

**Lake Township, Huron County
Board of Trustees Meeting
March 20, 2023**

Meeting was held at the
Lake Township Hall
4988 W. Kinde Road, Caseville, MI

Call to Order @ 6:30 P.M.

Present - Valerie McCallum, Clay Kelterborn, Dale Hartsell, James Deming, Nicole Collins

Approval of agenda – Motion by Hartsell, supported by Collins to approve agenda. All in favor, motion carried.

Approval of February 20, 2023 BOT Minutes – Motion by Hartsell, supported by Kelterborn, to approve February 21, 2022 minutes as presented. All in favor, motion carried.

Public Hearing for 2023-24 Fiscal Year Budget - A public hearing was opened to discuss the budget for the upcoming 2023-24 Fiscal Year. After adjustments by the board to the proposed budget presented by the supervisor, a motion was made by Hartsell, supported by Kelterborn, to close the Public Hearing. All in favor, motion carried.

Reports – Supervisor – There were fewer petitions filed with the Board of Review than anticipated.

More complaints are being received concerning the Morrison Drive property.

Treasurer – As submitted

Clerk – Office will provide support to Meade Township for the North Huron School millage election in May.

Trustees - None

Correspondence

CAFPA Minutes – Minutes for March 2023 submitted

Zoning Administrator report– None

Building Inspector – None

Letter from Huron County Road Commission regarding annual meeting April 13, 2023

Huron County Road Commission Final Progress Billing for 2022

Petitions/Public Comments – Resident inquired about addressing surface issues on Captain's Drive and James Street. Board will investigate condition and associated costs.

Old Business

2022-23 Fourth Quarter Budget Review – The following amendments were recommended to balance the 2022-23 Budget;

Add \$100 to Line 101-265-920.000 - Propane from the General Fund

Move \$300 from Line 101-526-807.001 Dumpster to Line 101-526-807.002 Recycle

Motion offered by Hartsell, supported by Kelterborn, to amend the budget with above recommendations. All in favor, motion carried.

A motion was offered by Hartsell, supported by Kelterborn, to continue lawn service with our current vendor, Lakeside lawn Service, LLC.

Short Term Rentals – The Short Term Rental (STR) issue was discussed. Because the operation of STRs in residential districts is in violation of the current zoning ordinance, options were discussed by the board to address the situation in the interest of the residents in these districts. Inherent issues occurring from operating a commercial business in a residential district were discussed. A motion was offered by Deming, supported by Kelterborn, to have the township attorney craft language to address these issues. All in favor, motion carried.

Township Hall – Acquiring land adjacent to current hall was discussed. It is noted there is not enough land currently titled to the township to make the necessary improvements to the current hall. Other title issues also exist. After discussion, a motion was offered by Hartsell, supported by Collins, to authorize McCallum and Kelterborn to approach the neighboring property owner to discuss acquiring enough property to make improvements to the hall and mitigate any current title issues. All in favor, Motion carried.

New Business

Resolution 2023-2, General Appropriations Act of 2023-24 – Resolution 2023-2 was offered by Hartsell, supported by Collins. Upon unanimous roll call vote, the Act was adopted.

Annual Resolutions – The following Resolutions were adopted by unanimous roll call votes;

Resolution 2023-3	Millage Levy – Township and CAFPA
Resolution 2023-4	Tax Collection Administration Fee
Resolution 2023-5	Township Depository
Resolution 2023-6	Township Board 2022-23 Meeting Schedule
Resolution 2023-7	Township Attorney
Resolution 2023-8	Poverty Guidelines

Copies of all adopted resolutions are available at the township hall.

Approved Minutes March 20, 2023

Assessor Position – Upon review of Board of Review and Township Supervisor, it was recommended the probation period for the current assessor be extended for a period of one year. A motion was offered by Hartsell, supported by Kelterborn, to approve the recommendation. All in favor, motion carried.

Payment of Bills – Motion offered by Hartsell, supported by Kelterborn to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – Motion offered by Collins, supported by Kelterborn, to adjourn. All in favor, motion carried.

Meeting adjourned at 8:10 P.M.

Respectfully Submitted

Jim Deming