

Lake Township

AGENDA

May 20, 2024

REGULAR MEETING

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/341815669>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 341-815-669

Roll Call

Approval of Meeting Agenda

Approval of April 15, 2024 meeting minutes – Joint & Regular

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- **CAFPA Minutes**
- **Building Inspector's Report**
- Planning Commission Minutes
- Letter from Comcast
- MPSC Public Hearing Notices

Petitions/ **Public Comments**

Old Business:

- 2024 Road Work

New Business:

Payment of bills

Public Comments

Adjournment

Reminders:

Planning Commission Meeting – June 12, 2024 @ 6:00 PM

Board of Trustees – June 17, 2024 @ 7:30 PM

Lake Township

April 15, 2024

Board of Trustees/Planning Commission Joint Meeting

Held at Lake Township Hall

4988 W. Kinde Road, Caseville, MI 48725

Joint Meeting Called to Order 6:30P.M.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell, Bob Siver, Tim Quinn, Matt Pryor

Absent – Keith Hoffman

After calling the Township Board meeting to order, motion by McCallum to have Planning Commission Chairman Siver conduct the joint meeting as Chair, seconded by Collins. Motion carried, all ayes.

Siver stated the Zoning Administrator had made suggestions concerning the Zoning Ordinance, the last of which was firewood sales within the township. A lengthy discussion ensued concerning setbacks, setup of sales site, placement of firewood, maintenance of site, and enforcement of violations to the proposed Ordinance.

McCallum stated the Township Attorney suggested the sale of firewood should be regulated by general ordinance as opposed to a zoning ordinance due to differences in how these ordinances can be handled concerning the sale of firewood.

Kelterborn asked Siver what else the Planning Commission was pursuing. Siver stated a solar ordinance was being developed and Collins said a recreation plan was being considered.

Public Comments - Vic Rohner asked about the property the township purchased and plans for a township hall. Rohner was advised as to the location of the property and that there are no plans as of yet, only discussions on beginning the process.

Adjournment - Motion by Deming , supported by Hartsell to adjourn. All in favor, motion carried. Meeting adjourned at 7:15 p.m.

Further detail of the Joint Meeting can be found in the Planning Commission Minutes for April 15, 2024.

Submitted by

Jim Deming, Clerk

Lake Township
April 15, 2024
Board of Trustees
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Board of Trustees Meeting Called to Order 7:30P.M.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell

Absent - None

Agenda – A motion was offered by Hartsell, supported by Collins, to approve the agenda with the addition of an Ordinance for Firewood. All in favor, motion carried

March 18, 2024 Board of Trustees Regular Meeting Minutes – Motion by Hartsell, supported by Collins, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – Julia Fletcher resigned the Assessor position. Supervisor approved \$200 for Service Contracts as per Appropriations Act. Asked for update of Etzler Road Blight issue from the Zoning Administrator; contacted property owner about issue to begin process off compliance to the Zoning Ordinance.

Treasurer – As submitted.

Clerk –Candidate filing petitions for the August primary election must be submitted no later than April 23, 2024, 4:00 PM

Trustees – None

Correspondence –

CAFPA Minutes March 20, 2024 Minutes and Treasurer’s report received

Zoning Administrator’s report – Submitted

Building Inspector’s Report – Submitted

Planning Commission March 13 minutes

Planning Commission 2023 Annual Report

Notice from DTE re. April 26 MPSC Hearing

Petitions/Public Comments – A resident requested the status on the lawsuit concerning STRs. Deming explained the lawsuit was generated when the petitions requesting the adopted STR ordinance be placed on a ballot were determined to be insufficient. The petitioners filed a lawsuit to overturn the

Township's determination. The Township in turn filed a motion to dismiss the lawsuit. The Township's motion to dismiss was granted by the Circuit Court.

Resident wanted clarification as to why he was never offered a committee position within the township after expressing an interest in doing so.

Finally, resident inquired why there is no longer a township picnic. When asked, the resident stated he would be happy to help organize a picnic.

Old Business:

2024 Road Work – After getting updated costs for asphalt, the Huron County Road Commission notified the Township the previously approved paving project would cost \$385,386.42. The previously approved amount was \$360,000. A motion was offered by Deming, supported by Collins, to approve the updated project cost. All in favor, motion carried.

Mary Road was discussed further concerning the congestion on the dead end of the road and the issues this causes the neighboring property owners. It was suggested no parking signs be placed and the property owner in question be notified parking is not allowed.

Township Hall Project – The new township hall was discussed. It is in the preliminary stages. At this point, only the property has been acquired. Because it is vacant, no address has been assigned to the property. It is bordered on the north by M25 and on the east by Rivers and Danes. The property is approximately 8 acres. The supervisor has been directed by the Board to seek input from an architect for a conceptual proposal for a hall.

New Business –

Comcast Franchise Renewal Agreement – A renewal of the franchise agreement was discussed. Because the agreement was still being reviewed by the Township Attorney, it was suggested the supervisor contact the surrounding entities to see percentage rates being agreed to. After discussion and due to time constraints for signing the agreement, a motion was offered by Hartsell, supported by Kelterborn, to authorize the supervisor to sign the agreement at a percentage rate comparable to the surrounding area entities and between 3-5%. All in favor, motion carried.

Firewood Ordinance – Establishment of a General Ordinance overseeing firewood sales within the township was discussed. A motion was offered by Kelterborn, supported by Collins, to forward the Garage Sale Ordinance to the Township Attorney for review to include a firewood ordinance.

Payment of Bills – A motion was offered Hartsell, supported by Collins, to pay the bills with the addition of Sandra Pobanz for hall cleaning. All in favor, motion carried.

Public Comments – A resident asked if the decision to build a township hall was to be put on the ballot. The decision to build a hall was a decision of the board. He then asked how the financing of the township hall would be approached. The supervisor stated an additional millage would not be assessed but financing may be necessary for constructing a new hall.

He was also informed that a committee was formed in the past to look into the construction of a hall. Currently we have no concrete plans but are in the process of securing such.

A second caller felt the township should be more transparent. Clerk stated he will attempt to be more descriptive when authoring the minutes.

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:40 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT MAY 20, 2024

Independent Bank

General Checking		\$7,525.62
Receipts for April		
13026 TRANSFER STATION	412.00	
13027 ZONING	100.00	
13030 TRANSFER STATION	387.00	
13031 GENERAL SAVINGS transfer monthly bills	22,000.00	
13032 BUILDING PERMIT	85.00	
13033 TRANSFER STATION	834.00	
13036 STATE OF MI revenue sharing	11,100.00	<u>34,918.00</u>
Less Disbursement		
Monthly Payout		-22,115.46
Checks in Transit		<u>-3,468.85</u>
Balance on Hand		\$16,859.31
General Savings		\$120,898.58
Less Disbursement		
# 13031 Transfer to General Checking to cover Monthly Bills		-\$22,000.00
Balance on Hand		\$98,898.58
Savings Roads		\$456,604.27
Balance on Hand		\$456,604.27
Savings Gypsy Moth		\$6,650.58
Balance on Hand		\$6,650.58
Property Tax		\$137,449.88
Tax Collected	112.86	
Less Disbursement		
Refunds		-\$441.86
CAFPA		-\$22,591.59
Huron ISD		-\$111,111.00
Checks in Transit		<u>-477.52</u>
Balance on Hand		\$2,940.77
TOTAL		\$581,953.51

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,596.50
06-11 Month Certificate - 1001	3.750%	02.22.24	126,924.21
TOTAL			\$164,525.71
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	109,472.11
TOTAL			\$109,477.11
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	4.55%	06.10.24	90,536.02
0002: 6 Month Certificate	4.55%	05.27.24	109,797.29
TOTAL			\$201,333.31
Bay Port State Bank			
CD : Road Fund	3.08%	08.26.24	101,966.54
CD : General Fund	3.08%	08.26.24	101,966.54
TOTAL			\$203,933.08

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
05/06/2024	GEN	16321	132	DTE ENERGY	PERIOD MARCH 27 TO APRIL 25, 2024	90.50
05/17/2024	GEN	16352	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENT: APRIL 2024	90.00
05/17/2024	GEN	16353	013	APEX SOFTWARE	SKETCHING SOFTWARE ANNUAL MAINTENANCE R	255.00
05/17/2024	GEN	16354	034	BLOOM SLUGGETT, PC	PROFESSIONAL SERVICES RENDERED APRIL 20	6,408.00
05/17/2024	GEN	16355	048	BS&A SOFTWARE	ANNUAL RENEWAL: GL,AP,PR,CD,TS	3,491.00
05/17/2024	GEN	16356	117	DETROIT EDISON - STREET LIGHTING	SERVICE APRIL 2024	64.81
05/17/2024	GEN	16357	141	ELAN FINANCIAL SERVICES	VISA: ADT SECURITY	64.50
05/17/2024	GEN	16358	143	ELECTIONSOURCE	2024 ELECTION SUPPLIES-VARIOUS	300.69
05/17/2024	GEN	16359	149	EMTERRA ENVIRONMENTAL	DUMPSTER SERVICE 4/12/2024	684.71
05/17/2024	GEN	16360	149	EMTERRA ENVIRONMENTAL	RECYCLE MAY 2024	236.19
05/17/2024	GEN	16361	514	GOTO TECHNOLOGIES USA INC	ANNUAL SERVICE: APRIL 2024-APRIL 2025	192.00
05/17/2024	GEN	16362	206	HURON COUNTY ROAD COMMISSION	ASPHALT/GRAVEL:DUFTY,GRIGGS,CONKEY	339,140.00
05/17/2024	GEN	16363	516	KAPPEN TREE SERVICE	TREE REMOVAL(S)/CHIP BRUSH	700.00
05/17/2024	GEN	16364	501	LAKE SIDE LAWN SERVICE	TWP HALL LAWN SERVICE APRIL 2024	285.00
05/17/2024	GEN	16365	282	LOUIS J. COLLETTA	DOMAIL REGISTRATION/MAINTENANCE MONTHLY	114.00
05/17/2024	GEN	16366	315	MICHIGAN ASSOCIATION OF PLANNING	ANNUAL GROUP DUES JULY 2024 - JUNE 2025	780.00
05/17/2024	GEN	16367	407	SANDRA POBANZ	HALL CLEANING	60.00
05/17/2024	GEN	16368	414	SHAY WATER CO	5 GAL WATER/MONTHLY COOLER RENT APRIL 2	28.00
05/17/2024	GEN	16369	451	THUMB OFFICE SUPPLY	OFFICE SUPPLIES	31.84
05/17/2024	GEN	16370	472	VIEW NEWSPAPER GROUP	PUBLICATIONS: BOT MTG SCHEDULE/MEETING	203.85
05/17/2024	GEN	16371	503	VC3 INC	ISSUES WITH WEBSITE: 2/27;3/4;3/7;3/8	688.50

GEN TOTALS:
 Total of 21 Checks: 353,908.59
 Less 0 Void Checks: 0.00
 Total of 21 Disbursements: 353,908.59