

**Lake Township, Huron County
Board of Trustees Meeting
4988 W. Kinde Rd., Caseville, MI.
January 21, 2019**

Meeting was called to order at 6:30 p.m. Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Dale Hartsell, Dede Russell, Clay Kelterborn, Nicole Collins.

Agenda: Add to the Agenda-Add to the agenda Masterplan, Extra Office, Medical Marijuana Ordinance. Motion made by Hartsell to approve agenda with additions. Seconded by Kelterborn, all in favor, motion carried.

Minutes of December 17th, 2018: Correction under Trustees, Kelterborn's report, road work regarding Champagne Rd. to read "...North of Kinde Rd..." instead of South. Motion made by Hartsell to accept the minutes as corrected, seconded by Collins. All in favor, motion carried.

REPORTS:

Supervisor: Planning Commission wants to start the Master Plan Review with Mark Eidelson this year. Mr. Eidelson would recommend a joint meeting with the Board of Trustees at the regular March Planning Commission Meeting for the Masterplan orientation.

Treasurer: IT is still working on adding remote access for treasurer work at home via computer. Also a stationary computer for Building/Zoning is required in order to access via off premises lap top by the Administrator.

Clerk: Nothing to report.

Trustees: Hartsell - Nothing to report.
Kelterborn - Nothing to report.

CORRESPONDENCE: Reports included the CAFPA reports, Zoning Administrator and the Building Administration Reports, contract for Wilkinson Corporation for 2019 due by February 28, Road Commission annual township meeting invitation, letter from Comcast regarding TV channel changes, oral arguments for ZBA court slated for February 22, another claim at the Tax Tribunal was recently settled and ruled in the Township's favor.

PAYMENT OF THE BILLS: Added to the bills was hall maintenance, Emterra, Huron Co. Treasurer for election costs, and Nicole Collins treasurer mileage costs.

Kelterborn moved to pay the bills with additions, Collins seconded it. All in favor, motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Poverty Resolution for 2019: Moved by Hartsell and seconded by Kelterborn to adopt **Resolution No. 2019-1, Poverty Guidelines**. Roll call vote: Ayes-Hartsell, McCallum, Kelterborn, Collins, Russell. Nays - None. Poverty Guidelines Resolution 2019-1 adopted.

2019 Dust Control: Wilkinson Corporation has submitted a contract for brining township roads this summer. Kelterborn pointed out that the local Huron Co. Road Commission should be used for additional brining of local road spray as needed. Moved by Kelterborn and seconded by Hartsell to accept the Wilkinson contract with additional brining to be done by HCRC as needed. Hartsell seconded the proposal. All in favor, motion carried.

2018-2019 Third Quarter Budget Review: Motion to move funds within the Gypsy Moth Fund, and to move \$1656.25 from General Fund to Drain-at-Large made by Hartsell, supported by Kelterborn. All in favor, motion carried.

2019-2020 Budget Preparation: The new Budget will soon be in process for adoption. Board is alerted to submit their tentative yearly budgets within their departments. McCallum noted Board should be aware budget needs to be adjusted to cover updating of computers, servers, etc.

Return Check Policy: Reviewed 2007 Township Check Return Policy. Discussed adopted fee of \$20 per NSF check. Board agreed not to change the policy as it still covers cost to Township by banking facilities.

Masterplan: Board agreed to update current Masterplan at an estimated cost of \$17,000 to be spread within a couple years, and to retain Mark Eidelson since he has been working on, and is knowledgeable of, the renovated Ordinances currently in process to be adopted. So moved by Collins and supported by Kelterborn. All in favor, motion carried.

Extra Office: Sheri Stanton has applied for the secretarial position. The position covers the office Monday, Wednesday and Friday with hours being 10 AM to 2 PM. Moved by Hartsell to hire Sheri Stanton beginning Wednesday, January 23, 2019, and supported by Collins. All in favor, motion carried.

Medical Marijuana: Cliff Bloom, Attorney at Law, advised the recently passed marijuana laws should be addressed in our ordinances. He is willing to create the Township ordinances addressing sales and growing of said crop. He would have a draft created by next meeting if the Board is interested. Board agreed, and will discuss at next regular meeting in February.

There being no further business, Hartsell moved to adjourn the meeting and seconded by Kelterborn. All in favor, motion carried. Meeting adjourned at 7:30 PM.

Respectfully submitted,

Claren Russell, Clerk