

**Lake Township, Huron County
Board of Trustees Meeting
September 20, 2021
7:30 P.M.**

Meeting was held at the
Sleeper State Park Outdoor Center
6435 State Park Road, Caseville, MI

Call to Order @ 7:30

Present - Valerie McCallum, Nicole Collins, Clay Kelterborn, Dale Hartsell, James Deming

Approval of agenda – Motion offered by Kelterborn, supported by Hartsell, to approve agenda with additions. All in favor, motion carried.

Approval of August 16 and August 18, 2021 BOT Meeting Minutes – Motion offered by Kelterborn, supported by Collins, to approve August 16 with correction and August 18, 2021 minutes as presented. All in favor, motion carried.

Reports - Supervisor – None

Treasurer - Submitted

Clerk – None

Trustees – None

Correspondence

CAFPA – August and September 2021 minutes submitted

Zoning Administrator report – Submitted

Building Inspector – Submitted

Planning Commission Minutes- Submitted

Short Term Rental Ordinance and letter from Landplan

Emails re. Short term rentals

Legal opinion from Cliff Bloom re. ZBA

Email from Landplan and Bloom re. ZBA

Correspondence from Sue Kohl of August 20, 2021

ARPA Notice of approval

EGL permit – 4150 Port Austin Road

Berthiaume & Company – Engagement Letter for 2022, 2023 & 2024

Letter from Maryanne Williams re. PC resignation

Letter from Jeanne Henry re. ZBA resignation

Email from Lou Colletta re. ZBA resignation

Email from Jodi Verduci re. street lighting on Van Road

MTA Educational Retreats - October

Petitions/Public Comments –

Board heard several comments from residents expressing concern over the lack of signage and lighting at the intersection of Trail and Van roads. Requested the township explore the options for this area.

Several residents noted the pros and cons of Short Term Rentals and the impact the rentals have overall on the community.

Supervisor commented on the environmental studies the county is conducting on the property south of the Oak Beach campground. Resident was advised the county has jurisdiction over the property in question.

A resident questioned the legality of the camping activity on the end of McIlharge Road. Resident was advised the DNR has jurisdiction over that area. Advised the Cass City DNR office regulates this area.

Old Business –

Ordinance Enforcement Officer – Motion by Hartsell, supported by Kelterborn, to hire John Atwell as the Ordinance Enforcement Officer at the rate of \$20 per hour. All in favor, motion carried.

Short Term Rentals – After discussion, motion by Deming, supported by Hartsell, to send proposed Short Term Rental Ordinance draft back to the Short Term Rental Advisory Committee for further review. All in favor, motion carried.

Meeting Location – Motion by Hartsell, supported by Kelterborn, to conduct township meetings at the Caseville Fire Hall, located at 6833 Main Street, Caseville, Michigan beginning with the October meeting. All in favor, motion carried.

New Business –

Van Road and Trail Road streetlight and signage – Motion by Collins, supported by Kelterborn, to place 25 MPH speed limit signs on Van Road. All in favor, motion carried. The light that was previously at this intersection was on private property.

2020-21 FY Audit Report – Motion by Kelterborn, supported by Hartsell, to accept audit report as received. All in favor, motion carried.

Auditor Engagement Letter - Motion by Kelterborn, supported by Hartsell, to table Auditor engagement letter discussion until October meeting. All in favor, motion carried.

ZBA Communication – Motion by Kelterborn, supported by Collins, to have Township Attorney send a communication to the ZBA board members to outline their duties. All in favor, motion carried.

ZBA Resignations – Motion by Kelterborn, supported by Hartsell, to accept with regret the resignations of Jeanne Henry and Lou Colletta from the ZBA. All in favor, motion carried.

ZBA Appointments – Motion by Kelterborn, supported by Collins, to appoint Phil Jamieson, Jim Deming and Ann ~~Krzymenski~~ Krzyminski (Alternate) to the ZBA. All in favor, motion carried.

Planning Commission Resignation – Motion by Kelterborn, supported by Hartsell to accept with regret the resignation of Maryanne Williams from the Planning Commission. All in favor, motion carried.

Planning Commission Appointment – Motion by Collins, supported by Kelterborn, to accept the appointment of Keith Hoffman to the Planning Commission. All in favor, motion carried. Another vacancy exists and will be addressed as soon as possible.

Michigan Planning Association – motion by Hartsell, supported by Kelterborn, to join the Association to provide training for members of the ZBA, Planning Commission at the cost of \$650 per year. All in favor, motion carried.

Citizen Planner Course – Motion by Kelterborn, supported by Collins, to have Zoning Administrator attend Citizen Planner class through MSU Extension. All in favor, motion carried.

Public Comments – More short term rental comments.

Question as to the results of a recent ZBA decision was asked. Resident was informed copy of determination of the ZBA could be obtained from the Zoning Administrator.

Payment of Bills - Motion offered by Hartsell, supported by Kelterborn, to approve payment of bills with additions. All in favor, motion carried.

Adjournment – Motion offered by Collins, supported by Kelterborn, to adjourn. All in favor, motion carried.

Meeting adjourned at 8:55 P.M.

Respectfully submitted

Jim Deming, Clerk