

Lake Township Planning Commission
Regular Meeting
Wednesday, October 26, 2022
Approved Minutes

The meeting was called to order at 6:05PM. Planning Commission members in attendance were Bob Siver, Keith Hoffman, Tim Lalley and Tim Quinn. Nicole Collins was not in attendance. There were 3 guests virtually.

Motion by Lalley, second by Hoffman to approve the agenda with addition re: site plan reviews. All ayes, motion carried. The PC members agreed that more frequently reviewing site plans rather than waiting to conduct an annual review would be more beneficial. The site plans for all ZBA variances and some chosen at random will be reviewed on a regular basis.

Siver, Hoffman and Tory Geilhart, Building and Zoning Administrator will meet in the near future to discuss zoning issues and potential improvements to the zoning ordinance.

Motion by Hoffman, second by Quinn to approve the September 28, 2022 minutes. All ayes, motion carried.

Public Comment: None

Correspondence: Building Permit Report, Zoning Report and Land Use Permit Report for September 2022.

New Business: None

Old Business:

Master Plan: Defer discussion until there is a full board present.

Short Term Rentals: Hoffman presented an edited draft of the Short Term Rental Ordinance to the PC for review. Editing was done in accordance with the PC's discussion of the document at the September 28, 2022 meeting. The following changes were suggested.

1. **Purpose Sec. 01-01** Strike paragraph 3 except for the last line: *The provisions of this ordinance are necessary to prevent the continued burden placed upon county and township services and impacts on residential neighborhoods imposed by Short Term Rentals.*
2. **Timelines Sec. 01-04 (1A) Strike** The decision was to keep the 45 minutes as opposed to 1 hour.
3. **Contact Information Sec. 01-04 (2-1H)** To include all neighbors within a 300 FT radius.
Occupancy Sec. 01-05 (2-1A) After discussion the decision was to limit the total occupancy shall not exceed the lesser of 10 total occupants or two occupants per bedroom plus two additional occupants per finished story, which meets the applicable

egress requirements for occupancy in the Michigan Construction Code, subject to any other local, state, or federal requirements.

4. **Inspections Sec. 01-05 (2F)** Due to higher use, the septic must be inspected and cleaned (if determined necessary) every 3 years.
5. **Registration Form** was taken from Casco Township and updated by Hoffman to suit Lake Township's purposes.

Anti-Noise and Public Nuisance Draft Ordinance to include quiet hours and firearms. Penalties (fines/imprisonment) to be addressed by the Board of Trustees.

There being no further discussion, motion by Lalley, second by Quinn to send the Short Term Rental Draft and the Anti-Noise and Public Nuisance Draft to the Township's attorney for review and then on to the Board of Trustees with a recommendation to adopt. All ayes, motion carried.

Public Comments: None

Adjourn: There being no further business, motion by Lalley, second by Hoffman to adjourn. All ayes, motion carried. Meeting adjourned at 7:26 PM.

Minutes prepared by:
Maryanne Williams,
Deputy Clerk