

**Lake Township, Huron County  
Board of Trustees Meeting  
October 18, 2021  
7:30 P.M.**

Meeting was held at the  
Caseville Area Fire Protection Hall  
6833 Main St, Caseville, MI

**Call to Order @ 7:30**

**Present** - Valerie McCallum, Nicole Collins, Clay Kelterborn, Dale Hartsell, James Deming

**Approval of agenda** – Motion offered by Kelterborn, supported by Hartsell, to approve agenda with the following additions;

To Old business – Ignash ZBA

Transfer Station Funding

Short Term Rental

Clear Vision Concern, Van Road

To New Business - Education Expense for Extra Office Employee

AVCI Technical Support Contract

Hall Air Conditioning Units

2<sup>nd</sup> Quarter Budget Review

All in favor, motion carried.

**Approval of September 20, 2021 BOT Meeting Minutes** – Motion offered by Kelterborn, supported by Collins, to approve minutes with correction to spelling of Ann Krzeminski's name. All in favor, motion carried.

**Reports - Supervisor – None**

**Treasurer - Submitted**

**Clerk – None**

**Trustees – None**

**Correspondence**

**Zoning Administrator report – Submitted**

**Building Inspector – Submitted**

**ZBA Application – Original and Revised**

**Emails re. Short term rentals**

**Correspondence from Sue Kohl of August 20, 2021**

Berthiaume & Company – Engagement Letter for 2022, 2023 & 2024

PA 116 Application – Goretski

Snow Removal Proposal – Esch Landscaping

Emails re. Short Term Rentals (5)

Hearing Notice re. Consumer’s Power Hearing

**Petitions/Public Comments –**

A resident noted the benefits of Short Term Rentals and the financial impact the rentals have overall on the community.

**Old Business –**

**Auditor Engagement Letter** - Motion by Deming, supported by Collins, to accept the proposal submitted by Berthiaume and Company for the years 2022, 2023 and 2024. The cost will be \$5025, \$5150 and \$5275 respectively with an additional cost of \$360 per year for the qualifying statement. All in favor, motion carried.

**Ignash ZBA** – Motion by Hartsell, supported by Collins, to approve scheduling a second hearing at the township’s expense for the previous variance requests of Charlotte Ignash to make a determination on the second and third variance requests from the original application. All in favor, motion carried.

**Transfer Station** – Motion by Hartsell, supported by Collins to approve costs in excess of the original bid for D&D Construction for the concrete work. All in favor, motion carried.

**Short Term Rentals** – Motion by Hartsell, supported by Collins, to approve Planning Commission Chairperson to attend Short Term Rental Committee hearing. All in favor, motion carried.

**Clear Vision Concern, Van Road** – Motion by Kelterborn, supported by Hartsell, to refer a resident’s concern of clear vision obstruction on Van Road near M25 to the Zoning Administrator. All in favor, motion carried.

**New Business –**

**PA 116 Application – Resolution 2021-18, Resolution for Approval of PA 116 Enrollment (Goretski)**, was offered by Hartsell, supported by Kelterborn, for adoption. A roll call vote was taken and the resolution was unanimously adopted.

**2021-22 Snow Removal** – Motion by Hartsell, supported by Kelterborn, to approve the snow removal proposal submitted by Esch Landscaping at the following cost;

\$40 per removal of Township Hall lot

\$15 per shovel and salt of Main entrance and East Handicap Ramp

\$50 per removal at Transfer Station

All in favor, motion carried.

**ZBA Application Revision** – Motion by Kelterborn, supported by Collins, to approve the new application form for variance pending clarification of Section 11.1 by the Planner. All in favor, motion carried.

**Education Expense for Extra Office Employee** – Motion by Hartsell, supported by Collins, to reimburse education expense for extra office personnel upon successful course completion. All in favor, motion carried.

**AVCI Technical Support Contract** – Motion by Hartsell, supported by Collins, to approve maintenance contract with AVCI. All in favor, motion carried.

**Hall Air Conditioning Units** – Motion by Hartsell, supported by Kelterborn, to approve the purchase of two air conditioning units for the hall. All in favor, motion carried.

**2<sup>nd</sup> Quarter Budget Review** – Motion by Hartsell, supported by Collins, to approve the budget review with the following budget amendments;

Move \$337.50 from Line 209.803, Assessor's Computer Support, to Line 294.895, Service Maintenance Contracts

Move \$329 from Line 294.803, Computer Support to Line 294.895 Service Maintenance Contracts

Add \$2000 to Line 528.801, Building & Grounds, Transfer Station from the General Fund.

Add Line 294.950, Education Expenses under Office Expenses. Add \$500 from the General Fund

All in favor, motion carried.

**Payment of Bills** - Motion offered by Hartsell, supported by Collins, to approve payment of bills. All in favor, motion carried.

**Public Comments** – More short term rental comments in favor of rentals.

A resident asked if transfer station attendant would qualify for hazard pay from ARPA funds.

**Adjournment** – Motion offered by Kelterborn, supported by Hartsell, to adjourn. All in favor, motion carried.

**Meeting adjourned at 8:55 P.M.**

Respectfully submitted

Jim Deming, Clerk