

**Lake Township Planning Commission  
Regular Meeting  
December 14, 2022**

**Approved Minutes**

The meeting was called to order at 6:05 by Siver.

**Roll call.** Bob Siver, Tim Lalley, Keith Hoffman, Tim Quinn, Nicole Collins all present.

Supervisor Valerie McCallum was also present. Seven (7) guests were present virtually.

**Approval of Agenda:** Motion made by Collins to approve the agenda with the addition under Correspondence of the 12/19/2022 email from Zoning Administrator, Tory Geilhart, seconded by Hoffman. All ayes – passed.

**Approval of Minutes:** Motion made by Lalley to approve the October 22, 2022 Minutes, seconded by Hoffman. All ayes – passed.

**Public Comments:** Susan Philbrick advised she sent a letter to the PC before last month's meeting. Siver stated that Philbrick had concerns about the width of M-25 affecting setbacks; Philbrick agreed and advised she supports looking at the zoning ordinance as she feels there are some issues with setbacks from the road right-of-way along M-25.

Mark Anderson asked if the PC had looked at the proposed final site plan. Siver advised the proposed site plan is in the PC's packet and Anderson asked if it could be put on the agenda for tonight's meeting for a few minutes.

Guest Mrs. Winningham stated she supports the lavender farm in the area.

Guests Philbrick's support the lavender farm.

Guest Schneck supports the lavender farm and thinks it's an amazing addition.

Guest Mr. Winningham supports the lavender farm 100%.

**Correspondence:**

- 12/19/2022 email from Zoning Administrator outlining recommendations for improvements/admndments to the zoning ordinance. Siver stated a meeting was held the second week of November between Siver, Hoffman and Geilhart to discuss putting ideas down in writing, send the recommendations to LandPlan and then bring back to the PC. Siver advised he will provide a copy of the recommendations to the PC members and once LandPlan returns its review, it will be reviewed by the PC.
- Building Permit Report for October and November 2022 – no comments.

- Zoning Report for October and November 2022 – no comments.
- Land Use Permit Report for October and November 2022 – no comments.
- PUD Final Site Plan – Siver advised that the final site plan was submitted for the PUD and included is a letter from the Road Commission and the Health Department. Siver advised the PC members to take the packet home to review and the same material will be sent to LandPlan for review. Siver stated that if the PC members have any questions, to forward them to him and he will forward to LandPlan. Siver further stated the Section 4.6.C.1, “...the applicant shall submit to the Zoning Administrator...a detailed text description of the proposed development and all Ordinance standards subject to the proposed waiver.” Siver advised the Anderson’s the PC needs a detailed text description. Anderson stated they received an email from the Township Clerk pursuant to the request of the Board and provided the five things that were requested of them. Siver advised a dated detailed text description is needed. Siver further stated that in order to facilitate this issue, the PC can change next month’s meeting so that it takes place prior to the Board meeting and asked the PC members if January 12, 2023 will work. Anderson asked what time frame the narrative text should be submitted and Siver advised it should be submitted as soon as possible and to refer to Section 4.6.C. to prepare the submission.

Motion by Collins to change the January PC meeting to January 12, 2023 at 6:00 p.m. and cancel the January 25, 2023 meeting, seconded by Lalley. All ayes – passed.

**New Business:** None

**Old Business:**

- Master Plan – Siver stated he is hopeful the PC can wrap this up. Siver further stated that the revisions came back from LandPlan and it’s a matter of forwarding it to the Board. Motion by Collins to forward the Master Plan to the Board and request approval to distribute it to all adjoining municipalities and other entities as required by law, seconded by Lalley. All ayes – passed.

**Public Comments:** None

Motion to adjourn made by Collins, seconded by Lalley. All ayes – passed.

Meeting adjourned at 6:34 p.m.

Next meeting January 12, 2023 at 6:00 p.m.

Submitted by Lisa Clinton