

Lake Township

AGENDA

May 15, 2025

REGULAR MEETING

4:00 P.M.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/765504789>

You can also dial in using your phone.

Access Code: 765-504-789

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Roll Call

Approval of Meeting Agenda

Approval of April 17, 2025 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes – April 23, 2025
- Zoning Board of Appeal Minutes – March 27, 2025
- CAFPA Minutes April 2025
- Email from Mark Anderson, Kenny Kapa & Dave Cavender re. ZBA Vacancy
- Michigan Public Service Commission (MPSC) Notice of Hearing

Petitions/ **Public Comments**

Old Business:

- Bank Account authorized signatories

New Business:

- Office hours
- Construction Board of Appeals/ZBA Vacancies

Payment of bills

Public Comments

Adjournment

Next Meeting –July 17, 2025 – 4:00 P.M

Lake Township
April 17, 2025
Regular Meeting of the Board of Trustees
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Board of Trustees Meeting Called to Order 4:02 P.M.

Present – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa, Dale Hartsell

Agenda – A motion was offered by Hartsell, supported by Collins, to approve the agenda with the addition of a Budget Amendment for the 2024-2025 year. All in favor, motion carried.

March 17, 2025 Board of Trustee Regular Meeting Minutes — A motion was offered by Collins, supported by Hartsell, to approve the minutes as presented. All in favor, motion carried.

Reports –

Supervisor – The Zoning Board of Appeals has a vacancy as Randy Armstead has resigned as an alternate member. Due to the Transfer Station being closed on Easter Sunday, April 20, 2025, it will be open on Monday, April 21, 2025.

Treasurer – The Treasurer Report April 17, 2025, third line down should state “Receipts for March” not February. McCallum stated the Frankenmuth Certificate of Deposit (CD) is coming due on May 4, 2025. Collins stated she is looking into options to roll the CD into. Collins also stated it may be beneficial to take money out of the Road Savings Fund and put into a CD; she will look into moving (2) \$100,000 CD’s and will pursue options.

Clerk – None.

Trustees – None.

Correspondence – Reviewed.

CAFPA will be hosting a pancake breakfast on May 18, 2025.

Petitions/Public Comments – None.

Old Business - None

New Business –

Elkton Ambulance Contract – A motion was offered by Hartsell, supported by Collins, to approve the contract for one year for \$5,256.00. All in favor, motion carried.

Computer Upgrades – Microsoft Windows10 will no longer be supported beginning in October 2025 and the Township computers need to be upgraded to Windows11. A motion was offered by Hartsell, supported by Collins, to approve the quote of \$2,759.96 from AVS Broadband TechTeam to upgrade the computers. All in favor – motion carried.

Lawn Maintenance – McCallum advised that Lake Side Lawn Service did not submit a new proposal as the rates for the 2025-2026 year remain the same as the prior year. A motion was offered by Hartsell, supported by Collins, to approve Lawn Side Lawn Maintenance for another year. All in favor, motion carried.

2024-2025 Budget Review/Amendments – The following amendment was presented to the Board:

Move \$2,000 from Line 101-732-701-000, Contracted Services, Blight Removal, to Line 101-266-804-000, Attorney/Corporation Counsel, Legal Services.

A Motion was offered by Hartsell, supported by Collins, to approve the budget amendment. All in favor, motion carried.

Payment of Bills – A motion was offered by Collins, supported by Hartsell, to pay monthly bills as presented with the addition of the Elkton Ambulance Contract. All in favor, motion carried.

Public Comments – None.

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 4:25 P.M.

Respectfully submitted

Lisa Clinton

TREASURER REPORT MAY 15, 2025

Independent Bank

General Checking

\$13,320.65

Receipts for April

13224 TRANSFER STATION	249.00
13225 JACK & DIANE BAKER foia	6.00
13235 BUILDING PERMITS	1,674.00
13236 ZONING	375.00
13237 TRANSFER STATION	559.00
13238 GENERAL SAVINGS transfer monthly bills	26,000.00
13239 GENERAL SAVINGS transfer monthly bills	5,300.00
13240 BUILDING PERMITS	100.00
13242 STATE OF MICHIGAN revenue sharing	11,665.00

45,928.00

Less Disbursement

Monthly Payout

-37,647.34

Checks in Transit

-5,561.12

Balance on Hand

\$16,040.19

General Savings

\$103,280.33

Less

#13238/13239 transfer monthly bills

-31,300.00

Balance on Hand

\$71,980.33

Savings Roads

\$403,185.82

Balance on Hand

\$403,185.82

Savings Gypsy Moth

\$6,657.24

Balance on Hand

\$6,657.24

Property Tax

\$31,009.53

Less Disbursement

Overpayment

-\$20.00

CAFPA

-\$27,839.89

Balance on Hand

\$3,149.64

TOTAL

\$501,013.22

Team One Credit Union**Maturity Date**

Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,878.37
06-11 Month Certificate - 1001	2.96%	08.22.25	132,223.22
TOTAL			\$170,106.59

Frankenmuth Credit Union

000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.25	110,999.98
TOTAL			\$111,004.98

Northstar Bank

Business Money Market General			1,000.00
PF100 0001	4.05%	12.07.25	94,624.49
PF CD 0002	3.95%	11.23.25	114,669.82
TOTAL			\$210,294.31

Bay Port State Bank

CD : Road Fund	3.08%	08.19.25	105,083.31
CD : General Fund	3.08%	08.19.25	105,083.31
TOTAL			\$210,166.62

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
05/13/2025	GEN	16783	010	A-JOHNSON PORTABLE TOILETS	PORT-A-JOHN TRANSFER STATION	100.00
05/13/2025	GEN	16784	526	ANTHONY LENA	REFUND ON PERMIT #PB250009	30.00
05/13/2025	GEN	16785	013	APEX SOFTWARE	APEX SKETCHING MAINTENANCE RENEWAL 06/0	225.00
05/13/2025	GEN	16786	034	BLOOM SLUGGETT, PC	FILEAURO, MDK, TWP MATTERS	1,045.50
05/13/2025	GEN	16787	048	BS&A SOFTWARE	ANNUAL SRV/SUPPORT RENEWAL 05/01/2025 -	3,600.00
05/13/2025	GEN	16788	067	CASS CITY PROPANE	PROPANE - HALL	470.97
05/13/2025	GEN	16789	080	CLEMCO PRINTING	ASSMT NOTICES - ASSMT ROLL	560.58
05/13/2025	GEN	16790	117	DETROIT EDISON - STREET LIGHTING	STREETLIGHTING - 04/01/2025 - 04/30/202	67.62
05/13/2025	GEN	16791	132	DTE ENERGY	HALL ELECTRICITY - 03/27/2025 - 04/25/2	235.15
05/13/2025	GEN	16792	141	ELAN FINANCIAL SERVICES	ADT SECURITY	34.83
05/13/2025	GEN	16793	149	EMTERRA ENVIRONMENTAL	RECYCLE	236.19
05/13/2025	GEN	16794	149	EMTERRA ENVIRONMENTAL	TRANSFER STATION - TRASH	744.13
05/13/2025	GEN	16795	162	FOSTER SWIFT COLLINS & SMITH PC	APRIL STMT / PA233 LAWSUIT	41.91
05/13/2025	GEN	16796	208	HURON COUNTY TREASURER	FETCHGIS SUBSCRIPTION 2025	150.00
05/13/2025	GEN	16797	501	LAKE SIDE LAWN SERVICE-N-MORE LLC	SPRING CLEAN-UP, LAWN MOWING	150.00
05/13/2025	GEN	16798	268	LANDPLAN, INC.	LAVENDER FARM APPLICATION REVIEW	880.00
05/13/2025	GEN	16799	520	LISA CLINTON	BLACK TONER FOR KONICA - AMAZON	40.79
05/13/2025	GEN	16800	282	LOUIS J. COLLETTA	MONTHLY WEBSITE MAINTENANCE THRU 04/24/	120.00
05/13/2025	GEN	16801	315	MICHIGAN ASSOCIATION OF PLANNING	MAP ANNUAL RENEWAL MEMBER DUES - 07/01/	835.00
05/13/2025	GEN	16802	407	SANDRA POBANZ	HALL CLEANING	60.00
05/13/2025	GEN	16803	414	SHAY WATER CO	MONTHLY WATER COOLER RENTAL	11.00
05/13/2025	GEN	16804	472	VIEW NEWSPAPER GROUP	FILEAURO ZBA HEARING NOTICE	145.70

GEN TOTALS:

Total of 22 Checks:

Less 0 Void Checks:

Total of 22 Disbursements:

9,784.37
0.00
9,784.37