

**Lake Township Planning Commission
Regular Meeting and Public Hearing
May 25, 2022**

Unapproved Minutes

The meeting was called to order at 6:05 by Siver.

Roll call. Bob Siver, Tim Lalley, Keith Hoffman, Tim Quinn all present. Nicole Collins absent.

Supervisor Valerie McCallum was also present.

Approval of Agenda: Motion made by Hoffman, seconded by Quinn to accept the agenda with additions; request by Siver to invite Commissioner Babcock to a future Planning Commission (PC) Meeting and request by Hoffman to add training opportunities for PC members. All ayes – passed.

Approval of Minutes: Motion made by Hoffman to approve the April 27, 2022 Minutes, seconded by Quinn. All ayes – passed.

Public Comments: McCallum advised that she received a copy of the Master Plan as did the PC members and she read through it and notes items that the PC should review and provide their thoughts on. She also advised that back in August, LandPlan had sent an email about future land use maps compared to wetland maps and stated that normally wetlands would be a different classification. McCallum stated that she looked at the original future land use map and the revised land use map and asked that the PC revisit the issue specifically referencing parcels north of Sand Road that were put into ag/rural residential as most of those parcels are currently developed as single family residential; a good example is Sylva Drive.

Correspondence:

- Building Permit Report for April – no comments
- Zoning Report for April – no comments
- Haley Law Firm re: T-Mobile Anchor Equipment Upgrade (see new business)

New Business:

T-Mobile Lane Use Request: Letter from Haley Law Firm regarding a request for T-Mobile to update equipment at the site on State Park Road. Siver advised that he talked to the Zoning Administrator and the Zoning Administrator and Mark from LandPlan agree that the request is in line with Section 7.26 of the Zoning Ordinance. Siver further stated that this request does not require a site plan or public hearing. Motion made by Lalley to

approve T-Mobile's request to upgrade equipment, seconded by Hoffman. All ayes – passed.

Short Term Rentals: A discussion took place regarding creating a draft ordinance to present to the Board to address short term rentals. McCallum advised that the Board wants an Ordinance on short term rentals. The PC discussed what requirements should be included in the Ordinance; e.g., limits on the number of occupants based on number of bedrooms, the registration process and annual fire and septic inspections. Quinn asked if there was an issue and Lalley asked about complaints and McCallum advised the township has received complaints. Siver advised that there is a company that the township can hire that monitors the internet for short term rentals. This company provides feedback mechanisms for complaints and a 24 hour answering service. After further discussion, Siver stated that the PC members need to do some investigative work on this issue.

Siver stated he would like to invite Commissioner Babcock to a future PC meeting and include the invitation on the agenda each month.

Hoffman stated there are two courses in the fall for the PC members and after discussion the PC agreed that the initial 3 hour session will be held in September and Hoffman will work with McCallum to schedule it. Hoffman further stated that the Citizen Planner Course is also in the fall; it consists of one weekday night for six weeks. Hoffman advised the PC to note these sessions for the fall and he will advise when scheduled.

Master Plan: After discussion, motion by Hoffman to restore the land use maps to the original version of 07/07/2021, sectioned by Lalley. All ayes – passed.

After further discussion on the Master Plan, motion by Siver to adopt the below changes, seconded by Hoffman. All ayes – passed.

- Chapter 1 – 1.4 – include Oak Beach Auto Repair
- Chapter 2 – 2.7 – include Oak Beach Auto Repair
- Chapter 5 – 5.2 – delete “construction of new fire station”

Public comments: None

Motion to adjourn made by Lalley, seconded by Quinn. All ayes – passed.

Meeting adjourned at 8:02 p.m.

Next meeting June 22, 2022 at 6:00 p.m.

Submitted by Lisa Clinton