

**Lake Township, Huron County
Board of Trustees Meeting
February 20, 2023**

Meeting was held at the
Lake Township Hall
4988 W. Kinde Road, Caseville, MI

Call to Order @ 6:40 P.M.

Present – Valerie McCallum, Clay Kelterborn, Jim Deming, Nicole Collins, Dale Hartsell

Approval of agenda – Motion by Hartsell, supported by Kelterborn, to approve agenda with addition of ambulance contract. All in favor, motion carried.

Approval of January 16, 2023 Minutes – Motion by Collins, supported by Hartsell, to approve minutes. All in favor, motion carried.

Reports

Supervisor – Exit gate at the transfer station has been damaged. Citizen’s Planner tuition reimbursement grant money has been received

Treasurer – Add email address line to Change of Address form

Clerk – Tabulator has been repaired and returned

Trustees – Furniture found on McCormick Road; HCRC removed same.

Correspondence

CAFPA Minutes – January 18 and February 15, 2023 minutes submitted. A copy of the 2023-2024 CAFPA budget was also received

Zoning Administrator report– Submitted

Building Inspector report – None

Planning Commission Minutes – Minutes for January 12, 2023 submitted

Huron County Road Commission Invoice

Petitions/Public Comments – None

Old Business

Transfer Station – The Board discussed the difficulty in obtaining/retaining candidates for transfer station attendant. It was noted that as of the meeting date, no applications have been received for the position. Schedule for the summer was discussed with the possibility of eliminating Saturdays. A motion was offered by Hartsell, supported by Kelterborn, to continue advertising for the position in the View for the month of March. All in favor, motion carried.

Pay rate at the transfer station was also discussed. A motion was offered by Deming, supported by Kelterborn, to add a Transfer Station Manager position at the rate of \$25 per hour and to increase the rate for Transfer Station Attendant to \$20 per hour, effective April 1, 2023. All in favor, motion carried.

Township Hall – Nothing new to report.

Master Plan- Due to the volume and complexity of the proposed Master Plan, a motion was offered by Collins, supported by Kelterborn, to request review of the Master Plan by the township attorney to clarify certain language prior to adoption. All in favor, motion carried.

Ambulance Contract – A contract was received from the village of Elkton to provide ambulance service to the township from April 1, 2023 to March 31, 2024 at a cost of \$5,256. A motion was offered by Hartsell, supported by Kelterborn, to approve the contract. All in favor, motion carried.

New Business

PA116 Resolution – By unanimous vote, **RESOLUTION # 2023 – 1 FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT RIGHTS AGREEMENT WITH PRE-EXISTING STRUCTURE** was adopted.

Insurance Renewal – A motion was offered by Hartsell, supported by Collins, to renew liability insurance coverage with Burnham and Flower at a cost of \$5549. All in favor, motion carried.

2023-2024 Budget Planning – A motion was offered by Hartsell, supported by Collins, to approve the following budget amendments. All in favor, motion carried;

Add \$1,000 to Line 101-210-807.000 - Service /Maintenance Contracts

Add \$500 to Line 101-247-702.000 - Salaries/Board of Review

Add \$100 to Line 101-262-930.000 - Elections/ Machine Maintenance

Add \$200 to Line 101-265-850.000 - Township Hall/Telephone

These additions were to come from the General Fund.

A motion was offered by Deming, supported by Collins, to set Board of Review rates as follows; \$120 for full days, \$60 for half days, effective immediately. All in favor, motion carried.

Payment of Bills – After review, a motion was offered by Hartsell, supported by Collins, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – Motion offered by Hartsell, supported by Collins to adjourn. All in favor, motion carried.

Meeting adjourned at 8:10 P.M.

Respectfully Submitted

Jim Deming