

Approved Minutes, Board of Trustees January 15, 2024

Lake Township
January 15, 2024
Board of Trustees Regular Meeting

Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Call to Order 7:15 P.M. – Meeting started late because the locks on the doors were frozen.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn

Absent - Nicole Collins, Dale Hartsell

Agenda – A motion was offered by Deming, supported by Kelterborn, to approve agenda with addition of FEMA Floodplain informational meeting to New Business. All in favor, motion carried.

December 18, 2023 Board of Trustees Regular Meeting Minutes – Motion by McCallum, supported by Kelterborn, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – None at this time

Treasurer – As submitted.

Clerk – Ballots should arrive by the end of the following week. Postcards have been sent to the local address of registered Lake Township voters stating the dates, time and location of the Early Voting site.

Trustees – None

Correspondence –

CAFPA Minutes were not received

Zoning Administrator’s report – Submitted

Building Inspector’s Report – Submitted

Planning Commission Public Hearing and meeting minutes for December 13, 2023 submitted

Huron County Road Commission Progress Billing for 2023 received

December 20, 2023 Letter of Resignation for Charlie Henry re. BOR received

December 20, 2023 Letter from LARA re. Driftwood Lavender LLC received

2024 Road Brine Contract from Wilkinson Corp received

January 10, 2024 compliance letter and report from EGLE re. transfer station received

Petitions/Public Comments – None

Old Business:

Master Plan Resolution – After a brief discussion, **Master Plan Update Resolution 2024-1** was adopted by unanimous roll call vote

Transfer station- A discussion was held concerning staffing during winter hours at the transfer station. Due to very limited usage on Wednesday during the winter hours, a motion was offered by Deming, supported by Kelterborn, to only have one person work Wednesdays during the winter hour period. All in favor, motion carried.

Planning Commission and Board of Review Appointments – The Board was notified by Charlie Henry of his desire to resign from the Board of Review. A motion was offered by McCallum, supported by Kelterborn, to accept with regret his resignation effective December 20, 2023. All in favor, motion carried.

The following appointments were presented;

Matt Pryor	Board of review Regular member
Bob Siver	Board of Review Alternate
Matt Pryor	Planning Commission

A motion was offered by Kelterborn, supported by Deming, to approve the appointments as presented. All in favor, motion carried.

Township Hall – Because a full board was not present at the meeting, a motion was offered by Deming, supported by Kelterborn, to table any Township Hall discussion until a future meeting. All in favor, motion carried.

New Business –

2024 Road Brine Contract – Wilkinson Corporation submitted a quote for 2024 road brining. The application specifications were the same as last year. The cost is \$9500, an increase of \$250 over 2023. After discussion a motion was offered by Kelterborn, supported by Deming to renew the contract for the 2024 season. All in favor, motion carried.

Insurance renewal – A quote was received from Burnham and Flower for the Township insurance for \$6707. This increase was discussed and the supervisor was going to investigate further. Coverages looked comparable to last year. The renewal date for the policy is February 1, 2024. Considering this, a motion was offered by Kelterborn, supported by Deming, to pay the renewal and request information from the insurance company as to the increased cost. All in favor, motion carried.

3rd Quarter Budget Review – After reviewing the budget, the following amendments were recommended;

Add \$500	Office - Insurance/Bonds from the General fund
Add \$2,200	Assessor – County Computer Support from the General Fund
Add \$200	Elections – Machine Maintenance from the General Fund
Add \$5,000	Legal Services from the General Fund

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Add \$800 Planning – Legal from General Fund

A motion was offered by McCallum, supported by Kelterborn, to approve the budget amendments. All in favor, motion carried.

Lake Township Liquor Control Ordinance & General Ordinances – Driftwood Lavender has applied for a liquor license to the State of Michigan. Mark Anderson, a principal owner of Driftwood Lavender, stated in order to serve wine by the glass for the wine tasting approved by the Planned Unit Development for the property, a Class C license is required. A Class C license allows liquor to be served. Serving liquor goes beyond the agreement reached between the Township and Driftwood Lavender, as outlined in the PUD. Anderson stated the intent of Driftwood Lavender is to abide by the original PUD agreement and to not serve liquor on the premises.

During this discussion it was noted that the Township Liquor Ordinance is in need of an update along with other General Ordinances. A motion was offered by Deming, supported by Kelterborn, to approve updating the Township Liquor Ordinance and to prioritize updating other General Ordinances the Board deems necessary. All in favor, motion carried.

Letter from FEMA re. new Flood Maps – FEMA will be holding an open house to inform the public of the new Flood Plain Maps that have been prepared for the area. The date is Tuesday, January 31st from 5:00 PM to 7:00 pm. The meeting will be held at the Port Austin Township Hall located at 8751 North Helms Road. Local officials are allowed to visit this location from 2:00 PM to 4:00 PM on the same date. The meeting information is posted on our website, laketownship.net.

Payment of Bills – A motion was offered Kelterborn, supported by McCallum, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Kelterborn, supported by McCallum, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:15 P.M.

Respectfully submitted

Jim Deming