

**Lake Township, Huron County  
Board of Trustees Meeting  
April 18, 2022**

Meeting was held at the  
Lake Township Hall  
4988 W. Kinde Road, Caseville, MI

**Call to Order @ 7:30 P.M.**

**Present** - Valerie McCallum, Clay Kelterborn, Dale Hartsell, James Deming, Nicole Collins

**Approval of agenda** – Motion by Collins, supported by Kelterborn to approve agenda with the following additions; Assessor resignation, letter from township attorney discussing hall title restrictions, Short term rentals, transfer station schedule, election duties resolution. All in favor, motion carried.

**Approval of March 21, 2022 BOT Minutes** – Motion by Collins, supported by Kelterborn, to approve March 21, 2022 minutes with correction. All in favor, motion carried.

**Reports – Supervisor** – As previously discussed

**Treasurer** – As submitted; Noted Lavender Farm invoice has been paid.

**Clerk** – None

**Trustees** - None

**Correspondence**

**CAFPA Minutes** – None

**Zoning Administrator report**– Submitted

**Building Inspector** – Submitted

**Planning Commission Minutes March 23, 2022** - Submitted

Bid from Evans Aviation for Sponge Moth Spray

Letter from Paul Santhany regarding lawn maintenance

Bid from Lake Side Lawn Service for 2022 lawn maintenance

Letter from Comcast dated 4/7/2022 re. programming change

Letter of resignation from Lisa Clinton – Assessor

Letter from township attorney re. township hall title restrictions

**Petitions/Public Comments** – None

**Old Business**

**Resolutions** – The following Resolutions were adopted by unanimous roll call votes;

- Resolution 2022-9 Building Permit Fees
- Resolution 2022-10 MTTP Grant Application Authorization
- Resolution 2022-11 Zoning Fees

Copies of adopted resolutions are available at the township hall.

**Sponge Moth Spraying** – Motion by Collins, supported by Hartsell, to approve bid for sponge moth spraying for 2022 with a maximum cost of \$40/acre. All in favor, motion carried.

**Township Hall** – A preliminary drawing of proposed improvements for the township hall with modifications requested by the board in the March BOT meeting was presented. Motion by Hartsell, supported by Collins, to proceed with intent to use ARPA funds to enlarge and renovate the current township hall. All in favor, motion carried.

**Short Term Rentals** – Because of property owner complaints with transient rental population and recurrent problems created by short term rentals, the board wishes to address these concerns. Motion by Collins, supported by Kelterborn, to proceed with drafting a short term rental ordinance. All in favor, motion carried.

**New Business**

**Resolutions** – The following Resolutions were adopted by unanimous roll call votes;

- Resolution 2022-12 Zoning Escrow fund
- Resolution 2022-13 Election duties

Copies of all adopted resolutions are available at the township hall.

**Lawn Maintenance** – After review, motion by Kelterborn, supported by Collins, to accept the bid from Lake Side Lawn Service-N-More, LLC for 2022 lawn service at the township hall. All in favor, motion carried.

**2022 Road Work** – Motion by Hartsell, supported by Collins, to allocated the following funds; \$3,000 for crack seal, \$10,000 for repairs, etc. and matching funds for brush spray. All in favor, motion carried.

**Township Hall Hours** – The new hours for the hall were proposed as follows;

- |                           |                    |
|---------------------------|--------------------|
| Monday, Wednesday, Friday | 10:00 AM - 2:00 PM |
| Thursday                  | 8:00 AM – 12:00 PM |
| Tuesday                   | Office Closed      |

Motion by Kelterborn, supported by Collins, to update the township hours to those proposed. All in favor, motion carried.

**2022-23 Planning Commission Schedule** – The proposed Planning Commission Meeting schedule is as follows;

April – October 2022	4 <sup>th</sup> Wednesday	6:00 P.M.
November 2022	No Meeting	
December 14th	2 <sup>nd</sup> Wednesday	6:00 P.M.
January – March 2023	4 <sup>th</sup> Wednesday	6:00 P.M.

Motion by Hartsell, supported by Kelterborn, to approve the Planning Commission Schedule. All in favor, motion carried.

**Transfer Station Schedule-** Our new scheduled holiday closures are as follows;

- Easter Sunday
- Mother’s Day
- Father’s Day
- Christmas Day
- New year’s Day

Motion by Collins, supported by Hartsell, to approve the aforementioned closures at the transfer station. All in favor, motion carried.

**Payment of Bills** – Motion offered by Hartsell, supported by Collins to pay the bills as presented. All in favor, motion carried.

**Public Comments** – None

**Adjournment** – Motion offered by Hartsell, supported by Kelterborn to adjourn. All in favor, motion carried.

**Meeting adjourned at 9:29 P.M.**

Respectfully Submitted

Jim Deming