

Lake Township

AGENDA

June 19, 2025

REGULAR MEETING

4:00 P.M.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/637974621>

You can also dial in using your phone.

Access Code: 637-974-621

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Roll Call

Approval of Meeting Agenda

Approval of May 15, 2025 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes
- Zoning Board of Appeal Minutes
- CAFPA Minutes - May 2025
- Letter from State of Michigan, Department of Environment, Great Lakes and Energy (EGLE) re: Transfer Station compliance

Petitions/ **Public Comments**

Old Business:

- Roads
- Transfer Station (Tree of Heaven spraying)

New Business:

- August meeting

Payment of bills

Public Comments

Adjournment

Next Meeting –July 17, 2025 – 4:00 P.M

Lake Township
May 15, 2025
Regular Meeting of the Board of Trustees
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Board of Trustees Meeting Called to Order 4:00 P.M.

Present – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa, Dale Hartsell

Agenda – A motion was offered by Hartsell, supported by Collins, to approve the agenda with the addition of Budget Amendments for the 2024-2025 year under Old Business and correcting the next Board meeting date to June 19, 2025. All in favor, motion carried.

April 17, 2025 Board of Trustee Regular Meeting Minutes — A motion was offered by Collins, supported by Hartsell, to approve the minutes as presented. All in favor, motion carried.

Reports –

Supervisor – CAFPA will be hosting a pancake breakfast this Sunday, May 18, 2025 at the fire hall.

Treasurer – Renewed the Frankenmuth Credit Union Certificate of Deposit for seven (7) months at 3.6% and started the process of securing two (2) \$100,000 Certificates of Deposit at Thumb Bank & Trust for seven (7) months; the interest rate as of May 14, 2025 is 4.06%.

Clerk – None.

Trustees – None.

Correspondence – Reviewed.

Petitions/Public Comments – None.

Old Business –

Bank Account authorized signatories – A motion by McCallum, supported by Hartsell, to add Nicole Collins, Treasurer, Hope Bedford, Deputy Treasurer, Lisa Clinton, Clerk and Clay Kelterborn, Deputy Clerk as authorized signatories on all Township financial accounts. All in favor, motion carried.

2024-2025 Budget Review/Amendments – At the end of the 2024-2025 fiscal year, there were two (2) items that were short and the Supervisor instructed the Clerk on March 26, 2025 to amend the budget pursuant to Section 11 of Resolution 2024-4, 2024-2025 General Appropriations Act as follows:

Move \$100 from Line 101-210-702-000, Salaries/Wages to Line 101-210-415-000, \$20 and Line 101-210-807-000, Service/Maintenance Contracts, \$80.

TREASURER REPORT JUNE 19, 2025

Independent Bank

General Checking		\$21,601.31
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Receipts for May

13243 ROADS SAVINGS transfer open CDs	200,000.00	
13244 GENERAL SAVINGS transfer monthly bills	11,000.00	
13245 TRANSFER STATION	1,154.00	
13246 TRANSFER STATION	221.00	
13247 TIM QUINN foia	6.50	
13248 ZONING	300.00	
13249 BUILDING PERMITS	900.20	
13250 COMCAST franchise fee	5,425.64	
13251 LAND DIVISION	55.00	
13254 BUILDING PERMITS	100.00	<u>219,162.34</u>

Less Disbursement

Monthly Payout		-22,219.85
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Checks in Transit		<u>-6,580.68</u>
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Balance on Hand		\$211,963.12
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General Savings		\$71,980.33
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#13252 Huron County fines	102.30	
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Less

#13244 transfer monthly bills	-11,000.00	
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Balance on Hand		\$61,082.63
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Savings Roads		\$403,185.82
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Less

#13243 transfer to open (2) CDs Thumb Bank & Trust	-200,000.00	
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Balance on Hand		\$203,185.82
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Savings Gypsy Moth		\$6,657.24
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Balance on Hand		\$6,657.24
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Property Tax		\$3,149.64
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Less Disbursement

Overpayment		-\$111.00
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Balance on Hand		\$3,038.64
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TOTAL		\$485,927.45
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Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,878.37
06-11 Month Certificate - 1001	2.96%	08.22.25	132,223.22
TOTAL			\$170,106.59
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	3.60%	12.04.25	110,999.98
TOTAL			\$111,004.98
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001	4.05%	12.07.25	94,624.49
PF CD 0002	3.95%	11.23.25	114,669.82
TOTAL			\$210,294.31
Bay Port State Bank			
CD : Road Fund	3.08%	08.19.25	105,083.31
CD : General Fund	3.08%	08.19.25	105,083.31
TOTAL			\$210,166.62

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
06/13/2025	GEN	16826	132	DTE ENERGY	SRV PERIOD 04262025 - 05272025	180.11
06/16/2025	GEN	16839	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENT FOR MAY - TRANSFER	0.00
06/16/2025	GEN	16840	034	BLOOM SLUGGETT, PC	ZBA DECK ISSUE	0.00
06/16/2025	GEN	16841	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 05012025 - 05312025	0.00
06/16/2025	GEN	16842	149	ENTERRA ENVIRONMENTAL	TRANSFER STATION - TRASH & RECYCLE	0.00
06/16/2025	GEN	16843	162	FOSTER SWIFT COLLINS & SMITH PC	MAY STMT / PA233 LAWSUIT	0.00
06/16/2025	GEN	16844	206	HURON COUNTY ROAD COMMISSION	RD WORK - ETZLER & DUFTY	0.00
06/16/2025	GEN	16845	501	LAKE SIDE LAWN SERVICES N MORE LLC	LAWN MOWING MAY 2025	0.00
06/16/2025	GEN	16846	268	LANDPLAN, INC.	ZO AMENDMENTS, CHECKLIST, HOME SITE GUI	0.00
06/16/2025	GEN	16847	520	LISA CLINTON	GOTOMEETING BUSINESS RENEWAL- INV #1209	0.00
06/16/2025	GEN	16848	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THRU 05/24/2025	0.00
06/16/2025	GEN	16849	325	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES 07012025 - 07302026	0.00
06/16/2025	GEN	16850	407	SANDRA POBANZ	JUNE 2025 HALL CLEANING	0.00
06/16/2025	GEN	16851	414	SHAY WATER CO	MONTHLY WATER COOLER RENTAL	0.00
06/16/2025	GEN	16852	451	THUMB OFFICE SUPPLY	SUPPLIES - TAB DIVIDERS, STORAGE BOXES	0.00
06/16/2025	GEN	16853	472	VIEW NEWSPAPER GROUP	BOT APRIL 2025 SYNOPSIS - SEE NOTES	0.00
06/16/2025	GEN	16854	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENT FOR MAY - TRANSFER	0.00
06/16/2025	GEN	16855	034	BLOOM SLUGGETT, PC	ZBA DECK ISSUE	0.00
06/16/2025	GEN	16856	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 05012025 - 05312025	0.00
06/16/2025	GEN	16857	149	ENTERRA ENVIRONMENTAL	TRANSFER STATION - TRASH & RECYCLE	0.00
06/16/2025	GEN	16858	162	FOSTER SWIFT COLLINS & SMITH PC	MAY STMT / PA233 LAWSUIT	0.00
06/16/2025	GEN	16859	206	HURON COUNTY ROAD COMMISSION	RD WORK - ETZLER & DUFTY	0.00
06/16/2025	GEN	16860	501	LAKE SIDE LAWN SERVICES N MORE LLC	LAWN MOWING MAY 2025	0.00
06/16/2025	GEN	16861	268	LANDPLAN, INC.	ZO AMENDMENTS, CHECKLIST, HOME SITE GUI	0.00
06/16/2025	GEN	16862	520	LISA CLINTON	GOTOMEETING BUSINESS RENEWAL- INV #1209	0.00
06/16/2025	GEN	16863	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THRU 05/24/2025	0.00
06/16/2025	GEN	16864	325	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES 07012025 - 07302026	0.00
06/16/2025	GEN	16865	407	SANDRA POBANZ	JUNE 2025 HALL CLEANING	0.00
06/16/2025	GEN	16866	414	SHAY WATER CO	MONTHLY WATER COOLER RENTAL	0.00
06/16/2025	GEN	16867	451	THUMB OFFICE SUPPLY	SUPPLIES - TAB DIVIDERS, STORAGE BOXES	0.00
06/16/2025	GEN	16868	472	VIEW NEWSPAPER GROUP	BOT APRIL 2025 SYNOPSIS - SEE NOTES	0.00
06/17/2025	GEN	16869	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENT FOR MAY - TRANSFER	100.00
06/17/2025	GEN	16870	034	BLOOM SLUGGETT, PC	ZBA DECK ISSUE	357.00
06/17/2025	GEN	16871	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 05012025 - 05312025	67.10
06/17/2025	GEN	16872	149	ENTERRA ENVIRONMENTAL	TRANSFER STATION - TRASH & RECYCLE	955.13
06/17/2025	GEN	16873	162	FOSTER SWIFT COLLINS & SMITH PC	MAY STMT / PA233 LAWSUIT	55.56
06/17/2025	GEN	16874	206	HURON COUNTY ROAD COMMISSION	RD WORK - ETZLER & DUFTY	120,525.00
06/17/2025	GEN	16875	501	LAKE SIDE LAWN SERVICES N MORE LLC	LAWN MOWING MAY 2025	180.00
06/17/2025	GEN	16876	268	LANDPLAN, INC.	ZO AMENDMENTS, CHECKLIST, HOME SITE GUI	1,485.00
06/17/2025	GEN	16877	520	LISA CLINTON	GOTOMEETING BUSINESS RENEWAL- INV #1209	192.00
06/17/2025	GEN	16878	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THRU 05/24/2025	120.00
06/17/2025	GEN	16879	325	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES 07012025 - 07302026	2,154.68
06/17/2025	GEN	16880	407	SANDRA POBANZ	JUNE 2025 HALL CLEANING	60.00
06/17/2025	GEN	16881	414	SHAY WATER CO	MONTHLY WATER COOLER RENTAL	11.00
06/17/2025	GEN	16882	451	THUMB OFFICE SUPPLY	SUPPLIES - TAB DIVIDERS, STORAGE BOXES	47.36
06/17/2025	GEN	16883	472	VIEW NEWSPAPER GROUP	BOT APRIL 2025 SYNOPSIS - SEE NOTES	148.15
06/18/2025	GEN	16884	067	CASS CITY PROPANE	PROPANE - TRANSFER STATION	117.36
06/18/2025	GEN	16885	162	FOSTER SWIFT COLLINS & SMITH PC	JUNE STMT / PA233 LAWSUIT	9.67

GEN TOTALS:

(30 Checks Voided)

Total of 18 Disbursements:

126,765.12