

**Lake Township**  
**August 14, 2025**  
**Regular Meeting of the Board of Trustees**  
**Held at Lake Township Hall**  
**4988 W. Kinde Road, Caseville, MI 48725**

**Board of Trustees Meeting Called to Order at 4:02 P.M.**

**Present** – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa

**Absent** – Dale Hartsell

Approximately 15 in-person guests and 14 virtual guests present.

**Agenda** – A motion was offered by Collins, supported by Kapa, to approve the agenda as prepared. All in favor, motion carried.

**July 17, 2025 Board of Trustee Regular Meeting Minutes** — A motion was offered by Collins, supported by Kapa, to approve the minutes as presented. All in favor, motion carried.

**Reports –**

**Supervisor** – lawsuit with MDK Enterprises, LLC is still pending; a claim of appeal was received on the Zoning Board of Appeals' (ZBA) decision on Filauro's deck and it is being handled by the attorney; the Zoning Administrator has been busy with zoning issues; the trade inspectors that the Board approved last month is being worked on; the Bureau of Construction Codes was contacted and there is a process the township has to go through.

**Clerk** – None

**Treasurer** – None

**Trustees** – Trustee Kapa reminded of the potluck picnic on August 24, 2025 at Oak Beach County Park, Pavilion #3 from 1:00 to 4:00.

**Correspondence** – Reviewed.

**Petitions/Public Comments** – question on trade employees; what is the plan for the new land purchased on M-25; why Township did not provide picnic items; assessment administration questions.

**Old Business –**

**Road Work** – four (4) drain covers on Gagetown Road need to be replaced at \$52.95 each. The Road Supervisor advised those drains affect the road in its entirety so the Township will do a cost-share with Caseville Township. A Motion was offered by Collins, supported by Kapa, to approve the replacement of the drain covers on Gagetown Road. All in favor, motion carried.

**Earned Sick Time Act (ESTA)** –A Motion was offered by Collins, supported by Kapa, to approve the Earned Sick Time Act (ETSA) Policy. All in favor, motion carried.

**Resolution 2015-12 (Secretarial Benefits)** – no change.

**Construction Board of Appeals Appointment** – A Motion was offered by Collins, supported by Kapa, to approve the appointment of Payton Kinney to the Construction Board of Appeals. All in favor, motion carried.

**New Business** –

**PA116 Enrollments – TL Bushey, Sections 25 & 36** –

The following resolutions were offered for adoption:

**Resolution 2025-12 Resolution For Approval Of PA 116 Enrollment** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**Resolution 2025-13 Resolution For Approval Of PA 116 Enrollment** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**L-4029 & Resolution** –

**Resolution For 2025 Millage Levy** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**Municipal Civil Infraction (MCI) Citations** – under the Zoning Ordinance, violations can be either a municipal civil infraction or a misdemeanor; municipal civil infractions save time and attorney fees because they can be handled in-house whereas misdemeanors require going to court. A Motion was offered by Collins, supported by Clinton, to utilize the Huron County Sheriff's Department to issue municipal civil citations at a cost between \$70 and \$80 per citation for the Zoning Administrator. Three (3) in favor, one (1) nay, motion carried.

**Thumb Region Materials Mgmt Survey** – the State is going to require more recycling and the survey is to determine how Lake Township feels about recycling; McCallum presented the survey questions to the attendees and completed the survey based on interaction from the attendees.

**Payment of Bills** – A motion was offered by Collins, supported by Kapa, to pay monthly bills as presented. All in favor, motion carried.

**Public Comments** – need to put information on the website.

**Adjournment** – A motion was offered by Collins, supported by Kapa, to adjourn. All in favor, motion carried.

Meeting was adjourned at 5:33 P.M.

Respectfully submitted

Lisa Clinton