

Lake Township

AGENDA

May 15, 2023

REGULAR MEETING

Social Distancing and Masks Encouraged

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/866199933>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 866-199-933

Roll Call

Approval of Meeting Agenda

Approval of April 17, 2023 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes
- Household hazardous waste collection – May 17, 2023
- MPSC Notice of hearing – May 16, 2023

Petitions/ **Public Comments**

Old Business:

- Transfer Station
 - o New hire(s)
 - o Fence
- Township Hall

New Business:

- CAFPA
 - o New truck purchase
 - o Township Representative to CAFPA Board
- Boat Hoists

Payment of bills

Public Comments

Adjournment

Next Meeting – June 2023 – 7:30 P.M

**Lake Township, Huron County
Board of Trustees Meeting
April 17, 2023**

Meeting was held at the
Lake Township Hall
4988 W. Kinde Road, Caseville, MI

Call to Order @ 7:30 P.M.

Present - Valerie McCallum, Clay Kelterborn, Dale Hartsell, James Deming, Nicole Collins

Approval of agenda – Motion by Hartsell, supported by Collins to approve agenda. All in favor, motion carried.

Approval of March 20, 2023 BOT Minutes – Motion by Collins, supported by Kelterborn, to approve March 20, 2023 minutes as presented. All in favor, motion carried.

Reports – Supervisor – Resolution of issues concerning the Morrison Drive property continues to be sought.

Subdivisions have yet to be graded. Rural roads have been graded.

Treasurer – As submitted

Clerk – None

Trustees - None

Correspondence

CAFPA Minutes – Minutes for April 2023 to be submitted after April 19 meeting.

Zoning Administrator report– February and March reports received.

Building Inspector – February and March reports received.

Planning Commission Minutes - None

EGLE sent letter concerning a violation at the transfer station. Matter being resolved.

Petitions/Public Comments – Resident inquired concerning rocks and hazard on beach.

Old Business

Master Plan – Attorney reviewed Master Plan and suggested minor changes. Our planning consultant is reviewing these changes. Upon completion of edits to the satisfaction of the Board, the Planning Commission will need to hold a Public Hearing for the Master Plan. A motion was offered by Hartsell, supported by Kelterborn, to send the Master Plan to the Planning Commission when the satisfactory updates are incorporated. All in favor, motion carried.

Gypsy Moth Spraying – There are still issues with Gypsy Moth infestation in the area of Sleeper State Park. An application at half strength spraying as a control measure around the Park, in the subdivisions of the M25 corridor and adjacent to Hume Township and Caseville Township would cover 941 acres at a cost of \$22,600. An additional \$3,300 would be required to spray the campground and day use area of Sleeper State Park. A motion was offered by Kelterborn, supported by Hartsell, to transfer \$20,000 from the Road fund to cover the costs of spraying and administrative costs. All in favor, motion carried.

A motion was offered by Kelterborn, supported by Hartsell, to authorize Evans Aviation to complete the spraying of the 941 acres at half strength and the areas of the park mentioned at full rate, providing the township is allowed to do so. All in favor, motion carried.

Transfer Station

New Hires – Interviews were completed for three applicants for the Transfer station attendant position. Applicants were Tom Ashton, John Brewer and Craig Iceman. Our current manager, Lee King, will remain to assist in training. A ninety day probation period is a condition of employment.

A motion was offered by Hartsell, supported by Kelterborn, to hire the three applications for the transfer station attendant position. All in favor, motion carried.

Fence – An estimate has been sought to replace the west gate and the fence along the south edge of the transfer station. Estimates should be available for the May meeting.

Fees – Because the transfer station operated at a deficit of approximately \$15,000 for the 2022-23 fiscal year, a new fee structure was discussed. It was noted that the fees were raised effective May 1, 2022 and costs still outpace collection significantly. After discussion, the board recommended \$3 for a small bag, \$5 for a large bag and \$2 for recycling (Maximum of 2 containers as before). All rates for refuse will be on a per bag basis. A motion was offered by Collins, supported by Kelterborn to adopt the new rates effective May 1, 2023. All in favor, motion carried.

Hours of Operation – The hours of operation for the transfer station were discussed and recommended as follows;

Summer Hours	Sundays	9:00 AM to 4:00 PM
	Wednesdays	2:00 PM to 6:00 PM

Winter Hours	Sundays	9:00 AM to 4:00 PM
	Wednesdays	2:00 PM to 5:00 PM

Saturday Hours 10:00 AM to 2:00 PM for May and November only.

Only yard waste will be accepted on Saturdays.

A motion was offered by Kelterborn, supported by Hartsell, to adopt the new hours effective May 1, 2023. All in favor, motion carried.

Short Term Rentals – The Short Term Rental (STR) issue was discussed. Because the operation of STRs in residential districts is in violation of the current zoning ordinance, a draft from the attorney for an amendment to the Zoning Ordinance was discussed. After review, a motion was made by Kelterborn, supported by Collins, to send the draft with the proposed change to the Planning Commission to schedule a public hearing. All in favor, motion carried.

Township Hall – Acquiring land adjacent to current hall was discussed. The current property owner was receptive to selling adjoining 1.3 acres of property at the cost of \$10,000 per acre. The township would assume any associated costs of transferring the property to the township. After discussion, a motion was offered by Collins, supported by Hartsell, to authorize the supervisor to make an official offer to the property owner. All in favor, Motion carried.

New Business

Planning Commission Meeting Schedule – A motion was offered by Hartsell, supported by Kelterborn, to approve the Planning Commission Meeting schedule for 2022-23. All in favor motion carried.

Copies of the new meeting schedule will be available at the township hall or viewed on laketownship.net

Education Pay Rates – A motion was offered by Deming, supported by Collins, to set the pay rate for education in all departments at \$65 per session. All in favor, motion carried.

Boat Hoist Ordinance- Clarification is needed for Ordinance prior to adoption from the Army Corps of Engineers. A motion was offered by McCallum, supported by Hartsell, to table discussion of the Boat hoist ordinance until a future meeting. All in favor, motion carried.

Payment of Bills – Motion offered by Hartsell, supported by Kelterborn to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – Motion offered by Hartsell, supported by Kelterborn, to adjourn. All in favor, motion carried.

Meeting adjourned at 8:46 P.M.

Respectfully Submitted

Jim Deming

TREASURER REPORT MAY 15, 2023

Independent Bank

General Checking		\$11,362.84
Receipts for April		
12795 TRANSFER STATION	742.00	
12798 ZONING	100.00	
12799 BUILDING PERMITS	508.00	
12800 GENERAL SAVINGS monthly bills	20,000.00	
12801 BOAT HOIST PERMITS	55.00	
12802 GENERAL SAVINGS transfer 2023 cap.improv.	5,000.00	
12787 STATE OF MI revenue sharing	10,512.00	<u>36,917.00</u>
Less Disbursement		
Monthly Payout		-29,084.83
Checks in Transit		<u>-9,627.51</u>
Balance on Hand		\$9,567.50
General Savings		\$333,735.02
Less Disbursement		
# 12800 transfer monthly bills	-20,000.00	
# 12802 transfer for 2023 cap. improv. budget	-5,000.00	
Balance on Hand		\$308,735.02
Savings Roads		\$286,323.10
Balance on Hand		\$286,323.10
Savings Gypsy Moth		\$11,242.39
Balance on Hand		\$11,242.39
Property Tax		\$2,939.38
Checks in Transit		<u>-293.84</u>
Balance on Hand		\$2,645.54
TOTAL		\$618,513.55

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			32,318.53
06-11 Month Certificate - 1001	1.00%	08.22.23	123,768.80
TOTAL			\$156,092.33
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	0.65%	05.04.23	108,091.97
TOTAL			\$108,096.97
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	3.10%	06.16.23	87,122.10
0002: 6 Month Certificate	2.95%	06.02.23	105,310.46
TOTAL			\$193,432.56

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
04/18/2023	GEN	15887	262	LAKE TOWNSHIP	TRANSFER TO CI FROM GENERAL	5,000.00
05/04/2023	GEN	15888	132	DTE ENERGY	SERVICE FROM MARCH 28 - APRIL 26, 2023	159.23
05/15/2023	GEN	15907	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENTAL APRIL 2023	80.00
05/15/2023	GEN	15908	013	APEX SOFTWARE	MAINTENANCE RENEWAL	225.00
05/15/2023	GEN	15909	034	BLOOM SLUGGETT, PC	SERVICES THROUGH APRIL 30, 2023	999.00
05/15/2023	GEN	15910	048	BS&A SOFTWARE	ANNUAL SERVICE CLERK; BUILDING & ZONING	3,322.00
05/15/2023	GEN	15911	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING APRIL 2023	56.45
05/15/2023	GEN	15912	240	JOHN HANCOCK	PARTICIPATION FEE	90.00
05/15/2023	GEN	15913	501	LAKE SIDE LAWN SERVICE	APRIL 2023 SPRING CLEAN-UP; LAWN MOWING	180.00
05/15/2023	GEN	15914	282	LOUIS J. COLLETTA	DOMAIN REGISTRATION & MAINTENANCE	114.00
05/15/2023	GEN	15915	288	MARCIA WOLFE	OFFICE SUPPLIES	13.69
05/15/2023	GEN	15916	315	MICHIGAN ASSOCIATION OF PLANNING	ANNUAL GROUP MEMBER DUES 2023	725.00
05/15/2023	GEN	15917	407	SANDRA POBANZ	HALL CLEANING	60.00
05/15/2023	GEN	15918	414	SHAY WATER CO	COOLER RENTAL APRIL 2023	11.00
05/15/2023	GEN	15919	451	THUMB OFFICE SUPPLY	PRINTER TONER & ADDING MACHINE INK; W2C	276.26
05/15/2023	GEN	15920	472	VIEW NEWSPAPER GROUP	BOARD SYNOPSIS	73.45

GEN TOTALS:
 Total of 16 Checks: 11,385.08
 Less 0 Void Checks: 0.00
 Total of 16 Disbursements: 11,385.08