

LAKE TOWNSHIP, HURON COUNTY
4988 W. KINDE RD., CASEVILLE, MI. 48725
BOARD OF TRUSTEES MEETING
Minutes of February 17, 2020

Meeting was called to order at 6:30 P.M. Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Nicole Collins, Clay Kelterborn, Dale Hartsell and Jim Deming. Guests-3.

Agenda: Presented with Planning Commission meeting time corrected to 7:00 PM, February 26th, 2020. Two items of correspondence added to agenda. Moved by Hartsell, supported by Kelterborn to approve agenda with correction and additions. All in favor, motion carried.

Minutes: Moved by Hartsell, supported by Kelterborn to approve January 2020 Board of Trustees minutes as presented. All in favor, motion carried.

Reports -

Supervisor - None

Treasurer – Report submitted

Clerk – Scheduled for training February 18 for Election Inspector Certification.

Trustees - none

Correspondence

CAFPA report – None

Zoning Administrator Report – no comments

Building Inspector report - no comments

LARA Certificate of Compliance re. Liquor Control Code has been completed.

An informational meeting on Shoreline Water & Erosion will be held at the CAPFA hall February 28th @ 1:30.

Huron County Road Commission annual meeting will be held April 15th @ 1:00 pm in Bad Axe at the Road Commission office.

Liability Insurance renewal with Burnham & Flower. Renewal premium is \$4348.

Letter from Comcast with channel updates was received.

Petitions/Public Comments

The Lake Road/Randazzo appeal was discussed. All legal briefs have been filed and oral arguments will be scheduled.

A letter from James W. Walsh questioning the removal of the definition for cottage rentals in the new draft zoning ordinance was received. He stated the new ordinance is silent of the issue of short term vacation rentals of single family dwellings. He is of the opinion these types of rentals need to be included in the new ordinance to clarify the ordinance intent and to allow public comment on the issue.

Old Business –

Draft Zoning Ordinance – The township attorney stated that we should receive the ordinance with suggested revisions in a couple of days. One of these revisions addresses short term rentals. Due to the extent of the revisions, he feels the township should hold another public hearing as a joint meeting with the Board of trustees and the Planning Commission. A tentative date for the public hearing to receive public comments was discussed. A notice will be posted prior to the meeting. Proposed changes to the ordinance will be posted on the website and made available at the township office.

Shoreline Erosion – Awaiting a sample ordinance for the board’s review.

Third Quarter Budget Review – After review, the following line item adjustments were made to the budget;

920.03 – Telephone	\$200
294.728 – Postage	\$200
294.802 – Legal Services	\$6000
440.448 – Street Lighting	\$100
528.801 – Repairs (Transfer Station)	\$500
600.654 – Public Safety	\$2000
840.800 – Library Services	<u>\$2000</u>
Total General Fund Additions	\$11,000

Motion by Kelterborn, supported by Hartsell to transfer \$11,000 from General fund to cover these additions to General Fund line items. All in favor, motion carried.

Due to cost increases for 2020, Road Brining (Line 811.974) was \$200 over budget. Motion by Hartsell, supported by Kelterborn to move \$200 from Road Fund to cover this overage. All in favor, motion carried.

Proposed Paving of Champagne Road – Awaiting quote

New Business -

2020-2021 Budget – Next year’s budget was discussed, leading to the following suggestions;

Legal service costs were to be set at \$10,000.

Cost of living increases were agreed upon for salaried and hourly employees.

Increase ZBA and Planning Commission per diem by \$10

Budget \$60,000 for spraying of gypsy moths.

Change line item 265.932 title from Township Hall Repairs to Building & Grounds to cover both the hall and the transfer station. Budget \$10,000 to cover cost of anticipated electrical service installation to the transfer station.

Elections costs, due to the new absentee voter rules enacted into law will see significant increases. Costs of past elections will be reviewed so a proper amount can be budgeted for future elections.

Anticipated Road costs were discussed. It was suggested to budget \$250,000 to cover cost of continued repaving of Champagne Road. For other unanticipated costs, \$10,000 was suggested to be earmarked as 6A monies.

Road Sign - A resident on Mole Drive asked if a road sign could be placed to deter nonresident traffic from using the road. After discussion, it was decided that the township should not use public funds for this type of signage

Insurance Renewal - Burnham & Flower sent a renewal premium quote for \$4348. Last year’s premium was \$4267, resulting in an increase of \$81 from last year. Motion by Hartsell, supported by Collins to approve renewal. All in favor, motion carried.

Port Austin Township Library – It was discovered during the budget review that the township did not submit an approved contribution to the library. It was suggested that a one-time payment of \$4500 to cover last year and this year’s contribution be made. A letter will be included to explain this payment and future contributions to the library. Motion by Hartsell, supported by Collins to approve this payment. All in favor, motion carried.

Legal Opinion of Attorney – As per discussion with attorney, a definition of short term rental will be included in the new draft ordinance. No motion was made to go into closed session, pending review of this definition.

Payment of Bills –A charge for hall cleaning was added to the bills. Motion by Hartsell, supported by Kelterborn, to pay bills with the aforementioned addition. All in favor, motion carried.

Public Comments - Intended Use of Property near Arbutus Drive – Approximately 25 acres were purchased by an excavating company, raising concerns over future land usage. If a mining operation is intended for removing sand from the area, the subsequent disruption to the residential area is concerning. Because local control is very limited concerning mining operations, it was suggested residents contact their representatives with their concerns. Motion by Kelterborn, supported by Collins to have the Zoning Administrator investigate future plans for the parcel. All in favor, motion carried.

Morrison Drive Home – Concern over a recently sold home was brought to the board's attention. This house has been in a severe state of disrepair for years and now has been purchased by someone who purchases, repairs and sells homes (Flipping). Mold remediation is one issue of concern because of the previous water damage. The board will instruct the building inspector to ensure proper disposition for the work.

Adjournment: Motion made by Hartsell to adjourn, seconded by Collins. All in favor, meeting adjourned at 7:35 P.M.

Respectfully submitted,

James Deming, Clerk