

**Lake Township, Huron County  
Board of Trustees Meeting  
June 21, 2021  
7:30 P.M.**

Meeting was held at the  
Sleeper State Park Outdoor Center  
6435 State Park Road, Caseville, MI

**Call to Order @ 7:30**

**Present** - Valerie McCallum, Nicole Collins, Clay Kelterborn, James Deming

**Absent** - Dale Hartsell

**Approval of agenda** – Motion offered by Collins, supported by Kelterborn, to approve agenda with addition of Comcast correspondence. All in favor, motion carried.

**Approval of May 17, 2021 BOT Meeting Minutes** – Motion offered by Kelterborn, supported by Collins, to approve May 17, 2021 minutes as presented. All in favor, motion carried.

**Reports**      **Supervisor** – Gypsy moth spraying completed. Still seeking assistance with Zoning infraction enforcement.

**Treasurer - Submitted**

**Clerk** – An election is scheduled for August.

**Trustees – None**

**Correspondence**

**CAFPA** - Caseville Area Fire Protection Agency submitted reports for the period that meetings were not held from October 2020 to May 2021. Reports for the June CAFPA meeting were also included.

**Zoning Administrator report – Submitted**

**Building Inspector – Submitted**

**Planning Commission** – Minutes from May 26, 2021 meeting submitted.

**Landplan Correspondence** dated May 21, 2021 re. Short Term Rental Advisory Committee

**Comcast Channel Change advisory**

**MPSC Public Hearing Notice** for July 7, 2021 for DTE

**Comcast Letter** notifying the township of the franchise expiration on May 18, 2024 and they are reserving their rights to the formal review process pursuant to the Federal Cable Act and expressing the intent to renew the current franchise. No action is required at this time.

**Petitions/Public Comments – None**

**Old Business –**

**Short Term Rentals** – Mark Eidelson of Landplan provided a letter outlining areas of concerns and points of interest when short term rentals exist in residential districts. Parking, nuisance violations, trespass and neighbor interactions were discussed. Owner accountability and availability were noted as items to consider when drafting an ordinance pertaining to short term rentals. The Zoning Administrator mentioned the most prevalent issue is the number of people staying at a short term rental.

The benefit of registration of short term rentals was discussed. Fees, terms, length of registration, allowed occupancy and other details of the rentals were also discussed.

Motion offered by Kelterborn, supported by Collins, to approve Mark Eidelson preparing a draft of an ordinance to regulate Short Term Rentals. All in favor, motion carried.

**Thumb Electric Cooperative Franchise Ordinance** – An edited franchise ordinance was presented to the board to address areas of contention in the Ordinance adopted during the May 17, 2021 meeting. Sections 10 and 15 of the adopted Ordinance were updated to clarify TEC concerns. Because TEC requested the ordinance and would be the entity to benefit financially from the agreement, the board felt TEC should pay for costs of publishing the new ordinance but the Township will cover the cost of our attorney’s review. This new Ordinance would revoke the Ordinance 2021-1, Thumb Electric Cooperative Franchise Ordinance adopted May 17, 2021.

Motion offered by Deming, supported by Collins, to adopt ordinance **2021-2, Thumb Electric Cooperative Franchise Ordinance**, using the conditions described as suggested by our attorney. A roll call vote was taken with the following results;

Ayes: Deming, McCallum, Kelterborn, Collins

Nays: None

Absent: Hartsell

**2021-2, Thumb Electric Cooperative Franchise Ordinance was adopted.**

**Zoning Enforcement** – A motion to table discussion on seeking assistance for zoning enforcement until the July BOT meeting was offered by McCallum and supported by Kelterborn. All in favor, motion carried.

**Permits** – Port-a-john permits were discussed. The rules outlining permits was reviewed with the board.

A discussion was held to grant a permit extension for 6580 Jane Drive due to septic system failure. The owner is currently seeking bids for the repair. A motion was offered by Kelterborn,

supported by Collins, to grant an extension of the permit until August 31, 2021 to allow time for the septic field repair. All in favor, motion carried.

A second permit for Property #13-016-011-00, a vacant parcel located on Port Austin Road was discussed. The owner had placed a port-a-john on the property in May 2021 without a permit. His stated purpose when subsequently submitting an application for a permit was "Personal Use". A motion was offered by Kelterborn, supported by Deming, to grant a standard 15 day permit for this situation. All in favor, motion carried.

**2021-22 Budget Amendments** – The following amendments to the budget were presented;

Move \$500 from Line 401.801 PC Consultants to Line 401.727 PC Supplies

Add \$500 to Line 191.727 Election Supplies from the General Fund

Add \$100 to Line 294.863 Dues from the General Fund

A motion was offered by Kelterborn, supported by Collins to approve the aforementioned amendments to the 2021-22 Budget. All in favor, motion carried.

**Payment of Bills** - Motion offered by Kelterborn, supported by Collins, to approve payment of bills as presented. All in favor, motion carried.

**Public Comments** – None

**Adjournment** – Motion offered by McCallum, supported by Collins, to adjourn. All in favor, motion carried.

**Meeting adjourned at 9:06 P.M.**

Respectfully submitted

Jim Deming, Clerk