

Lake Township

AGENDA

January 15, 2024

REGULAR MEETING 6:30 P.M.

**Meeting will be held in at the Lake Township Hall,
4988 W. Kinde Road, Caseville MI
Masks and social distancing are encouraged**

Mon, Jan 15, 2024 6:30 PM - 8:30 PM (EST)

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/889111797>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 889-111-797

Roll Call

Approval of Meeting Agenda

Approval of December 18, 2023 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- **CAFPA Minutes**
- **Zoning Administrator's Report**
- **Building Inspector's Report**
- **Planning Commission Minutes**
- **Road Commission Progress Billing for 2023 work**
- **Insurance Renewal Proposal**
- December 20, 2023 Email from Charlie Henry re. BOR resignation
- December 20, 2023 letter from LARA re. Driftwood Lavender LLC
- 2024 Road Brine Contract Proposal from Wilkinson
- January 10, 2024 compliance letter & report from EGLE re. Transfer Station

Petitions/ **Public Comments**

Old Business:

- Master Plan Resolution
- Transfer Station
- Planning Commission & Board of Review Appointments
- Township Hall

New Business:

- 2024 Road Brine Contract
- Insurance Renewal
- 3rd Quarter Budget Report
- Lake Township Liquor Control Ordinance & General Ordinances

Payment of bills

Public Comments

Adjournment

Lake Township
December 18, 2023
Board of Trustees Regular Meeting
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Call to Order 6:30 P.M.

Present – Valerie McCallum, Nicole Collins, Dale Hartsell, Jim Deming, Clay Kelterborn

Absent - None

Agenda – A motion was offered by Hartsell, supported by Collins, to approve agenda with addition of amended purchase agreement to new business. All in favor, motion carried.

November 20, 2023 Board of Trustees Regular Meeting Minutes – Motion by Hartsell, supported by Collins, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – Title company is in process to complete land title transfer. Health department has approved the PERK test. MDOT stated one driveway accessing property from M-25 should not present an issue. DTE explained the 13.2 kV power line running SW to NE is a high voltage line with appropriate right of way. Any below ground utilities would be acceptable. The other line is telecommunications and the purview of the cable and telephone companies.

Treasurer – As submitted.

Clerk – Absentee ballot applications are being prepared and will be mailed by the end of the week.

Trustees – None

Correspondence –

CAFPA Minutes of December 13, 2023 were received

Zoning Administrator’s report – None

Building Inspector’s Report – November 2023 report submitted

Huron County Road Commission Progress Billing #4 received

Letter received from Comcast re. Rate Increases

Petitions/Public Comments – None

Old Business:

Resolution for Early Voting Site Consolidation – A resolution clarifying the dates, times and location for early voting as mandated by Proposal 2022-2 was discussed. A motion was offered

by Hartsell, supported by Kelterborn, to adopt **Resolution 2023-12, Resolution Establishing Early Voting Precinct.**

The resolution was adopted by unanimous roll call vote. The resolution will be posted on the website and is available by contacting the clerk's office. A notice explaining the details will also be posted on the website and the bulletin board at the hall.

ADT Security Camera Proposal – A security camera quote was discussed to install a camera as mandated by Proposal 2022-2 to monitor our drop box. The initial installation cost is \$686.88 with a monthly monitoring fee of \$32.25. A motion by Hartsell, supported by Kelterborn, to authorize the purchase from ADT was presented. All in favor, motion carried.

New Business –

2024 Road Work – Discussion was held to repave Griggs Road and sections of Dufty and Conke Roads. The entire resurfacing project cost would be \$360,000 as estimated by the Huron County Road Commission. A motion was offered by Kelterborn, supported by Hartsell, to approve the entire project. All in favor, motion carried.

3rd Quarter Budget Review – After discussion by the Board, the following budget amendments were recommended;

Contracted Services, Building Inspectors (New)	Add \$200 from General Fund
Land Acquisition, Capital Improvement Fund (New)	Add \$110,000 from General Fund
Wages, Transfer Station	Add \$10,000 from General Fund
Soc Sec/Medicare, Transfer Station	Add \$200 from General Fund

A motion was offered by Hartsell, supported by Kelterborn, to approve the above budget amendments. All in favor, motion carried.

Master Plan Resolution – After a Public Hearing was conducted by the Planning Commission on December 13, 2023 to review the proposed Master Plan for the township, the Planning Commission recommended to the Board of Trustees approval of said Master Plan. After review, **Resolution 2023-14, Master Plan Approval Resolution**, was adopted by the unanimous roll call vote of the Board.

Annual Board Appointments – The following appointments were recommended to the Board of trustees to fill vacancies of expiring terms;

Construction Board of Appeals – Dan McIlharge, Don Zimmerman, Chad Schwietzer

Zoning Board of Appeals – Mike Manenti

Planning Commission – Bob Siver

A motion was offered by Hartsell, supported by Collins, to approve the recommended appointments. All in favor, motion carried.

Purchase Agreement Amendment – Land division previously discussed was no longer desired by the sellers at this time. The purchase agreement was amended to reflect this change. After discussion, a

Unapproved minutes Board of Trustees December 18, 2023

motion was offered by Hartsell, supported by Kelterborn, to approve the amendment. All in favor, motion carried.

Payment of Bills – A motion was offered Hartsell, supported by Collins, to pay the bills as presented. All in favor, motion carried.

Public Comments – A resident expressed concern over the expense of the land purchase and the cost of constructing a township hall.

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:39 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT JANUARY 15, 2024

Independent Bank

General Checking		\$34,208.73
Receipts for December		
12945 TRANSFER STATION	214.00	
12948 TRANSFER STATION	419.00	
12949 TRANSFER STATION	778.00	
12950 ZONING	75.00	
12951 BUILDING PERMITS	450.00	
12952 GENERAL SAVINGS transfer property acqu	5,000.00	
12953 TRANSFER STATION	222.00	
12956 ROADS SAVINGS transfer HCRC bill #4	4,207.69	
12957 GENERAL SAVINGS transfer monthly bills	21,000.00	
12958 TRANSFER STATION	90.00	
12959 TRANSFER STATION	195.00	
12960 HURON COUNTY swamp land	2,509.58	
12961 GENERAL SAVINGS transfer property acqu	97,404.65	
12962 GENERAL SAVINGS transfer property acqu	25.00	
12963 TRANSFER STATION	248.00	
12965 STATE OF MICHIGAN revenue sharing	12,895.00	<u>145,732.92</u>
Less Disbursement		
Monthly Payout		-163,958.47
Checks in Transit		<u>-2,174.89</u>
Balance on Hand		\$13,808.29
General Savings		\$161,621.25
# 12946 / 12954 2023 Property Tax	25,102.56	
# 12968 Interest	85.30	
Less Disbursement		
# 12952 /12961/12962 Transfer to cover property acquisition		-\$102,429.65
# 12957 Transfer to General Checking to cover Monthly Bills		-\$21,000.00
Balance on Hand		\$63,379.46
Savings Roads		\$169,604.18
# 12955 2023 Property Tax	54,005.17	
# 12966 Interest	97.97	
Less Disbursement		
# 12956 Transfer to General Checking to cover HCRC Bill #4		-\$4,207.69
Balance on Hand		\$219,499.63
Savings Gypsy Moth		\$6,647.24
# 12967 Interest	1.68	
Balance on Hand		\$6,648.92
Property Tax		\$8,291.14
Tax Collected	1,321,439.07	
Less Disbursement		
Overpayments		-\$727.04
Huron County Treasurer		-\$68,160.41
General Savings		-\$25,102.56
Roads Savings		-\$54,005.17
CAFPA		-\$21,633.06
North Huron School District		-\$12,932.81
Checks in Transit		<u>-293.84</u>
Balance on Hand		\$1,146,875.32
TOTAL		\$1,450,211.62

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,455.97
06-11 Month Certificate - 1001	3.445%	02.22.24	124,721.48
TOTAL			\$162,182.45
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	109,094.35
TOTAL			\$109,099.35
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	4.55%	06.10.24	89,513.94
0002: 6 Month Certificate	4.55%	05.27.24	108,557.76
TOTAL			\$199,071.70
Bay Port State Bank			
CD : Road Fund	4.01%	02.26.24	100,000.00
CD : General Fund	4.01%	02.26.24	100,000.00
TOTAL			\$200,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
01/08/2024	GEN	16180	132	DTE ENERGY	PERIOD 11/23/2023 TO 12/22/2023	123.44
01/10/2024	GEN	16181	010	A-JOHNSON PORTABLE TOILETS	DECEMBER 2023 RENT	80.00
01/10/2024	GEN	16182	051	BURNHAM & FLOWER OF MICHIGAN	YEARLY INSURANCE PREMIUM	6,707.00
01/10/2024	GEN	16183	061	CASEVILLE HARDWARE	YELLOW CAUTION TAPE	6.99
01/10/2024	GEN	16184	080	CLEMCO PRINTING	EV NOTICE POSTCARDS	148.00
01/10/2024	GEN	16185	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING FOR DEC 2023	62.32
01/10/2024	GEN	16186	143	ELECTIONSOURCE	ANNUAL MAINTENANCE CONTRACT	615.00
01/10/2024	GEN	16187	149	EMTERRA ENVIRONMENTAL	DUMPSTER 12/22/2023	684.71
01/10/2024	GEN	16188	171	GEORGE LAUNGER	BOT X 4, PC X 1	250.00
01/10/2024	GEN	16189	198	HURON COUNTY CLERK	MASTER CARDS, VOTER ID	27.45
01/10/2024	GEN	16190	229	JACQUELINE GEILHART	AV APPLICATIONS, EV POSTCARDS (5 HRS)	80.00
01/10/2024	GEN	16191	280	LOUIE J. COLLETTA	MONTHLY WEBSITE FEE	120.00
01/10/2024	GEN	16192	504	NANCY BROWN	AV APPLICATIONS (3 HRS)	48.00
01/10/2024	GEN	16193	407	SANDRA POBANZ	JANUARY HALL CLEANING	60.00
01/10/2024	GEN	16194	451	THUMB OFFICE SUPPLY	TAX FILING FORMS	51.00
01/10/2024	GEN	16195	472	VIEW NEWSPAPER GROUP	BOT SYNOPSIS, BOR NOTICE	129.05
01/11/2024	GEN	16196	520	LISA CLINTON	POSTAGE REIMBURSEMENT	6.21
01/11/2024	GEN	16197	414	SHAY WATER CO	MONTHLY RENT	11.00
01/12/2024	GEN	16211	056	CARDMEMBER SERVICE	JAN 2024; ELECTION POSTAGE, ADT CAMERA	1,110.19

GEN TOTALS:

Total of 19 Checks:

Less 0 Void Checks:

Total of 19 Disbursements:

10,320.36
 0.00
 10,320.36