

Lake Township
November 18, 2024
Board of Trustees
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Board of Trustees Meeting Called to Order 7:30P.M.

Present – Valerie McCallum, Dale Hartsell, Jim Deming, Clay Kelterborn, Nicole Collins

Agenda – A motion was offered by Deming, supported by Collins, to approve the agenda with addition of Emterra Environmental and Our Voice, Our Home communication re. local mining control legislative actions to correspondence. All in favor, motion carried

October 21, 2024 Board of Trustees Regular Meeting Minutes - Motion by Hartsell, supported by Collins, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – Thanked Kelterborn and Deming for their service to the township

Treasurer – As submitted.

Clerk – November 5 General election results for the township have been canvassed and certified. Informed the Board the new terms for the Board members begin November 20, 2024 at noon. Informed Board he would be available to help the new clerk during the transition.

Trustees – Hartsell thanked the departing members for their service. Kelterborn stated it was an honor to have served the township.

Correspondence –

Zoning Administrator’s Report – October

Building Inspector’s Report – October

Planning Commission Minutes – October

Huron County Road Commission Invoice

Berthiaume & Co Engagement Letter

Email from Wolgast Construction

Foster Swift Municipal Law re. MPSC/PA233 Appeal

Letter from AVS Tech Team

MPSC Notice of DTE Hearing re. voluntary green pricing plan

Email from Our Voice, Our Home advocacy group re. local mining regulation

Emterra Environmental re. price increases for 2025

Petitions/Public Comments – Kenny Kapa requested identity of Wolgast Company. Informed they are a construction company from Saginaw.

Old Business:

2023-24 audit – A discussion was held pertaining to the fiscal health of the township. The audit revealed the township is in good fiscal health. It was noted the township should keep a fund balance of a one year operating cost. The auditor stated the surplus could be designated for the township hall project. A motion was offered by Collins, supported by Kelterborn, to accept the audit from Berthiaume and Co as presented. All in favor, motion carried.

Township Property/Hall Project – The completed topographical survey was presented to the Board. Deming asked if any of the land was designated wetlands. The southeast corner may have a small section of wetlands. As far as hall location, the area of the 8 acres will not be involved in the construction of a hall.

Due to her familiarity with the project and the needs of the township , it was recommended Collins develop conceptual designs for the board to review by an engineer. This would be a benefit to the township. A motion was offered by Kelterborn, supported by Hartsell, to authorize Collins to proceed with conceptual drawings of the proposed township hall. All in favor, motion carried.

New Business –

Audit Engagement Letter – The letter was presented to the Board to continue with Berthiaume and Company as the township auditor to complete the annual audit and to complete all required filings. The cost for this engagement is as follows;

Fiscal Year Ending March 31, 2025	\$6,500
Fiscal Year Ending March 31, 2026	\$6,700
Fiscal Year Ending March 31, 2027	\$6,900

A motion was offered by Deming, supported by Collins, to approve the engagement letter from Berthiaume and Company. All in favor, motion carried.

Office Administrator Position – With Lisa Clinton being elected to the Township Clerk position, the office administrator position is currently vacant. A candidate will be interviewed November 21, 2024 to fill this vacancy. The supervisor requested authorization to advertise for the position should it become necessary. A motion was offered by Collins, supported by Hartsell, to grant authorization. All in favor, motion carried.

Budget Amendments –Prior to his departure, Deming suggested the following budget amendments be considered by the board;

Add \$2,000 to Line 101-701-802.000 to Planning Legal from the General Fund

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Add \$5,000 to Line 101-266-804.000 to General Legal from the General Fund

Move \$5,000 from Line 103-265-973.000, Equipment Outlay to Line 103-265-971.001 Site Prep

A motion was offered by Hartsell, supported by Collins, to approve the budget amendments. All in favor, motion carried.

ZBA Vacancy – An opening was created on the Zoning Board of Appeals with the completion of Deming’s term as Clerk. He stated he would remain on the ZBA if the Board decided to do so. A motion was offered by Hartsell, supported by Kelterborn, to appoint Deming to a three year term. All in favor, motion carried.

Payment of Bills – A motion was offered by Hartsell, supported by Kelterborn, to pay monthly bills as presented. All in favor, motion carried.

Public Comments – A virtual attendee asked if any consideration was given to the stability of the property where the new hall would be located. McCallum informed the caller the property had been PERK tested and found to be suitable as a building sight.

Kenny Kapa thanked the departing Board Members for their service to the township. Congratulated Lisa Clinton on her election as clerk. Stated he is looking forward to serving on the Board.

Joann Kapa asked if there were any drawings of the proposed hall available for review. McCallum stated the plans were in the conceptual stages. It was explained the needs of the township concerning meetings, office space, elections and file storage.

Adjournment – A motion was offered by Deming, supported by Kelterborn, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:15 P.M.

Respectfully submitted

Jim Deming