

Lake Township

AGENDA

February 19, 2024

REGULAR MEETING

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/406457229>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 406-457-229

Roll Call

Approval of Meeting Agenda

Approval of January 15, 2024 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- Letter from HCRC re. Annual Meeting

Petitions/ **Public Comments**

Old Business:

- Township Hall

New Business:

- 2024-25 Road Work
- Resolution supporting Local Control Ballot Initiative
- 2023-24 Budget Amendments
- 2024-25 Budget planning

Payment of bills

Public Comments

Adjournment

Reminders:

Planning Commission Meeting – March 13, 2024 – 6:00 p.m.

March Board of Review Meetings – March 5th, 13th & 15th

Public Hearing & Regular Board Meeting – March 18, 2024 – 6:30 p.m.

Lake Township
January 15, 2024
Board of Trustees Regular Meeting
Held at Lake Township Hall

4988 W. Kinde Road, Caseville, MI 48725

Call to Order 7:15 P.M. – Meeting started late because the locks on the doors were frozen.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn

Absent - Nicole Collins, Dale Hartsell

Agenda – A motion was offered by Deming, supported by Kelterborn, to approve agenda with addition of FEMA Floodplain informational meeting to New Business. All in favor, motion carried.

December 18, 2023 Board of Trustees Regular Meeting Minutes – Motion by McCallum, supported by Kelterborn, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – None at this time

Treasurer – As submitted.

Clerk – Ballots should arrive by the end of the following week. Postcards have been sent to the local address of registered Lake Township voters stating the dates, time and location of the Early Voting site.

Trustees – None

Correspondence –

CAFPA Minutes were not received

Zoning Administrator’s report – Submitted

Building Inspector’s Report – Submitted

Planning Commission Public Hearing and meeting minutes for December 13, 2023 submitted

Huron County Road Commission Progress Billing for 2023 received

December 20, 2023 Letter of Resignation for Charlie Henry re. BOR received

December 20, 2023 Letter from LARA re. Driftwood Lavender LLC received

2024 Road Brine Contract from Wilkinson Corp received

January 10, 2024 compliance letter and report from EGLE re. transfer station received

Petitions/Public Comments – None

Old Business:

Master Plan Resolution – After a brief discussion, **Master Plan Update Resolution 2024-1** was adopted by unanimous roll call vote

Transfer station- A discussion was held concerning staffing during winter hours at the transfer station. Due to very limited usage on Wednesday during the winter hours, a motion was offered by Deming, supported by Kelterborn, to only have one person work Wednesdays during the winter hour period. All in favor, motion carried.

Planning Commission and Board of Review Appointments – The Board was notified by Charlie Henry of his desire to resign from the Board of Review. A motion was offered by McCallum, supported by Kelterborn, to accept with regret his resignation effective December 20, 2023. All in favor, motion carried.

The following appointments were presented;

Matt Pryor	Board of review Regular member
Bob Siver	Board of Review Alternate
Matt Pryor	Planning Commission

A motion was offered by Kelterborn, supported by Deming, to approve the appointments as presented. All in favor, motion carried.

Township Hall – Because a full board was not present at the meeting, a motion was offered by Deming, supported by Kelterborn, to table any Township Hall discussion until a future meeting. All in favor, motion carried.

New Business –

2024 Road Brine Contract – Wilkinson Corporation submitted a quote for 2024 road brining. The application specifications were the same as last year. The cost is \$9500, an increase of \$250 over 2023. After discussion a motion was offered by Kelterborn, supported by Deming to renew the contract for the 2024 season. All in favor, motion carried.

Insurance renewal – A quote was received from Burnham and Flower for the Township insurance for \$6707. This increase was discussed and the supervisor was going to investigate further. Coverages looked comparable to last year. The renewal date for the policy is February 1, 2024. Considering this, a motion was offered by Kelterborn, supported by Deming, to pay the renewal and request information from the insurance company as to the increased cost. All in favor, motion carried.

3rd Quarter Budget Review – After reviewing the budget, the following amendments were recommended;

Add \$500	Office - Insurance/Bonds from the General fund
Add \$2,200	Assessor – County Computer Support from the General Fund
Add \$200	Elections – Machine Maintenance from the General Fund
Add \$5,000	Legal Services from the General Fund

Add \$800 Planning – Legal from General Fund

A motion was offered by McCallum, supported by Kelterborn, to approve the budget amendments. All in favor, motion carried.

Lake Township Liquor Control Ordinance & General Ordinances – Driftwood Lavender has applied for a liquor license to the State of Michigan. Mark Anderson, a principal owner of Driftwood Lavender, stated in order to serve wine by the glass for the wine tasting approved by the Planned Unit Development for the property, a Class C license is required. A Class C license allows liquor to be served. Serving liquor goes beyond the agreement reached between the Township and Driftwood Lavender, as outlined in the PUD. Anderson stated the intent of Driftwood Lavender is to abide by the original PUD agreement and to not serve liquor on the premises.

During this discussion it was noted that the Township Liquor Ordinance is in need of an update along with other General Ordinances. A motion was offered by Deming, supported by Kelterborn, to approve updating the Township Liquor Ordinance and to prioritize updating other General Ordinances the Board deems necessary. All in favor, motion carried.

Letter from FEMA re. new Flood Maps – FEMA will be holding an open house to inform the public of the new Flood Plain Maps that have been prepared for the area. The date is Tuesday, January 31st from 5:00 PM to 7:00 pm. The meeting will be held at the Port Austin Township Hall located at 8751 North Helms Road. Local officials are allowed to visit this location from 2:00 PM to 4:00 PM on the same date. The meeting information is posted on our website, laketownship.net.

Payment of Bills – A motion was offered Kelterborn, supported by McCallum, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Kelterborn, supported by McCallum, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:15 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT FEBRUARY 19, 2024

Independent Bank

General Checking		\$15,983.18
Receipts for January		
12967 BUILDING PERMITS	270.00	
12975 TRANSFER STATION	695.00	
12976 GENERAL SAVINGS transfer monthly bills	15,000.00	
12977 AF GROUP dividend	200.46	
12982 BUILDING PERMITS	150.00	<u>16,315.46</u>
Less Disbursement		
Monthly Payout		-19,227.28
Checks in Transit		<u>-8,566.07</u>
Balance on Hand		\$4,505.29
General Savings		\$63,379.46
# 12973 / 12980 2023 Property Tax	46,579.24	
Less Disbursement		
# 12976 Transfer to General Checking to cover Monthly Bills		-\$15,000.00
Balance on Hand		\$94,958.70
Savings Roads		\$219,499.63
# 12974 / 12981 2023 Property Tax	99,862.28	
Balance on Hand		\$319,361.91
Savings Gypsy Moth		\$6,648.92
Balance on Hand		\$6,648.92
Property Tax		\$1,147,169.16
Tax Collected	576,375.46	
Less Disbursement		
Overpayments		-\$225.66
Huron County Treasurer		-\$113,178.65
General Savings		-\$46,579.24
Roads Savings		-\$99,862.28
CAFPA		-\$40,001.20
Huron ISD		-\$301,310.71
Caseville School District		-\$4,255.89
Laker School District		-\$848,847.11
North Huron School District		-\$11,851.15
Checks in Transit		<u>-293.84</u>
Balance on Hand		\$257,138.89
TOTAL		\$682,613.71

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,526.56
06-11 Month Certificate - 1001	3.445%	02.22.24	125,807.63
TOTAL			\$163,339.19
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	109,094.35
TOTAL			\$109,099.35
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	4.55%	06.10.24	89,513.94
0002: 6 Month Certificate	4.55%	05.27.24	108,557.76
TOTAL			\$199,071.70
Bay Port State Bank			
CD : Road Fund	4.01%	02.26.24	100,000.00
CD : General Fund	4.01%	02.26.24	100,000.00
TOTAL			\$200,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
01/24/2024	GEN	0 (E)	517	COMMUNITY FIRST TITLE AGENCY	WIRE TRANSFER FOR TOWNSHIP HALL LAND AC	97,404.65
02/02/2024	GEN	16212	005	AGRI-VALLEY SERVICES		2,169.45
02/02/2024	GEN	16213	132	DTE ENERGY		237.50
02/02/2024	GEN	16214	240	JOHN HANCOCK	CONTRACT #19575-00-0	290.00
02/16/2024	GEN	16227	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENT JAN. 2024	90.00
02/16/2024	GEN	16228	003	ACCIDENT FUND COMPANY	ACCIDENT FUND INSURANCE POLICY 2/13/24-	815.00
02/16/2024	GEN	16229	034	BLOOM SLUGGETT, PC		3,748.50
02/16/2024	GEN	16230	064	CASEVILLE TRUE VALUE		7.99
02/16/2024	GEN	16231	067	CASS CITY PROPANE	JAN 04 - \$122.16; JAN 24 - 529.44	651.60
02/16/2024	GEN	16232	117	DETROIT EDISON - STREET LIGHTING		67.72
02/16/2024	GEN	16233	141	ELAN FINANCIAL SERVICES		271.75
02/16/2024	GEN	16234	149	EMTERRA ENVIRONMENTAL	RECYCLE FOR JANUARY AND FEBRUARY	472.38
02/16/2024	GEN	16235	268	LANDPLAN, INC.		921.50
02/16/2024	GEN	16236	282	LOUIS J. COLLETTA	FEB WEBSITE	114.00
02/16/2024	GEN	16237	315	MICHIGAN ASSOCIATION OF PLANNING	NONCONFORMITIES WORKSHOP: 3 ATTENDING	255.00
02/16/2024	GEN	16238	370	FORT AUSTIN TOWNSHIP LIBRARY		3,500.00
02/16/2024	GEN	16239	407	SANDRA POBANZ	HALL CLEANING	60.00
02/16/2024	GEN	16240	414	SHAY WATER CO		11.00
02/16/2024	GEN	16241	472	VIEW NEWSPAPER GROUP	SYNOPSIS FOR 01/15/2025 BOARD MTG.	78.85

GEN TOTALS:

Total of 19 Checks: 111,166.89
 Less 0 Void Checks: 0.00
 Total of 19 Disbursements: 111,166.89