

**Lake Township, Huron County
Board of Trustees Meeting
May 16, 2022**

Meeting was held at the
Lake Township Hall
4988 W. Kinde Road, Caseville, MI

Call to Order @ 7:30 P.M.

Present - Valerie McCallum, Clay Kelterborn, Dale Hartsell, James Deming, Nicole Collins

Approval of agenda – Motion by Collins, supported by Deming to approve agenda with addition of check reader discussion for treasurer to new business. All in favor, motion carried.

Approval of April 18, 2022 BOT Minutes – Motion by Collins, supported by McCallum, to approve April 18, 2022 minutes with correction. All in favor, motion carried.

Reports – Supervisor – Roads will be graded and brined by Memorial Day

ARPA compliance reports have been filed

Short term rental complaints were discussed. The supervisor has been in contact with townships regarding ordinance structure and enforcement of same to regulate the short term rentals within their jurisdiction. A company that monitors STR registration and compliance was discussed. McCallum, Deming and Siver from the Planning Commission will attend a webinar with this company and report back to the board.

Treasurer – As submitted.

Clerk – None

Trustees - None

Correspondence

CAFPA Minutes – None

Zoning Administrator report– Submitted

Building Inspector – Submitted

Planning Commission Minutes April 27, 2022 - Submitted

Landplan correspondence with Planning Commission report & Recommendation on PUD Application

Email from R. Siver

Petitions/Public Comments – None

Old Business

Office Staff Hours – After discussion, a motion was made by Kelterborn, supported by Collins to change township secretary's office hours to Wednesday, Thursday, Friday from 10:00 am to 2:00 pm beginning the week of June 8, 2022. All in favor, motion carried.

Township Hall – Motion by Kelterborn, supported by Deming to approve an engineered survey of the township property for planning of township hall improvements. All in favor, motion carried.

New Business

PUD Public Hearing - Motion by Deming, supported by Collins, to set a public hearing for the PUD (Lavender farm) for June 7, 2022 at 7:30 A.M. All in favor, motion carried.

June 2022 Board of Trustees meeting date – Motion by Hartsell, seconded by Kelterborn to change the June Board of trustees meeting date from June 20th to June 27th. All in favor, motion carried.

Check Reader – After an explanation from treasurer, motion by Hartsell, supported by Kelterborn, to approve a remote check reader to streamline the treasurer's duties. All in favor, motion carried.

Payment of Bills – Motion offered by Kelterborn, supported by Collins to pay the bills with addition of Elkton Ambulance Service annual fee. All in favor, motion carried.

Public Comments – None

Adjournment – Motion offered by Hartsell, supported by Kelterborn to adjourn. All in favor, motion carried.

Meeting adjourned at 7:59 P.M.

Respectfully Submitted

Jim Deming