

Lake Township
AGENDA
March 17, 2025

REGULAR MEETING & PUBLIC HEARING ON 2025-26 FY BUDGET
6:30 P.M.

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Roll Call

Approval of Meeting Agenda

Approval of February 17, 2025 meeting minutes

Open Public Hearing on Proposed FY 2025-26 Budget

Close Public Hearing on Proposed FY 2025-26 Budget

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- **Zoning Administrator's Report**
- **Building Inspector's Report**

Petitions/ Public Comments

Old Business:

- 2024-25 Budget Review/Amendments

New Business:

- 2025-26 Budget & General Appropriations Act
- Annual Resolutions
 - Millage Levies – Township & CAFPA
 - Tax Collection Administration Fee
 - Banking
 - Meeting Schedules – Township Board & Planning Commission
 - Township Attorney
 - Media Publication
 - Township Auditor
 - Fund Transfer

Payment of bills

Public Comments

Adjournment

Lake Township
February 24, 2025
Board of Trustees
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Board of Trustees Meeting Called to Order 6:30 P.M.

Present – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa, Dale Hartsell

Agenda – A motion was offered by Hartsell, supported by Collins, to approve the agenda with the addition of **Administrative Assistant** under **New Business**. All in favor, motion carried.

January 20, 2025 Board of Trustee Regular Meeting Minutes — A motion was offered by Hartsell, supported by Collins, to approve the minutes as presented. All in favor, motion carried.

Reports –

Supervisor – None.

Treasurer – As submitted.

Clerk – ADT services increased from \$32.25 to \$34.83 beginning 03/03/2025.

Trustees – None.

Correspondence – reviewed.

Petitions/Public Comments – One (1) person commented.

Old Business:

2024-2025 Budget Review/Amendments – The following amendments were presented to the Board:

Move \$225 from Line 101-171-860-000, Supervisor - Mileage/Housing to Line 101-101-860-000, Trustee - Mileage/Housing

Move \$245 from Line 101-171-960-000, Supervisor - Education to Line 101-101-960-000, Trustee - Education

Move \$350 from Line 101-257-801-000, Assessor - Contracted Services to Line 101-257-727-000, Assessor – Supplies

Move \$600 from Line 101-262-702-000, Elections - Salaries/Wages to Line 101-262-930-000, Elections – Machine Maintenance

Add \$1000 to Line 101-850-716-000, Employee Benefits – Pension Contribution from General Fund

Add \$125 to Line 101-210-715-000, Office – Social Security/Medicare Expenses from General Fund

Add \$300 to Line 101-210-808-000, Office – Insurance/Bonds from General Fund

Add \$800 to Line 101-210-807-000, Office – Service/Maintenance Contracts from General Fund

A Motion was offered by Hartsell, supported by Collins, to approve the budget amendments. All in favor, motion carried.

Resolution 2025-1 Consumers Franchise Ordinance – Offered by Hartsell, supported by Collins. Adopted by unanimous roll call vote.

Firewood Sale Ordinance Review – covered under the Zoning Ordinance; no action taken.

New Business –

Extra Office/Administrative Assistant – Clerk advised that the Administrative Assistant is doing well and asked that the probationary period be limited to the 30 days she has worked. A motion was offered by Collins, supported by Hartsell, to limit the probationary period to 30 days. All in favor, motion carried.

2025-26 Budget draft – Page 7, based on last year’s audit, the Auditor suggested to move from \$300,000 to \$500,000 from the General Fund to the Capital Improvement Fund for the purpose of a new hall. Board discussed moving \$300,000 this year which will be done by a resolution.

Supervisor advised the inflation rate for the tax increase was used for salary increases with the exception of the Clerk and Treasurer who were increased to \$24,000 due to their workload.

Clerk requested assistance from the former Deputy Clerk for training on election process. Motion by Hartsell, supported by Collins, to approve the wages for the training of the Clerk for election purposes to be paid out the Deputy Clerk salary. All in favor, motion carried.

Transfer Station – the dumpster rate increased for the roll-off. For 2024, \$27,159 was collected in fees and the wages were \$25,473 not including Social Security and Medicare that the Township pays or anything else for the Transfer Station. The Board should think about increasing the per bag rate at the Transfer Station.

Payment of Bills – A motion was offered by Collins, supported by Hartsell, to pay monthly bills as presented. All in favor, motion carried.

Public Comments – One (1) person commented.

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:17 P.M.

Respectfully submitted

Lisa Clinton

TREASURER REPORT MARCH 17, 2025

Independent Bank

General Checking \$6,369.93

Receipts for February

13189 GENERAL SAVINGS transfer monthly bills	8,000.00	
13193 ZONING	100.00	
13194 BUILDING PERMITS	620.40	
13195 TRANSFER STATION	488.00	
13196 STATE OF MI DNR PILT property tax	18,848.52	
13198 GENERAL SAVINGS transfer monthly bills	20,000.00	
13199 DALTON & TOMICH foia	18.00	
13200 COMCAST franchise fee	6,241.11	
13201 AF GROUP	264.60	
13202 TOWNSHIP OF CASEVILLE election reimb	729.00	
13203 HURON COUNTY	2,585.32	
13204 TRANSFER STATION	157.00	
13212 STATE OF MI revenue sharing	11,750.00	<u>69,801.95</u>

Less Disbursement

 Monthly Payout -46,823.59

 Checks in Transit -9,505.61

Balance on Hand \$19,842.68

General Savings \$43,179.46

 # 13190/13205 Property Tax 2024 55,594.93

Less Disbursement

 # 13189 / 13198 Transfer to General Checking to cover Monthly Bills -\$28,000.00

Balance on Hand \$70,774.39

Savings Roads \$215,774.26

 # 13191/13206 Property Tax 2024 117,983.17

Balance on Hand \$333,757.43

Savings Gypsy Moth \$6,655.60

Balance on Hand \$6,655.60

Property Tax \$718,175.40

Tax Collected 1,142,036.71

Less Disbursement

 Overpayment -\$735.42

 Huron County Treasurer -\$134,930.69

 General Savings -\$55,594.93

 Roads Savings -\$117,983.17

 CAFPA -\$56,385.10

 Caseville School District -\$636.34

 Laker School District -\$707,528.75

 North Huron School District -\$28,725.87

 Huron ISD -\$233,152.53

 Checks in Transit -\$4,152.59

Balance on Hand \$520,386.72

TOTAL \$951,416.82

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,808.68
06-11 Month Certificate - 1001	4.75%	08.22.25	130,947.93
TOTAL			\$168,761.61
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.25	110,620.72
TOTAL			\$110,625.72
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001	4.05%	12.07.25	93,672.84
PF CD 0002	3.95%	11.23.25	113,544.87
TOTAL			\$208,217.71
Bay Port State Bank			
CD : Road Fund	3.08%	08.19.25	105,083.31
CD : General Fund	3.08%	08.19.25	105,083.31
TOTAL			\$210,166.62

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
03/14/2025	GEN	16724	010	A-JOHNSON PORTABLE TOILETS	FEBRUARY 2025 PORT-A-JOHN RENTAL	100.00
03/14/2025	GEN	16725	005	AGRI-VALLEY SERVICES	PANDA CLOUD PROTECTION	309.19
03/14/2025	GEN	16726	034	BLOOM SLUGGETT, PC	CHRISTENSEN CASE REVIEW	759.50
03/14/2025	GEN	16727	076	CITY OF CASEVILLE	NOVEMBER 2024 ELECTION EV EXPENSES	1,701.52
03/14/2025	GEN	16728	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING	68.12
03/14/2025	GEN	16729	132	DTE ENERGY	HALL ELECTRICITY	190.26
03/14/2025	GEN	16730	141	ELAN FINANCIAL SERVICES	ADT SECURITY & MONITOR PURCHASE	252.05
03/14/2025	GEN	16731	149	EMTERRA ENVIRONMENTAL	RECYCLING	236.19
03/14/2025	GEN	16732	525	JOANNA WATTS	MILEAGE - BOR TRAINING & BOR 03/12/2025	40.00
03/14/2025	GEN	16733	520	LISA CLINTON	POWER CORDS TO MONITORS	37.92
03/14/2025	GEN	16734	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THROUGH 02/24/2025	120.00
03/14/2025	GEN	16735	407	SANDRA POBANZ	HALL CLEANING	60.00
03/14/2025	GEN	16736	414	SHAY WATER CO	MONTHLY COOLER RENT	11.00
03/14/2025	GEN	16737	472	VIEW NEWSPAPER GROUP	PUBLICATION X'S 3 WEEKS - BOARD OF REVI	298.50

GEN TOTALS:

Total of 14 Checks:
 Less 0 Void Checks:

4,184.85
 0.00

Total of 14 Disbursements:

4,184.85