H.C. Road Commission also sent a letter requesting Lake Township consider Work orders for 2019 to be submitted by early January, 2019. A ZBA appeal scheduling order has been received from Circuit Court requiring briefs be filed by January 19<sup>th</sup>, 2019.

**PETITIONS/PUBLIC COMMENTS:** None.

**PAYMENT OF THE BILLS:** Added to the bills were hall maintenance and a payment for stamps to mail coming winter taxes. Hartsell moved to pay the bills with additions, Kelterborn seconded it. All in favor, motion carried.

**OLD BUSINESS:**

**Treasurer Laptop Computer:** Reviewed prices and quality of competitive computers. Moved by Collins and seconded by Kelterborn to purchase Lenovo Laptop Computer from AVCI. All in favor, motion carried.

**Roads:** Reviewed tentative road work orders for 2019. Moved by Kelterborn and seconded by Hartsell to table road work request. All in favor, motion carried.

**Township Hall:** Moved by McCallum, seconded by Hartsell to table discussion. All in favor, motion carried.

**NEW BUSINESS:**

**Banks:** Collins appointed Lisa Clinton to replace Deputy Treasurer Kim Simpson as of today, and wants Board authorization to add Clinton's name in place of Simpson's at Independent Bank, Team One Credit Union and Frankenmuth Credit Union in order to do banking business for Lake Township. So moved by Collins, seconded by Kelterborn. All in favor, motion carried.

**BS&A Users Offsite Access:** A proposal from IT Right was presented to allow Treasurer and Building Inspector to remotely access their programs offsite with their laptops. The proposal requires an upgraded router and an increase in the internet upload speed from Air Advantage. It was also proposed to contract with IT Right for offsite backups of all township computers. Cost increase of the internet through Air Advantage will go from \$576 to \$900 per year. Cost of the new router, installation, router protection and certificates is estimated at \$1,300. Annual remote backup is \$500. There is a two year renewal on the SLL Certificate for \$100 and a three year renewal on the router protection. Collins asked whether anyone had checked with Agri-Valley for internet service. McCallum will check to see if their costs are any less. Motion made by Kelterborn to accept IT Right bids for remote backup and remote access capability, and sign up for increased internet speed through Air Advantage or AVCI (depending on most economical). Supported by Hartsell, all in favor, motion carried.

It was noted the Board of Review will meet Tuesday, December 11<sup>th</sup> per the Agenda notation but the correct time should be 2:30 P.M.

**Public Comments:** A guest questioned speed restrictions on dirt roads. Hartsell explained different restrictions according to areas.

Approved Minutes- November 19, 2018

**Adjournment:** There being no further business, a motion by Kelterborn and support by Collins to adjourn was received. All in favor, motion carried. Meeting adjourned at 8:10 P.M.

Respectfully submitted,

Claren Russell, Clerk