

**Lake Township**

**March 18, 2024**

**Board of Trustees Regular Meeting and Public Hearing on 2024-25 FY Budget**

**Held at Lake Township Hall**

**4988 W. Kinde Road, Caseville, MI 48725**

**Call to Order 6:30P.M.**

**Present** – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell

**Absent** - None

**Agenda** – A motion was offered by Hartsell, supported by Kelterborn, to approve the agenda with the addition of Planning Commission/BOT Joint meeting discussion to New Business

**February 19, 2024 Board of Trustees Regular Meeting Minutes** – Motion by Hartsell, supported by Kelterborn, to approve the minutes as presented. All in favor, motion carried.

**Public Hearing for 2024-25 Fiscal Year Budget** - A public hearing was opened to discuss the budget for the upcoming 2024-25 Fiscal Year. After adjustments by the board to the proposed budget presented by the supervisor, public comment was sought. a motion was made by Collins, supported by Hartsell, to close the Public Hearing. All in favor, motion carried.

**Reports – Supervisor** – Board of review is completed.

**Treasurer** – As submitted.

**Clerk** – February Primary Election has been certified; Election costs of approximately \$4,400 to be submitted for reimbursement; Candidate filing petitions for the August primary election must be submitted no later than April 23, 2024, 4:00 PM

**Trustees** – None

**Correspondence –**

CAFPA Minutes February 21, 2024 Minutes and Treasurer’s report received

CAFPA 2024-2025 Budget received

Zoning Administrator’s report – Submitted

Building Inspector’s Report – Submitted

Huron County Road Commission Letter Annual Meeting – April 16, 2024 @ 10:00 AM

Letter from Lake Side Lawn Service re. lawn service at hall; The price of lawn service will remain the same as last year. A motion was offered by Deming, supported by Hartsell, to continue service.

Notice from DTE re. March MPSC Hearing

**Petitions/Public Comments – None**

**Old Business:**

**4th Quarter Budget Review for 2023-24 Fiscal Year** – After reviewing the budget, the following amendments were recommended;

|  |                               |
|--|-------------------------------|
| Service and Maintenance Contracts (Office) | Add \$100 from General Fund   |
| Social Security/Medicare (Clerk)           | Add \$100 from General Fund   |
| Salaries/Wages (Board of Review)           | Add \$100 from General Fund   |
| Social Security/Medicare (Board of Review) | Add \$50 from General Fund    |
| Social Security/Medicare (Assessor)        | Add \$1 from General Fund     |
| Salaries/ Wages (Elections)                | Add \$1010 from General Fund  |
| Supplies (Elections)                       | Add \$150 from General Fund   |
| Machine Maintenance (Elections)            | Add \$200 from General Fund   |
| Attorney/Corporate Counsel                 | Add \$5,000 from General Fund |
| Pension Contribution (Employee Benefits)   | Add \$210 from General Fund   |

A motion was offered by Hartsell, supported by Collins, to approve these amendments to the 2023-24 budget. All in favor, motion carried.

**Tree Removal-** Trees on Township property posed a risk to neighboring properties due to deteriorated condition. Kappen Tree Service estimated the cost for removal to be \$800. After discussion, a motion was offered by Hartsell, supported by Kelterborn, to have the trees removed. All in favor, motion carried.

**New Business –**

**Planning Commission/ Board of Trustees Meeting** – By request of the Planning commission, a motion to hold a Joint Meeting between the Planning Commission and the Board of Trustees on April 15<sup>th</sup> at 6:30 PM was offered by Kelterborn and supported by Hartsell. All in favor, motion carried.

**2024-25 Budget & General Appropriations Act** – After the Board reviewed the proposed budget and setting wages for the upcoming Fiscal Year, Resolution 2024-4, 2024-2025 General Appropriations Act was offered by Hartsell, supported by Collins for adoption. After a roll call vote, the Act was adopted unanimously.

**Annual Resolutions** - The following resolutions were reviewed by the Board and offered for adoption;

**Resolution 2024-5 Lake Township Millage Levy** – Offered by Kelterborn, supported by Collins. Adopted by unanimous roll call vote

**Resolution 2024-6 Tax Collection Administration Fee** - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote

**Resolution 2024-7 Township Depository** - Offered by Hartsell, supported by Kelterborn. Adopted by unanimous roll call vote.

**Resolution 2024-8 Township Board 2024-2025 Meeting Schedule** - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote.

**Resolution 2024-9 Township Attorney** - Offered by Collins, supported by Hartsell. Adopted by unanimous roll call vote

**Planning Commission Meeting Schedule** – The Planning Commission changed their meeting schedule as follows;

Meeting every other month (Odd numbered months only i.e. January, March, etc)

Meeting held 2<sup>nd</sup> Wednesday at 6:00 PM at the Township Hall

A motion was offered by Kelterborn, supported by Hartsell to approve the schedule change. All in favor, motion carried.

**Payment of Bills** – A motion was offered Hartsell, supported by Kelterborn, to pay the bills as presented. All in favor, motion carried.

**Public Comments** – None

**Adjournment** – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:25 P.M.

Respectfully submitted

Jim Deming