

**Lake Township, Huron County
Board of Trustees Meeting &
Public Budget Hearing
4988 W. Kinde Rd., Caseville, MI.
March 16, 2020**

Meeting was called to order at 6:30 p.m. Pledge of Allegiance was recited. Those in attendance: Valerie McCallum, Dale Hartsell, James Deming, Clay Kelterborn, Nicole Collins. There were two guests.

Agenda: Agenda presented with the following additions to correspondence; Ambulance Agreement from Elkton Ambulance, two Public Notices from EGLE, Public Notice from DTE for proposed work in the area and a motion for summary judgement on the Lake Road issue. There was one addition to Payment of Bills for Hall Propane. Motion by Hartsell, supported by Kelterborn, to approve agenda with aforementioned additions. All in favor, motion carried.

Public Hearing 2020-2021 Fiscal Year Budget Opened at 6:40 P.M.

It was noted that we received the last check on state shared revenue, raising the amount to \$75,573. Some small revenues have yet to be posted. For the General Class of the budget, Board of Review Publications should read \$300. Computer support for the building Inspector is raised to \$1000. \$1000 was budgeted for drain at large. Raise pension contribution to \$11,500. Under Capital Improvement, transfer station upgrades were included under the building and grounds line item. It was suggested we move \$7500 and create a new line item under the transfer station category to track improvement costs at the transfer station. Motion by Hartsell, supported by Kelterborn, to close the Public Hearing. All in favor, motion carried.

Public Hearing 2020-2021 Fiscal Year Budget was closed at 6:47

Minutes: Moved by Kelterborn, supported by Collins to approve February 2020 Board of Trustees minutes as presented. All in favor, motion carried.

Reports

Supervisor – Awaiting response from Hume Township as to whether or not they will be participating in gypsy moth spraying with Caseville and Lake townships.

Treasurer – Report Submitted

Clerk - Election canvass has been returned with no issues.

Trustees – Nothing to report

Correspondence

CAFPA Minutes – February 2020 & Annual Budget Information Submitted

Zoning Administrator Report - Report Submitted

Building Inspector report - Report Submitted

Planning Commission Annual Report - Report Submitted

Shoreline Protection Ordinance

Policy for Ordinance Enforcement

Lawn Maintenance Proposal – Received proposal from Paul Santhany for lawn maintenance at \$85/occurrence. The quote includes cutting and trimming lawn, tree trimming, flower bed maintenance, seed and fertilizer. Extra labor costs \$10/hour.

Notice from DTE - Concerning power upgrades in area, customers may experience occasional power outages. Letter states affected customers will be notified.

Shay Water – Adding fuel surcharge when 3 units or less are delivered. Clerk to seek options.

Letter from Comcast with programming changes was received.

Notice of Public Hearing – DTE will hold a public hearing April 13 seeking approval for authority to amend their renewable energy plan. Notice will be posted on the township website.

Letter from Michigan Township Planning Board of Directors – Seeking a board member to serve as a representative from this area, which includes Genesee, Huron, Lapeer, Macomb, Sanilac, St. Clair, and Tuscola counties.

Notices from EGLE – Received two notices of seawall work on Pt. Austin Road

Contract with Elkton Ambulance – Same terms as previous year

Motion from Huron County Road Commission – Motion from Road Commission for summary disposition of Lake Road case

Petitions/Public Comments

Transfer Station Funding – A question was asked why we couldn't use franchise fees from Comcast to directly fund the transfer station. The franchise fees go into the General Fund to run the township. Half of the transfer station expenses are coming from the user fees with the township supporting the remaining costs. To earmark franchise fees specifically for the transfer station would limit the use of those funds.

Old Business - 2019-2020 Budget Review/ Amendments

The Budget was reviewed and amended as follows;

~~Move \$95 from Election Machine maintenance to Publications~~

Add \$150 *from the General Fund* to Board of Review Publications

Add \$300 *from the General Fund balance* for Online Service

Add \$100 *from the General Fund balance* to Maintenance Inside/Outside

Add \$100 *from the General Fund balance* for Computer Support under Building Inspector Expenses

Add \$1000 *from the General Fund balance* for Planning and Zoning, Legal Expenses

Add \$50 *from the General Fund balance* for Street Lighting

Add \$1100 *from the General Fund balance* for Pension Contribution

Add \$10 *from the General Fund balance* to Public safety – This line item is over budget by \$9. However, taxes were paid on the purchase of the new AED's last year. Those taxes are in the process of being reimbursed.

Motion by Kelterborn, supported by Collins to approve the 2019-2020 General Fund adjustments. All in favor, motion carried.

Motion by Hartsell, supported by Kelterborn to move \$60,000.00 from ~~extra road millage~~ **Road Fund 2019 current tax collected** to the Gypsy Moth Fund **current tax collection** in the ~~current~~ **2019 – 2020** budget. All in favor, motion carried.

At the Board's May 18, 2020 regular meeting, the minutes were amended to remove the \$95 from Election Machine maintenance to Publications from budget amendments, clarify the transfer allocating funds from the 2019 tax collection to the Gypsy Moth Fund and clarify the amending of various cost items by adding funds from the General Fund balance upon motion by Kelterborn, seconded by Collins. All in favor, motion carried.

New Business

Shoreline Protection Ordinance – Due to current conditions on the shore, the board felt it was not a good time to institute a new ordinance. The Board felt property owners have enough stress trying to handle the current erosion issue occurring due to high water. Motion by Hartsell, supported by Kelterborn to table Shoreline Protection Ordinance until a future date. All in favor, motion carried.

Resolutions – The following resolutions were presented;

- | | |
|--------|--------------------------------------|
| 2020-4 | Policy for Ordinance Enforcement |
| 2020-5 | 2020-2021 General Appropriations Act |
| 2020-6 | Township Attorney |

2020-7	Township Auditor
2020-8	Township Millage Levy
2020-9	CAFPA Millage Levy
2020-10	Tax Collection Administrative Fee
2020-11	Township Depository
2020-12	Township Board 2020-2021 Meeting Schedule
2020-13	Planning Commission 2020-2021 Meeting Schedule
2020-14	Township Publication Media
2020-15	Election Inspector Salaries

The above Resolutions were reviewed and adopted by unanimous roll call vote. The said resolutions are available for review at the Township Hall.

Elkton Ambulance Contract – The cost of annual ambulance service is the same as last year. Motion was made by Hartsell, supported by Kelterborn to approve the contract for Elkton Ambulance at \$4725. All in favor, motion carried.

Lawn Maintenance Proposal – Motion was made by Hartsell, supported by Kelterborn to approve the proposal from Paul Santhany for Township Hall lawn care at the rates previously stated. All in favor, motion carried.

Payment of Bills - Motion was made by Hartsell, supported by Kelterborn to approve the payment of bills with one addition to pay the propane bill for the hall. All in favor, motion carried.

Public Comments

A reminder was made stating the Road Commission meeting will be held April 15th,
1:00 P.M.

Office Hours – Discussion to restrict township office access to email, telephone calls or by appointment only to protect workers during the ongoing Coronavirus pandemic was held. A motion by Hartsell, supported by Kelterborn, was made to keep these restrictions in place until further notice. All in favor, motion carried.

Adjournment: Motion was made by Hartsell, supported by Kelterborn to adjourn. All in favor, motion carried. Meeting was adjourned at 7:38

Next Meeting: April 20, 2020 @ 7:30 P.M.

Respectfully submitted,

Amended Minutes March 16, 2020

James Deming, Clerk