

Lake Township

AGENDA

December 18, 2023

REGULAR MEETING 6:30 P.M.

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/543536317>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 543-536-317

Roll Call

Approval of Meeting Agenda

Approval of November 20, 2023 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- **CAFPA Minutes**
- **Zoning Administrator's Report**
- **Building Inspector's Report**
- Huron County Road Commission Progress Billing #4
- Letter from Comcast re. Rate Increases

Petitions/ **Public Comments**

Old Business:

- Election Resolution for Consolidation of Early Voting
- ADT Security Camera Proposal

New Business:

- 2024 Road Work
- 3rd Quarter Budget Review
- Master Plan
- Annual Board Appointments
 - Construction Board of Appeals
 - ZBA
 - Planning Commission

Payment of bills

Public Comments

Adjournment

Unapproved minutes Board of Trustees November 20, 2023

Lake Township

November 20, 2023

Board of Trustees Regular Meeting

Held at Lake Township Hall

4988 W. Kinde Road, Caseville, MI 48725

Call to Order 7:30 P.M.

Present – Valerie McCallum, Nicole Collins, Dale Hartsell, Jim Deming

Absent - Clay Kelterborn

Agenda – A motion was offered by Hartsell, supported by Kelterborn, to approve agenda as presented. All in favor, motion carried.

October 16, 2023 Board of Trustees Regular Meeting Minutes and November 8, 2023 Special Meeting

Minutes – Motion by Hartsell, supported by Collins, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – A resident had previously requested information for getting James Road paved. The estimated cost was in excess of \$148,000. A special assessment for the cost would have to be established. The board will take no further action at this time

Treasurer – The data base for the winter tax bills has been received and have been sent to the printer.

Clerk – A petition was received by the township to have a referendum concerning the STR ban placed on the ballot. After the review by the clerk's office and consultation with the township attorney to clarify laws and requirements to place said referendum on the ballot, the petitions were not certified.

Trustees – None

Correspondence –

CAFPA Minutes of October 18, 2023 and November 8, 2023 were received

Zoning Administrator's report – October 2023 report submitted

Building Inspector's Report – October 2023 report submitted

Huron County Road Commission Progress Billing #2 and #3 received

Letter dated October 31, 2023 from Marcia Wolfe received

Letter received from Comcast re. Programming Advisory

Petitions/Public Comments – A property owner asked for clarification on the clerk's report. She asked specifically if the referendum would be on the ballot. The clerk responded the referendum would not be on the ballot at this time.

Old Business:

Variance Expiration Amendment – An amendment to Section 16.6.C.3.b of the Lake Township Zoning Ordinance was discussed. This amendment would increase the variance expiration date from 180 days to one year. A motion was offered by Hartsell, supported by Collins, to adopt Ordinance 2023-4,

Variance Expiration Ordinance. The roll call vote was as follows; Yes – Deming, McCallum, Collins, and Hartsell. Absent – Kelterborn. The ordinance amendment was adopted. A complete copy is available on the township website, laketownship.net, or can also be obtained at the township hall during normal business hours.

Building Permit Application – The board reviewed an updated Building Permit Application form. After a brief discussion and input from the Building Inspector, a motion was offered by Hartsell, supported by Collins, to adopt the new form. All in favor, motion carried.

New Business –

Office Professional Resignation – A motion was offered by Collins, supported by Hartsell, to accept with regret the resignation of Marcia Wolfe as the office professional effective October 31, 2023. All in favor, motion carried.

Payment of Bills – A motion was offered Hartsell, supported by Collins, to pay the bills with the addition of the website monthly fee. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:39 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT DECEMBER 18, 2023

Independent Bank

General Checking		\$18,745.39
Receipts for November		
12935 TRANSFER STATION	593.00	
12936 COMCAST franchise fee	4,572.19	
12937 BUILDING PERMITS	2,057.00	
12938 ZONING	350.00	
12940 BUILDING PERMITS	1,377.00	
12941 ZONING	50.00	
12943 ROADS SAVINGS transfer HCRC bill #2	11,774.69	
12944 GENERAL SAVINGS transfer monthly bills	6,000.00	<u>26,773.88</u>
Less Disbursement		
Monthly Payout		-11,310.54
Checks in Transit		<u>-24,186.18</u>
Balance on Hand		\$10,022.55
General Savings		\$167,578.51
# 12934 / 12942 2023 Property Tax	42.74	
Less Disbursement		
# 12944 Transfer to General Checking to cover Monthly Bills		-\$6,000.00
Balance on Hand		\$161,621.25
Savings Roads		\$181,378.87
Less Disbursement		
# 12943 Transfer to General Checking to cover HCRC Bill #2		-\$11,774.69
Balance on Hand		\$169,604.18
Savings Gypsy Moth		\$6,647.24
Balance on Hand		\$6,647.24
Property Tax		\$6,686.38
Tax Collected	5,353.03	
Less Disbursement		
Overpayments		-\$6.01
Huron County Treasurer		-\$3,698.12
General Savings		-\$42.74
CAFPA		-\$1.40
Checks in Transit		<u>-293.84</u>
Balance on Hand		\$7,997.30
TOTAL		\$355,892.52

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,455.97
06-11 Month Certificate - 1001	3.445%	02.22.24	124,721.48
TOTAL			\$162,182.45
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	108,717.16
TOTAL			\$108,722.16
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	3.90%	12.13.23	88,646.83
0002: 6 Month Certificate	3.85%	11.29.23	107,457.42
TOTAL			\$197,104.25
Bay Port State Bank			
CD : Road Fund	4.01%	02.26.24	100,000.00
CD : General Fund	4.01%	02.26.24	100,000.00
TOTAL			\$200,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING -- IND						
12/07/2023	GEN	16142	517	COMMUNITY FIRST TITLE AGENCY	LAND ACQUISITION DOWN PAYMENT	5,000.00
12/15/2023	GEN	16161	010	A-JOHNSON PORTABLE TOILETS	NOV RENT	30.00
12/15/2023	GEN	16162	034	BLOOM SLUGGETT, PC	REFERENDUM, LAND ACQUISITION	4,463.00
12/15/2023	GEN	16163	056	CARDMEMBER SERVICE	TREASURER SUPPLIES FOR TAX BILLS, POST	1,605.75
12/15/2023	GEN	16164	061	CASEVILLE HARDWARE	SUPPLIES FOR A/C COVER	25.01
12/15/2023	GEN	16165	067	CASS CITY PROPANE	HALL, TRANXFER STATION PROPANE	829.20
12/15/2023	GEN	16166	080	CLEMCO PRINTING	2023W TAX BILLS, NEWSLETTER	864.78
12/15/2023	GEN	16167	117	DETROIT EDISON - STREET LIGHTING	NOVEMBER 2023 STREET LGT	59.28
12/15/2023	GEN	16168	132	DTE ENERGY	HALL ELECTRICITY	65.02
12/15/2023	GEN	16169	149	EMTERRA ENVIRONMENTAL	DUMPSTER X 1, RECYCLING X 2	1,157.09
12/15/2023	GEN	16170	203	HURON COUNTY HEALTH DEPARTMENT	PERK TEST	82.00
12/15/2023	GEN	16171	206	HURON COUNTY ROAD COMMISSION	PROG BILLING #4	4,207.69
12/15/2023	GEN	16172	208	HURON COUNTY TREASURER	ASSESSOR NOTICES, TREASURER	5,062.87
12/15/2023	GEN	16173	282	LOUIS J. COLLETTA	DEC WEBSITE	114.00
12/15/2023	GEN	16174	519	RIGG LAND SURVEYING	HALL LAND SURVEY UPDATE	100.00
12/15/2023	GEN	16175	407	SANDRA POBANZ	DCE 2023 HALL CLEANING	60.00
12/15/2023	GEN	16176	414	SHAY WATER CO	DEC RENT	11.00
12/15/2023	GEN	16177	518	TERRY KELLY	INSPECTION REIMBURSEMENT	70.00
12/15/2023	GEN	16178	451	THUMB OFFICE SUPPLY	OFFICE SUPPLIES - PAPER	67.00
12/15/2023	GEN	16179	472	VIEW NEWSPAPER GROUP	BOT SYNOPSIS, MASTER PLAN, VARIANCE NOT	439.55

GEN TOTALS:

Total of 20 Checks:

Less 0 Void Checks:

Total of 20 Disbursements:

24,363.24
 0.00
 24,363.24