

**Lake Township, Huron County  
Board of Trustees Meeting  
June 27, 2022**

Meeting was held at the  
Lake Township Hall  
4988 W. Kinde Road, Caseville, MI

**Call to Order @ 7:35 P.M.**

**Present** - Valerie McCallum, Clay Kelterborn, Dale Hartsell, James Deming, Nicole Collins

**Approval of agenda** – Motion by Collins, supported by Kelterborn to approve agenda as presented. All in favor, motion carried.

**Approval of May 16, 2022 BOT Minutes and June 7, 2022 Public hearing Minutes** – Motion by Hartsell, supported by Kelterborn, to approve May 16, 2022 and June 7, 2022 minutes as presented. All in favor, motion carried.

**Reports – Supervisor** – Short term rentals were discussed. A company that monitors STR registration and compliance was discussed. The Planning Commission is currently formulating an ordinance to address short term rentals.

**Treasurer** – As submitted.

**Clerk** – New accounting software has been installed for the clerk’s office. Absentee voter applications have been mailed and are being processed as received.

**Trustees** - None

**Correspondence**

**CAFPA Minutes** – Submitted for June 15, 2022

**Zoning Administrator report**– Submitted

**Building Inspector** – Submitted

**Planning Commission Minutes May 25, 2022** - Submitted

**Landplan report on PUD Application**

**MAT Membership Renewal**

**Comcast Letter** received re. Regional Sports channel fee adjustment.

**Petitions/Public Comments** – None

**Old Business - PUD Rezoning and preliminary approval** – After review, motion was offered by Hartsell, supported by Collins, to approve the report from Landplan with a correction to allow the hours of operation from 9:00 A.M. to 9:00 P.M. All in favor, motion carried.

Motion was offered by Hartsell, supported by Collins, to grant conditional preliminary approval of PUD application of Alicia Tathum and Mark Anderson for the use described in the draft provided by the township attorney dated June 23, 2022. All in favor, motion carried.

Motion to approve ordinance **2022-1, Amendment Ordinance to the Lake Township Zoning Ordinance** to rezone parcel #3213-013-159-10 from B1 Local Commercial to a Planned Unit Development District was offered by Hartsell, supported by Collins. All in favor, motion carried.

**Roads** – Culverts on Griggs Road and Etzler Road were discussed. Some tubes are in need of replacement. Motion was offered by Kelterborn, supported by Collins to table discussion on replacement of culverts to July meeting awaiting more detail. All in favor, motion carried.

**Transfer Station** – Recycling is still being abused by customers using the facility. The township customers will need to monitor their usage better to keep this service functional.

July 4<sup>th</sup> the transfer station will remain closed.

### **New Business**

**Quarterly Budget Review** – A motion was offered by Hartsell, supported by Kelterborn, to move \$3700 from the Sponge Moth fund balance to Sponge Moth Spraying to cover cost of 2022 spray application. All in favor, motion carried.

A motion was offered by Hartsell, supported by Collins, to approve adding \$2500 to Accounting from General Fund. All in favor, motion carried.

Motion was offered by Hartsell, supported by Kelterborn, to amend current FY budget to appropriate payroll costs from single line item for all payroll to a line item in each cost center as set up in new software per State requirements. The original \$3,200 budgeted for payroll expenses is to be appropriated among individual cost centers within payroll with an additional \$300 from the general fund balance to total \$3500. All in favor, motion carried.

**Michigan Township Association** - Motion was offered by Hartsell, supported by Kelterborn, to pay the annual fee to continue membership with the MTA to include premium for legal defense fund. All in favor, motion carried.

**Payment of Bills** – Motion offered by Hartsell, supported by Collins to pay the bills. All in favor, motion carried.

**Public Comments** – None

**Adjournment** – Motion offered by Hartsell, supported by Collins to adjourn. All in favor, motion carried.

**Meeting adjourned at 8:41 P.M.**

Respectfully Submitted

Jim Deming