

**Lake Township, Huron County  
Board of Trustees Meeting  
4988 W. Kinde Rd., Caseville, MI.  
November 16, 2020**

**Call to Order at 7:39**

**Roll Call: Present** – Nicole Collins, Clay Kelterborn, Dale Hartsell, Valerie McCallum, Jim Deming

**Approval of agenda** – Motion by Hartsell, supported by Kelterborn to approve agenda as presented. All in favor, motion carried.

**Approval of October 19, 2020 BOT Meeting minutes** – Clerk requested the following changes be made to the October 19, 2020 Board of Trustees Meeting Minutes. A strikethrough denotes deletion of language. Addition of language is shown as underlined italics.

**Approval of agenda** - ~~with additions.~~

**Old Business - Junk and Inoperable Vehicle Ordinance**

**Second paragraph**

Upon further discussion, the motion to table was rescinded by unanimous vote. *Upon further discussion, a motion was made by Kelterborn, supported by Hartsell, to rescind the previous motion to table the ordinance. All in favor, motion carried.*

**Third paragraph**

Added *by Resolution No. 2020-21.*

**Junk Control Ordinance and Dangerous and Dilapidated Building Ordinance**

Added *by Resolution No. 2020-20.*

**2<sup>nd</sup> Quarter Budget Review** – First sentence changed to now read;

Upon review, the following ~~additions~~ *amendments* were made to the budget line items *from the General Fund;*

**Public Comments**

Added the following sentence to the beginning of the section; *A question was asked when an Ordinance takes effect.*

Motion by Hartsell, supported by Kelterborn, to approve minutes with corrections listed above. All in favor, motion carried.

**Reports Supervisor** – Oral arguments for Randazzo Appeal were heard. Awaiting decision.

**Treasurer** - Submitted

**Clerk** – Poll book failed to download Voter File from Secretary of State, so election was conducted on paper. We have been canvassed with no issues. There were 556 ballots cast in Lake Township (77%). Bids will be sought for an updated laptop.

I want to thank all of our workers and special thanks to the Deputy Clerk, Maryanne Williams for the outstanding job she did overseeing the election.

**Trustees – nothing to report**

**Correspondence**

**CAFPA Minutes for October - Submitted**

**Zoning Administrator report – Submitted**

**Building Inspector – Submitted**

**Planning Commission Minutes - Submitted**

**Petitions/public Comments - None**

**Old Business** **Ordinance to regulate Vacant and/or Abandoned Buildings & Structures** – The definition for Vacant Buildings was vague. Also a time limit was not set to allow a building to be boarded with plywood before repairs needed to be made to the structure. Motion was made to table ordinance by Kelterborn, supported by Hartsell, until these items could be clarified. All in favor, motion carried.

**Draft Zoning Ordinance** – A discussion was held pertaining to solar power section in the Ordinance. It was suggested the section on solar power be removed from the ordinance prior to adoption. This section will be returned to the Planning Commission for further review. Resolution 2020-22 was offered by Collins, supported by Kelterborn, to adopt the Draft Zoning Ordinance without the solar power section. A roll call vote was taken and the Ordinance was adopted.

**New Business** - Because of the additional workload the Zoning Administrator experiences during the summer months, the Board was asked to consider hiring an assistant to help the Zoning Administrator. No action was taken at this time.

**Payment of Bills** – Motion by Hartsell, supported by Kelterborn, to pay bills as presented. All in favor, motion carried.

**Public Comments - None**

**Adjournment** - Motion by Hartsell, supported by Kelterborn, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:00 P.M.

Respectfully Submitted

James Deming, Clerk