

Lake Township

AGENDA

March 20, 2023

REGULAR MEETING & PUBLIC HEARING ON 2022-23 FY BUDGET 6:30 P.M.

Social Distancing and Masks Encouraged

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/924743621>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 924-743-621

Roll Call

Approval of Meeting Agenda

Approval of February 20, 2022 meeting minutes

Open public hearing on 2023-24 FY Proposed budget

Close public hearing on 2023-24 FY Proposed budget

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes
- CAFPA Annual Reports
- HC Road Commission Annual Meeting for Township Officials
- HCRC Final Progress Billing for 2022

Petitions/ **Public Comments**

Old Business:

- 4th Quarter Budget
- STR's
- Township Hall

New Business:

- 2022-23 Budget & General Appropriations Act
- Annual Resolutions
 - Millage Levies – Township & CAFPA
 - Tax Collection Administration Fee
 - Banking
 - Township Attorney
 - Meeting Schedules – Township Board
 - Poverty Resolution
- Assessor position

Payment of bills

Public Comments

Adjournment

Next Meeting – April 17, 2023 – 7:30 P.M

**Lake Township, Huron County
Board of Trustees Meeting
February 20, 2023**

Meeting was held at the
Lake Township Hall
4988 W. Kinde Road, Caseville, MI

Call to Order @ 6:40 P.M.

Present – Valerie McCallum, Clay Kelterborn, Jim Deming, Nicole Collins, Dale Hartsell

Approval of agenda – Motion by Hartsell, supported by Kelterborn, to approve agenda with addition of ambulance contract. All in favor, motion carried.

Approval of January 16, 2023 Minutes – Motion by Collins, supported by Hartsell, to approve minutes. All in favor, motion carried.

Reports

Supervisor – Exit gate at the transfer station has been damaged. Citizen's Planner tuition reimbursement grant money has been received

Treasurer – Add email address line to Change of Address form

Clerk – Tabulator has been repaired and returned

Trustees – Furniture found on McCormick Road; HCRC removed same.

Correspondence

CAFPA Minutes – January 18 and February 15, 2023 minutes submitted. A copy of the 2023-2024 CAFPA budget was also received

Zoning Administrator report– Submitted

Building Inspector report – None

Planning Commission Minutes – Minutes for January 12, 2023 submitted

Huron County Road Commission Invoice

Petitions/Public Comments – None

Old Business

Transfer Station – The Board discussed the difficulty in obtaining/retaining candidates for transfer station attendant. It was noted that as of the meeting date, no applications have been received for the position. Schedule for the summer was discussed with the possibility of eliminating Saturdays. A motion was offered by Hartsell, supported by Kelterborn, to continue advertising for the position in the View for the month of March. All in favor, motion carried.

Pay rate at the transfer station was also discussed. A motion was offered by Deming, supported by Kelterborn, to add a Transfer Station Manager position at the rate of \$25 per hour and to increase the rate for Transfer Station Attendant to \$20 per hour, effective April 1, 2023. All in favor, motion carried.

Township Hall – Nothing new to report.

Master Plan- Due to the volume and complexity of the proposed Master Plan, a motion was offered by Collins, supported by Kelterborn, to request review of the Master Plan by the township attorney to clarify certain language prior to adoption. All in favor, motion carried.

Ambulance Contract – A contract was received from the village of Elkton to provide ambulance service to the township from April 1, 2023 to March 31, 2024 at a cost of \$5,256. A motion was offered by Hartsell, supported by Kelterborn, to approve the contract. All in favor, motion carried.

New Business

PA116 Resolution – By unanimous vote, **RESOLUTION # 2023 – 1 FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT RIGHTS AGREEMENT WITH PRE-EXISTING STRUCTURE** was adopted.

Insurance Renewal – A motion was offered by Hartsell, supported by Collins, to renew liability insurance coverage with Burnham and Flower at a cost of \$5549. All in favor, motion carried.

2023-2024 Budget Planning – A motion was offered by Hartsell, supported by Collins, to approve the following budget amendments. All in favor, motion carried;

Add \$1,000 to Line 101-210-807.000 - Service /Maintenance Contracts

Add \$500 to Line 101-247-702.000 - Salaries/Board of Review

Add \$100 to Line 101-262-930.000 - Elections/ Machine Maintenance

Add \$200 to Line 101-265-850.000 - Township Hall/Telephone

These additions were to come from the General Fund.

A motion was offered by Deming, supported by Collins, to set Board of Review rates as follows; \$120 for full days, \$60 for half days, effective immediately. All in favor, motion carried.

Payment of Bills – After review, a motion was offered by Hartsell, supported by Collins, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – Motion offered by Hartsell, supported by Collins to adjourn. All in favor, motion carried.

Meeting adjourned at 8:10 P.M.

Respectfully Submitted

Jim Deming

TREASURER REPORT MARCH 20, 2022

Independent Bank

General Checking

\$5,777.41

Receipts for February

12756 TRANSFER STATION	465.00	
12760 TRANSFER STATION	178.00	
12761 ZONING	75.00	
12762 BUILDING PERMITS	665.00	
12763 MI TWP PARTICIPATING PLAN grant	1,200.00	
12764 TRANSFER STATION	277.00	
12765 COMCAST franchise fee	4,179.44	
12766 TRANSFER STATION	296.00	
12767 GENERAL SAVINGS monthly bills	20,000.00	
12768 ROADS SAVINGS dust control	5,250.00	
12769 BUILDING PERMITS	2,384.00	
12770 HURON COUNTY fines	13.20	
12771 STATE OF MI DNR property tax	16,788.97	
12776 TRANSFER STATION	246.00	
12777 STATE OF MI revenue sharing	12,048.00	<u>64,065.61</u>

Less Disbursement

Monthly Payout -31,605.42

Checks in Transit -19,438.88

Balance on Hand \$18,798.72

General Savings

\$299,468.59

12758 / 12773 Property Tax 33,648.92

Less Disbursement

12767 transfer monthly bills -20,000.00

Balance on Hand \$313,117.51

Savings Roads

\$170,576.72

12759 / 12774 Property Tax 70,057.05

Less Disbursement

12768 transfer dust control -5,250.00

Balance on Hand \$235,383.77

Savings Gypsy Moth

\$11,239.62

Balance on Hand \$11,239.62

Property Tax

\$302,748.78

Tax Collected 1,042,101.76

Less Disbursement

Returned Checks -\$6,419.02

Huron County Treasurer -\$28,085.06

General Savings -\$33,648.92

Roads Savings -\$70,057.05

CAFPA -\$11,594.72

Lakers School District -\$166,846.04

North Huron School District -\$7,038.93

Caseville School District -\$275.40

HISD -\$49,225.00

Checks in Transit -293.84

Balance on Hand \$971,366.56

TOTAL \$1,549,906.18

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071	0.15%		35,994.38
06-11 Month Certificate - 1001	0.50%	02.22.23	123,552.66
TOTAL			\$159,552.04
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	0.65%	05.04.23	107,918.91
TOTAL			\$107,923.91
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	2.50%	03.18.23	86,579.85
0002: 6 Month Certificate	2.95%	06.02.23	104,537.60
TOTAL			\$192,117.45

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
02/24/2023	GEN	15818	051	BURNHAM & FLOWER OF MICHIGAN	INSURANCE RENEWAL 2023-24	5,549.00
03/09/2023	GEN	15819	132	DTE ENERGY	1/26-2/24/2023 TOWNSHIP HALL	205.44
03/14/2023	GEN	15820	010	A-JOHNSON PORTABLE TOILETS	FEB 2023 RENTAL	80.00
03/17/2023	GEN	15821	005	AGRI-VALLEY SERVICES	INSTALL PANDA ON ALL COMPUTERS	238.00
03/17/2023	GEN	15822	034	BLOOM SLUGGETT, PC	PURCHASE AGREEMENT	195.00
03/17/2023	GEN	15823	056	CARDMEMBER SERVICE	EDUCATION PLANNING, ZBA	425.00
03/17/2023	GEN	15824	067	CASS CITY PROPANE	DELIVERY DATES 2/03 & 2/24/2023	637.71
03/17/2023	GEN	15825	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING FEB 2023	56.35
03/17/2023	GEN	15826	149	EMTERRA ENVIRONMENTAL	MARCH 2023 REC, 2/16/2023 DUMPSTER	900.79
03/17/2023	GEN	15827	499	ESCH LANDSCAPING	FEBRUARY, MARCH SNOW REMOVAL	640.00
03/17/2023	GEN	15828	206	HURON COUNTY ROAD COMMISSION	FINAL 2022 PAYMENT	2,160.33
03/17/2023	GEN	15829	211	HURON TILE & SERVICE INC	FUEL FOR COMPACTOR	20.00
03/17/2023	GEN	15830	282	LOUIS J. COLLETTA	MARCH WEBSITE MGT	114.00
03/17/2023	GEN	15831	414	SHAY WATER CO	COOLER RENT MARCH 2023	11.00
03/17/2023	GEN	15832	451	THUMB OFFICE SUPPLY	CLERK SUPPLIES	135.37
03/17/2023	GEN	15833	472	VIEW NEWSPAPER GROUP	TS AD, BOR NOTICE	503.50
03/17/2023	GEN	15834	407	SANDRA POBANZ	MARCH 2023 HALL CLEANING	60.00
03/17/2023	GEN	15835	230	JAMES DEMING	POSTAGE, MILEAGE, BLIND FOR HALL	187.46
03/17/2023	GEN	15836	293	MARYANNE WILLIAMS	MILEAGE, POSTAGE	284.50

GEN TOTALS:

Total of 19 Checks:

Less 0 Void Checks:

Total of 19 Disbursements:

12,403.45

0.00

12,403.45