

Lake Township

AGENDA

April 15, 2024

REGULAR MEETING

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/756514605>

You can also dial in using your phone.

United States: +1 (872) 240-3412

Access Code: 756-514-605

Roll Call

Approval of Meeting Agenda

Approval of March 18, 2024 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes
- Planning Commission Annual Report
- MPSC Public Hearing Notice

Petitions/ **Public Comments**

Old Business:

- 2024 Road work
- Township Hall project

New Business:

- Comcast Franchise Renewal Agreement

Payment of bills

Public Comments

Adjournment

Next Meeting – May 20, 2024 – 7:30 P.M.

Lake Township

March 18, 2024

Board of Trustees Regular Meeting and Public Hearing on 2024-25 FY Budget

Held at Lake Township Hall

4988 W. Kinde Road, Caseville, MI 48725

Call to Order 6:30P.M.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell

Absent - None

Agenda – A motion was offered by Hartsell, supported by Kelterborn, to approve the agenda with the addition of Planning Commission/BOT Joint meeting discussion to New Business

February 19, 2024 Board of Trustees Regular Meeting Minutes – Motion by Hartsell, supported by Kelterborn, to approve the minutes as presented. All in favor, motion carried.

Public Hearing for 2024-25 Fiscal Year Budget - A public hearing was opened to discuss the budget for the upcoming 2024-25 Fiscal Year. After adjustments by the board to the proposed budget presented by the supervisor, public comment was sought. a motion was made by Collins, supported by Hartsell, to close the Public Hearing. All in favor, motion carried.

Reports – Supervisor – Board of review is completed.

Treasurer – As submitted.

Clerk – February Primary Election has been certified; Election costs of approximately \$4,400 to be submitted for reimbursement; Candidate filing petitions for the August primary election must be submitted no later than April 23, 2024, 4:00 PM

Trustees – None

Correspondence –

CAFPA Minutes February 21, 2024 Minutes and Treasurer’s report received

CAFPA 2024-2025 Budget received

Zoning Administrator’s report – Submitted

Building Inspector’s Report – Submitted

Huron County Road Commission Letter Annual Meeting – April 16, 2024 @ 10:00 AM

Letter from Lake Side Lawn Service re. lawn service at hall; The price of lawn service will remain the same as last year. A motion was offered by Deming, supported by Hartsell, to continue service.

Notice from DTE re. March MPSC Hearing

Petitions/Public Comments – None

Old Business:

4th Quarter Budget Review for 2023-24 Fiscal Year – After reviewing the budget, the following amendments were recommended;

Service and Maintenance Contracts (Office)	Add \$100 from General Fund
Social Security/Medicare (Clerk)	Add \$100 from General Fund
Salaries/Wages (Board of Review)	Add \$100 from General Fund
Social Security/Medicare (Board of Review)	Add \$50 from General Fund
Social Security/Medicare (Assessor)	Add \$1 from General Fund
Salaries/ Wages (Elections)	Add \$1010 from General Fund
Supplies (Elections)	Add \$150 from General Fund
Machine Maintenance (Elections)	Add \$200 from General Fund
Attorney/Corporate Counsel	Add \$5,000 from General Fund
Pension Contribution (Employee Benefits)	Add \$210 from General Fund

A motion was offered by Hartsell, supported by Collins, to approve these amendments to the 2023-24 budget. All in favor, motion carried.

Tree Removal- Trees on Township property posed a risk to neighboring properties due to deteriorated condition. Kappen Tree Service estimated the cost for removal to be \$800. After discussion, a motion was offered by Hartsell, supported by Kelterborn, to have the trees removed. All in favor, motion carried.

New Business –

Planning Commission/ Board of Trustees Meeting – By request of the Planning commission, a motion to hold a Joint Meeting between the Planning Commission and the Board of Trustees on April 15th at 6:30 PM was offered by Kelterborn and supported by Hartsell. All in favor, motion carried.

2024-25 Budget & General Appropriations Act – After the Board reviewed the proposed budget and setting wages for the upcoming Fiscal Year, Resolution 2024-4, 2024-2025 General Appropriations Act was offered by Hartsell, supported by Collins for adoption. After a roll call vote, the Act was adopted unanimously.

Annual Resolutions - The following resolutions were reviewed by the Board and offered for adoption;

Resolution 2024-5 Lake Township Millage Levy – Offered by Kelterborn, supported by Collins. Adopted by unanimous roll call vote

Resolution 2024-6 Tax Collection Administration Fee - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote

Resolution 2024-7 Township Depository - Offered by Hartsell, supported by Kelterborn. Adopted by unanimous roll call vote.

Resolution 2024-8 Township Board 2024-2025 Meeting Schedule - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote.

Resolution 2024-9 Township Attorney - Offered by Collins, supported by Hartsell. Adopted by unanimous roll call vote

Planning Commission Meeting Schedule – The Planning Commission changed their meeting schedule as follows;

Meeting every other month (Odd numbered months only i.e. January, March, etc)

Meeting held 2nd Wednesday at 6:00 PM at the Township Hall

A motion was offered by Kelterborn, supported by Hartsell to approve the schedule change. All in favor, motion carried.

Payment of Bills – A motion was offered Hartsell, supported by Kelterborn, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:25 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT APRIL 15, 2024

Independent Bank

General Checking \$29,738.44

Receipts for March

13006 BUILDING PERMITS	150.00	
13007 TRANSFER STATION	550.00	
13008 LAND SPLIT	35.00	
13009 BUILDING PERMITS	150.00	
13013 FOIA	170.00	
13014 GENERAL SAVINGS transfer monthly bills	15,000.00	
13015 TRANSFER STATION	157.00	
13016 ZONING	50.00	
13017 TRANSFER STATION	275.00	
13018 ZONING	75.00	<u>16,612.00</u>

Less Disbursement

 Monthly Payout -38,824.82

 Checks in Transit -4,144.08

Balance on Hand \$3,381.54

General Savings \$109,218.15

 # 13011 2023 Property Tax 26,635.74

 # 13020 Interest 44.69

Less Disbursement

 # 13014 Transfer to General Checking to cover Monthly Bills -\$15,000.00

Balance on Hand \$120,898.58

Savings Roads \$399,470.54

 # 13012 2023 Property Tax 56,737.11

 # 13021 Interest 396.62

Balance on Hand \$456,604.27

Savings Gypsy Moth \$6,648.92

 # 13019 Interest 1.66

Balance on Hand \$6,650.58

Property Tax \$568,106.80

 Tax Collected 97,431.93

Less Disbursement

 Huron County Treasurer -\$69,341.62

 General Savings -\$26,635.74

 Roads Savings -\$56,737.11

 CAFPA -\$20,243.59

 Caseville School District -\$1,899.22

 Laker School District -\$337,073.63

 North Huron School District -\$16,157.94

 Checks in Transit -134,509.11

Balance on Hand \$2,940.77

TOTAL \$590,475.74

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,526.56
06-11 Month Certificate - 1001	3.445%	02.22.24	125,807.63
TOTAL			\$163,339.19
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	109,472.11
TOTAL			\$109,477.11
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	4.55%	06.10.24	90,536.02
0002: 6 Month Certificate	4.55%	05.27.24	109,797.29
TOTAL			\$201,333.31
Bay Port State Bank			
CD : Road Fund	3.08%	08.26.24	101,966.54
CD : General Fund	3.08%	08.26.24	101,966.54
TOTAL			\$203,933.08

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
03/20/2024	GEN	16292	080	CLEMCO PRINTING	MASTER PLAN BOOKLETS	375.20
03/20/2024	GEN	16293	143	ELECTIONSOURCE	2/27/2024 ELECTION PUBLIC ACCURACY TEST	720.00
03/20/2024	GEN	16294	451	THUMB OFFICE SUPPLY	COPY PAPER	65.00
03/21/2024	GEN	16295	149	EMTERRA ENVIRONMENTAL	MARCH RECYCLE	236.19
03/25/2024	GEN	16296	171	GEORGE LAUINGER	GO TO MEETING BOTX3, PCX1	200.00
04/09/2024	GEN	16297	473	VILLAGE OF ELKTON	AMBULANCE SERVICE	5,256.00
04/09/2024	GEN	16298	132	DTE ENERGY	HALL ELECTRICITY	108.45
04/11/2024	GEN	16310	010	A-JOHNSON PORTABLE TOILETS	MARCH RENTAL	90.00
04/11/2024	GEN	16311	034	BLOOM SLUGGETT, PC	STR REFERENDUM	523.00
04/11/2024	GEN	16312	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING	65.95
04/11/2024	GEN	16313	141	ELAN FINANCIAL SERVICES	TREASURER STAMPS	68.00
04/11/2024	GEN	16314	499	ESCH LANDSCAPING	SNOW REMOVAL, JANUARY	773.00
04/11/2024	GEN	16315	516	KAPPEN TREE SERVICE	REMOVE TREES	800.00
04/11/2024	GEN	16316	282	LOUIS J. COLLETTA	MONTHLY WEBSITE FEE	120.00
04/11/2024	GEN	16317	414	SHAY WATER CO	COOLER RENT	11.00
04/11/2024	GEN	16318	451	THUMB OFFICE SUPPLY	STAMP AND STAMP PADS	37.99
04/12/2024	GEN	16319	149	EMTERRA ENVIRONMENTAL	RECYCLE	373.59

GEN TOTALS:
 Total of 17 Checks: 9,823.37
 Less 0 Void Checks: 0.00
 Total of 17 Disbursements: 9,823.37